



WEST OXFORDSHIRE
DISTRICT COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME
21 DECEMBER 2023 – 30 APRIL 2024

Overview and Scrutiny Committee

The Council currently operates the Strong Leader and Executive form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Executive decisions and any other matters relevant to the district and its people, making recommendations to the Council, Executive or any other Committee or Sub-Committee of the Council. Overview and Scrutiny has an important role in holding the Executive to account and in contributing to policy development.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Executive reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically requested by the Overview and Scrutiny Committee. In setting and reviewing its work plan, the Committee will be mindful of the constraints of the organisation and may prioritise based on the following considerations (TOPIC criteria):

Timeliness: Is it timely to consider this issue?

Organisational priority: Is it a Council priority?

Public Interest: Is it of significant public interest?

Influence: Can Scrutiny have meaningful influence?

Cost: Does it involve a high level of expenditure, income or savings?

Call in

The Overview and Scrutiny Committee will consider any “call-in” of an executive decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a different decision). It may recommend that the Executive, an Executive Member or the Council should reconsider the decision.

Item	Executive Member	Lead Officer
Wednesday 10 January 2024		
Draft Budget 2024/25	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
Wednesday 7 February 2024		
Community Safety Partnership	Executive Member for Stronger Healthy Communities - Cllr Joy Aitman	Emmylou Brossard, Safer Communities Officer Emmylou.Brossard@publicagroup.uk
Safer Streets	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Emmylou Brossard, Safer Communities Officer Emmylou.Brossard@publicagroup.uk
Carbon Action Plan	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Biodiversity Action Plan	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Climate Change Strategy	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Business Case in to Acquiring Emergency Accommodation	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Jasmine McWilliams, Assets Manager jasmine.mcwilliams@publicagroup.uk
Community Infrastructure Levey (CIL) Draft Charging Schedule	Executive Member for Planning and Sustainable Development - Charlie Maynard	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk

Thursday 29 February 2024

Approval of Upgrade to WODC Public Space CCTV Provision and Monitoring Arrangements	Councillor Geoff Saul, Executive Member for Housing and Social Welfare	Andy Barge, Assistant Director for Communities andy.barge@publicagroup.uk
Annual Monitoring Report (2021 – 2023)	Executive Member for Planning and Sustainable Development - Charlie Maynard	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk

Wednesday 10 April 2024 - no items currently scheduled

Items to be scheduled

Waste Service Update	Executive Member for Environment - Cllr Lidia Arciszewska	Simon Anthony, Business Manager - Environmental Services Simon.Anthony@publicagroup.uk
Development Management Improvement Programme	Executive Member for Planning and Sustainable Development - Charlie Maynard	Phil Shaw, Business Manager - Development Management phil.shaw@publicagroup.uk
Affordable Housing Delivery	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Charlie Jackson, Assistant Director - Planning and Sustainability charlie.jackson@publicagroup.uk
Community Grants	Executive Member for Stronger Healthy Communities - Cllr Joy Aitman	Andy Barge, Assistant Director for Communities andy.barge@publicagroup.uk
Consultation	Leader of the Council - Cllr Andy Graham	Giles Hughes, Chief Executive giles.hughes@westoxon.gov.uk
Supporting market town and village centres (possible task and finish review)	Deputy Leader - Economic Development - Cllr Duncan Enright	Charlie Jackson, Assistant Director - Planning and Sustainability charlie.jackson@publicagroup.uk

Leisure Strategy - Strategic Outcomes Planning Model (task and finish review)

Executive Member for Leisure and Major Projects - Tim Sumner

Jacqueline Wright, Business Manager - Leisure and Wellbeing jacqueline.wright@publicagroup.uk