



WEST OXFORDSHIRE  
DISTRICT COUNCIL

## WEST OXFORDSHIRE DISTRICT COUNCIL

Name and Date of Committee	EXECUTIVE – 12 JULY 2023
Subject	RECOMMENDATION FROM FINANCE AND MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE
Wards Affected	All
Accountable Member	Councillor Dan Levy, Executive Member for Finance. Email: <a href="mailto:dan.levy@westoxon.gov.uk">dan.levy@westoxon.gov.uk</a>
Accountable Officer	Elizabeth Griffiths – Chief Finance Officer, Section 151 Officer and Deputy Chief Executive. Email: <a href="mailto:Elizabeth.griffiths@westoxon.gov.uk">Elizabeth.griffiths@westoxon.gov.uk</a>
Report Author	Max Thompson – Senior Democratic Services Officer, West Oxfordshire District Council. Email: <a href="mailto:max.thompson@westoxon.gov.uk">max.thompson@westoxon.gov.uk</a>
Summary/Purpose	To consider a recommendation made to the Executive by the Finance and Management Overview and Scrutiny Committee, at its meeting on 14 June 2023.
Annexes	Annex A – Minutes of the meeting of Finance and Management Overview and Scrutiny Committee, held on 14 June 2023. Annex B – Executive response (to follow).
Recommendation.	That the Executive resolves to agree it's response to the following recommendation from the Finance and Management Overview and Scrutiny Committee, as set out in Annex B (to follow):  I. That the Council explores the idea of the recruitment of a permanent Credit Controller to help strengthen staffing levels within the Council's finance team.
Corporate Priorities	Working Together for West Oxfordshire.
Key Decision	NO
Exempt	NO

Consultees/ Consultation	Finance and Management Overview and Scrutiny Committee.
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## **1. BACKGROUND AND MAIN POINTS**

- 1.1 At its meeting held on 14 June 2023, the Finance and Management Overview and Scrutiny Committee resolved to recommend to the Executive that consideration be given to the potential recruitment of a permanent Credit Controller to help strengthen staffing levels within the Council's finance team, which would, in turn, address resourcing levels.
- 1.2 The Finance team currently employs, through the Publica arrangement, a temporary credit controller within the finance team. The Finance and Management Overview and Scrutiny believed that a permanent position would bring stability to the team, which would also help bring the team's ongoing workload to a manageable level, helping to ease pressures faced in a time of external budgetary pressures.

## **2. ALTERNATIVE OPTIONS**

- 2.1 The Council may opt to continue with current arrangements and maintain the temporary provision of a credit controller. This would be considered as part of the budget setting process, due to take place from Autumn 2023.

## **3. CONCLUSIONS**

- 3.1 The Finance and Management Overview and Scrutiny Committee resolved to recommend to the Executive that consideration be given to the potential recruitment of a permanent Credit Controller to help strengthen staffing levels within the Council's finance team.

## **4. FINANCIAL IMPLICATIONS**

- 4.1 The Financial Implications of the proposal by the Finance and Management Overview and Scrutiny Committee, would be determined during the Council's budget setting process, due to take place from Autumn 2023.

## **5. LEGAL IMPLICATIONS**

- 5.1 Not applicable for this report.

## **6. EQUALITIES IMPACT**

- 6.1 Not applicable for this report.

## **7. CLIMATE AND ECOLOGICAL EMERGENCIES IMPLICATIONS**

- 7.1 Not applicable for this report.

## **8. BACKGROUND PAPERS**

- 8.1 The minutes of the meeting of the Finance and Management Overview and Scrutiny Committee, held on 14 June 2023 can be found at Annex A.

(ENDS)