

Agreed Actions – January 2026

SWAP Action Tracker - Cotswold and Cheltenham Team Analytics DB Access ⟳ 🖨️

Open Management Actions

All open issues and closed actions in the last 2 years based on a rolling period.

Organisation

Not yet due	Due within 30 days	1-30 days overdue	31-60 days overdue	61-90 days overdue	91+ days overdue	Total Actions
9	(Blank)	1	(Blank)	(Blank)	(Blank)	10

Open Actions by Organisation

Priority ● 2 ● 3

Priority	Count
2	7
3	3

Open/Closed Actions

32 10

● Complete ● In Progress

Overdue Open Actions

9 (90%) 1 (10%)

● On Time ● Overdue

Open Actions with Extended Dates

10 (100%)

● Yes

West Oxfordshire District Council

Open Agreed Actions - January 2026

ID (Action Plan)	ID (Issue)	Audit Title	Title (Issue)	Issue Status	Period	Priority Score	Original Timescale	Timescale	Follow-Up Assessment
2986	2788	WODC - Property Services - Compliance and Health & Safety - March 2023	Central Property Database Accuracy	Pending Remediation	2023/24	3	30/09/2024	31/03/2026	January 2026: A new database has been procured for which all property compliance will need to be uploaded. Deadline extended to allow for complete data upload
5340	4997	WODC - Members Allowances and Expenses 2024/25	Budget Monitoring.	Pending Remediation	2024/25	2	28/02/2025	31/03/2026	January 2026: Action commenced, finance engaged (see attached email). This action will be closed when evidence of the completed reconciliation is provided.
5751	5391	WODC - Data Breaches - 2023/24	WODC Data Protection Suggestions	Pending Remediation	2024/25	2	30/06/2025	31/12/2025	January 2026: Follow-Up audit in progress
5929	5563	WODC - CT/NNDR 2024/25	WODC Revenues and Benefits Suspense Account Monitoring	Pending Remediation	2024/25	3	31/03/2025	31/03/2026	November 2025: Evidence has been provided as part of our 2025/26 audit to support this action has been started but it is still in progress
5930	5564	WODC - CT/NNDR 2024/25	WODC Historical Revenues and Benefits Suspense Account Entries.	Pending Remediation	2024/25	2	31/03/2025	31/03/2026	November 2025: Evidence has been provided for our 2025/26 audit to support work to review historical balances is in progress but still ongoing.
5938	5572	WODC - Taxi Licensing Safeguarding Follow Up	WODC Taxi Licensing Income Reconciliation.	Pending Remediation	2024/25	2	30/06/2025	31/03/2026	November 2025: The Officer advised this is still in progress, but she is meeting with finance to review the reconciliation process, and hopes to bring it in from April 2026. Deadline extended.
6603	6185	WODC - S106s 2023/24	Roles, responsibilities, and processes not clearly understood by all officers and external stakeholders.	Pending Remediation	2024/25	2	30/09/2025	28/02/2026	December 2025: Due to the introduction of CIL (Community Infrastructure Levy) these all need adapting / updating. The Infrastructure Delivery Team are working on process mapping and have delivered training.
6604	6186	WODC - S106s 2023/24	A review of engagement with the S106 consultation process is required.	Pending Remediation	2024/25	2	30/09/2025	28/02/2026	December 2025: Individual consultee meetings were set up earlier in the year to garner consultee engagement and needs. Regular meetings were set up between development management and infrastructure delivery, which included advice on consultations- recent (December) S106 negotiation has revealed areas where the process could be made even clearer, and current discussions between the relevant service areas on best practice are taking place
6605	6187	WODC - S106s 2023/24	Monitoring processes for non-financial clauses are insufficient	Pending Remediation	2024/25	2	31/12/2025	28/02/2026	December 2025: We are still exploring additional resourcing for this. We've taken procurement advice and are currently awaiting costings from potential consultants to address the public open space non-financial monitoring backlog.
6606	6188	WODC - S106s 2023/24	Improvements to S106 contribution management required	Pending Remediation	2024/25	3	31/12/2025	28/02/2026	December 2025: It is the Infrastructure Team's understanding that this work is already underway within Legal and the Infrastructure Team stands by to assist. Further joint-working is necessitated by CIL implementation and the timetable for this has overtaken the dates on the audit.