

Area of Work	Task	Detail
Bribery and Corruption	Assessment Template Review	
Governance	Delivery of two reports for Audit and Governance Committee	March / September
Governance	Fighting Fraud & Corruption Locally - Checklist Compliance	Draft Completed, to be presented to Governance Group
Governance	Government Functional Standard 013: Counter Fraud - Compliance	Draft Completed, to be presented to Governance Group
Governance	Fraud Risk Strategy / Response Plan	Presented to Audit and Governance Committee November 2022 - next review 2025/2026
Governance	Development of Service Specific Fraud Risk Registers	Revenues, Benefits, HR and Procurement commenced
Policy	Counter Fraud and Anti-Corruption Policy	Reviewed and Approved by Audit and Governance Committee November 2022 / Cabinet December 2022 - next review 2025/2026
Policy	Corporate Enforcement Policy	Approved by Cabinet April 2019 - next review 2023/2024 (review and consultation commenced)
Policy	CTAX, CTRS & HB Penalty and Prosecution Policy	Reviewed and Approved by Audit and Governance Committee September 2023 / Cabinet November 2023 – next review 2026/2027
Policy	Proceeds of Crime & Anti-Money Laundering Policy	Reviewed and Approved by Audit and General Purposes Committee June 2021 - next review 2024/2025
Policy	Whistle-Blowing Policy	Reviewed and Approved by Audit and Governance Committee April 2022 / Cabinet May 2022 - next review 2025/2026
Policy	RIPA (Surveillance & CHIS)	Reviewed and Approved by Audit and General Purposes Committee November 2019 / Cabinet December 2019 - reviewed 2023/2024 / next review 2026/2027

RIPA = Regulation of Investigatory Powers Act 2000

IPA = Investigatory Powers Act 2016

CPIA = Criminal Procedure and Investigations Act 1996

PACE = Police and Criminal Evidence Act 1984

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Policy	IPA (Acquisition of Communications Data)	Reviewed and Approved by Audit and General Purposes Committee November 2019 / Cabinet December 2019 - reviewed 2023/2024 / next review 2026/2027
Policy	Use of the Internet and Social Media in Investigations and Enforcement	Reviewed and Approved by Audit and General Purposes Committee September 2021 / Cabinet November 2021 – reviewed 2023/2024 / next review 2026/2027
Procedure	Development and roll out of Proceeds of Crime and Anti-Money Laundering Procedure	
Procedure	Development and roll out of Use of the Internet and Social Media in Investigations and Enforcement Procedure	Complete – March
Serious and Organised Crime	Checklist / Risks	To be included within the Fraud Risk Registers
Serious and Organised Crime	Proactive Fraud Drive - transient / cash businesses	
Statutory / Regulatory	Collation and Publication of Fraud Transparency Data	Complete – May
Statutory / Regulatory	RIPA / IPA - Annual Report to Members / Advisory / Inspection SPoC	Annual updates completed March. Inspection complete, next inspection 2026
Strategy : Detection	Housing Waiting List review	2024/2025
Strategy : Detection	National Fraud Initiative Match Reviews - Revenues / Benefits / Housing	2021/2022 – 1045 CTAX matches reviewed / 116 accounts updated / CTAX £84,173 / 50 Penalties £3,500 2022/2023 - 1208 matches received & reviewed / 63 housing & 21 DWP discrepancies issued / 136 CTAX letters to residents / 42 discrepancies referred to Revenues

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Strategy : Detection	National Fraud Initiative Match Reviews – Payroll	2022/2023 - 16 matches reviewed / 1 conflict of interest discrepancy identified
Strategy : Detection	Procurement Proactive Fraud Drive - Small Supplier Payment Review	Commenced
Strategy : Detection	Business Rates Review Self Catering Accommodation - Assurance and Enforcement Activities	Pending guidance / regulations
Strategy : Detection	SMI Review (sample 20)	Commenced
Strategy : Detection	Business Grants - Assurance and Enforcement Activities	Debt recovery and transfer
Strategy : Detection	Community Activity Grants - Assurance and Enforcement Activities	Complete – 27 applications verified
Strategy : Detection	Small Business Grants (Shared Prosperity Fund) - Assurance and Enforcement Activities	Complete – 36 applications verified
Strategy : Detection	Council Tax Reduction Scheme Proactive Fraud Drive	Amnesty to be implemented before fraud drive activities 2024/2025
Strategy : Detection	Business Rates Proactive Fraud Drive - Small Business Rates Relief	2024/2025
Strategy : Detection	Homelessness Rent Deposit Scheme Review	No longer required – team undertook internal review
Strategy : Detection	CTRS Support Fund Review	SWAP to undertake review
Strategy : Detection	Household Support Fund Review	SWAP to undertake review
Strategy : Detection	Aged Debt Review	

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Strategy : Prevention	Development of Fraud Awareness Literature (staff)	Complete - issued to staff / on intranet page
Strategy : Prevention	Development of Right to Buy Debt Recovery Process	
Strategy : Prevention	Training Members / Staff - Fraud Awareness / RIPA & IPA / Criminal Enforcment CPIA, PACE, Disclosure Training, Money Laundering	
Strategy : Prevention	MAAF Support / Work Streams	Staff awareness session 13 September 2023
Strategy : Prevention	Private Rental Sector Minimum Energy Efficiency Standard (MEES) Compliance and Enforcement	Project ended by Central Government

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