



WEST OXFORDSHIRE  
DISTRICT COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME  
30 JANUARY 2024 – 2 MAY 2024

**Overview and Scrutiny Committee**

The Council currently operates the Strong Leader and Executive form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Executive decisions and any other matters relevant to the district and its people, making recommendations to the Council, Executive or any other Committee or Sub-Committee of the Council. Overview and Scrutiny has an important role in holding the Executive to account and in contributing to policy development.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Executive reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically requested by the Overview and Scrutiny Committee. In setting and reviewing its work plan, the Committee will be mindful of the constraints of the organisation and may prioritise based on the following considerations (TOPIC criteria):

**Timeliness:** Is it timely to consider this issue?

**Organisational priority:** Is it a Council priority?

**Public Interest:** Is it of significant public interest?

**Influence:** Can Scrutiny have meaningful influence?

**Cost:** Does it involve a high level of expenditure, income or savings?

**Call in**

The Overview and Scrutiny Committee will consider any “call-in” of an executive decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a different decision). It may recommend that the Executive, an Executive Member or the Council should reconsider the decision.

Item	Executive Member	Lead Officer
<b>Wednesday 7 February 2024</b>		
Community Safety Partnership	Executive Member for Stronger Healthy Communities - Cllr Joy Aitman	Emmylou Brossard, Safer Communities Officer Emmylou.Brossard@publicagroup.uk
Safer Streets	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Emmylou Brossard, Safer Communities Officer Emmylou.Brossard@publicagroup.uk
Nature Recovery Plan and Nature Recovery Officer	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Annual Monitoring Report (2021 – 2023)	Executive Member for Planning and Sustainable Development - Charlie Maynard	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk
<b>Thursday 29 February 2024</b>		
Carbon Action Plan	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Approval of Upgrade to WODC Public Space CCTV Provision and Monitoring Arrangements	Councillor Geoff Saul, Executive Member for Housing and Social Welfare	Andy Barge, Assistant Director for Communities andy.barge@publicagroup.uk
Community Infrastructure Levey (CIL) Draft Charging Schedule	Executive Member for Planning and Sustainable Development - Charlie Maynard	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk
Publica Transition Plan	Leader of the Council - Cllr Andy Graham	Giles Hughes, Chief Executive giles.hughes@westoxon.gov.uk

Financial Performance Report – 2023/24 Quarter Three	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
<b>Wednesday 10 April 2024</b>		
Climate Change Strategy	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Mobile Network Coverage	Leader of the Council - Cllr Andy Graham	Phil Martin, Assistant Director for Business Support phil.martin@publicagroup.uk
<b>Items to be scheduled for future meetings</b>		
Waste Service Update	Executive Member for Environment - Cllr Lidia Arciszewska	Simon Anthony, Business Manager - Environmental Services Simon.Anthony@publicagroup.uk
Development Management Improvement Programme	Executive Member for Planning and Sustainable Development - Charlie Maynard	Phil Shaw, Business Manager - Development Management phil.shaw@publicagroup.uk
Affordable Housing Delivery	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Charlie Jackson, Assistant Director - Planning and Sustainability charlie.jackson@publicagroup.uk
Community Grants	Executive Member for Stronger Healthy Communities - Cllr Joy Aitman	Andy Barge, Assistant Director for Communities andy.barge@publicagroup.uk
Consultation	Leader of the Council - Cllr Andy Graham	Giles Hughes, Chief Executive giles.hughes@westoxon.gov.uk

Supporting market town and village centres	Deputy Leader - Economic Development - Cllr Duncan Enright	Philippa Lowe, Business Manager Localities philippa.lowe@publicagroup.uk
Leisure Strategy - Strategic Outcomes Planning Model	Executive Member for Leisure and Major Projects - Tim Sumner	Jacqueline Wright, Business Manager - Leisure and Wellbeing jacqueline.wright@publicagroup.uk