

 <p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>
<p>Name and date of Committee</p>	<p>Audit and Governance Committee 23 November 2022</p>
<p>Report Number</p>	<p>Agenda Item No 12</p>
<p>Subject</p>	<p>Committee Work Programme 2022/23</p>
<p>Wards affected</p>	<p>All</p>
<p>Audit and Governance Accountable member / Group Manager Lead</p>	<p>Councillor Alaric Smith, Chair Audit and Governance Committee Email: alaric.smith@westoxon.gov.uk Group Manager Lead: Elizabeth Griffiths</p>
<p>Accountable Officer</p>	<p>Andrew Brown, Business Manager - Democratic Services Email: Andrew.brown@publicagroup.uk</p>
<p>Summary/Purpose</p>	<p>To provide the Committees with an update on the Work Programme 2022/23.</p>
<p>Annexes</p>	<p>Annex 1 - Work Programme for 2022/23</p>
<p>Recommendation</p>	<p>That the Committee notes the Committee Work Programme.</p>
<p>Corporate priorities</p>	<p>To enable the Committee to review the Work Programme and support the Council's priorities to protect the environment whilst supporting the local economy, to meet the current and future needs of residents and to provide efficient and value for money services, whilst delivering quality front line services.</p>
<p>Key Decision</p>	<p>No</p>
<p>Exempt</p>	<p>No</p>
<p>Consultees / Consultation</p>	<p>None</p>

1. BACKGROUND

- 1.1. At the meetings of the Committees in May and June 2022 the committees gave consideration to the development of their work programmes for the year.

2. MAIN POINTS

- 2.1. Committees are asked to consider the work programme, along with the Cabinet work programme, and decide if there are any items that they wish to prioritise or deprioritise.

- 2.2. When an item is considered by a committee, the Committee can decide whether to submit recommendations to Cabinet.
- 2.3. The Committee Work Programme is intended to provide clarity to the organisation and the public about the priorities of the committees and when different items will be considered but it does need to be a flexible document that enables the Committee to respond to new or emerging issues and priorities during the year. As such, committees will be able to review their work programme at each meeting, the inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3. FINANCIAL IMPLICATIONS

- 3.1. There are no financial implications arising directly from this report. Requests from Committee for reports to be produced for consideration at meetings will place demands on officer capacity. Committees are urged to be mindful of the limitations of the organisation and to prioritise effectively, having regard to the advice of supporting officers.

4. LEGAL IMPLICATIONS

- 4.1. None

5. RISK ASSESSMENT

- 5.1. Not applicable.

6. CLIMATE CHANGE IMPLICATIONS

- 6.1. Whilst there may be climate change implications arising from specific items within the Work Programme, there are none arising directly from this report.

7. ALTERNATIVES/OPTIONS

- 7.1. In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, Cabinet or any other Committee or Sub-Committee of the Council as it sees fit.
- 7.2. The agreement of a Committee Work Programme, which is regularly reviewed, is considered to be good governance practice and promotes openness and transparency.

8. BACKGROUND PAPERS

- 8.1. None.

Audit and Governance Committee October 2022

WP	Title	Format	Lead Officer / Cabinet Member	When	Comments
1	Grant Thornton annual Report	Report	Elizabeth Griffiths	Annual	Grant Thornton will present the Auditor's Annual Report.
2	2021/22 Value for Money Arrangements	Report	Elizabeth Griffiths	Annual	The Committee receive the update from Grant Thornton.
3	Indicative Audit Plan 2021/2022	Report	Elizabeth Griffiths	Annual	The Committee is invited to consider the proposals set out in the Audit Plan 2021/22.

Audit and Governance Committee November 2022

WP	Title	Format	Lead Officer / Cabinet Member	When	Comments
1	Counter Fraud and Anti-Corruption Policy (refreshed for review)	Report	Emma Cathcart / Elizabeth Griffiths		
2	Fraud Risk Strategy	Report	Emma Cathcart / Elizabeth Griffiths		
3	CFEU Update Report	Report	Emma Cathcart / Elizabeth Griffiths		
4	Annual audit Report	Report	Georgina dyer / Elizabeth Griffiths	Annually	
5	Corporate Risk Register Update	Report	Zoe Campbell / Suzanne Jones	Quarterly	
6	SI06 agreements to delivery of projects	Verbal Update	Lucy Cater / Chris Hargreaves	As requested	

Audit and Governance Committee Thursday 30 March 2023

WP	Title	Format	Lead Officer / Cabinet Member	When	Comments
I	CFEU Update Report (RIPA and IPA annual update)	Report	Emma Cathcart / Elizabeth Griffiths		
	Corporate risk Register Update	Report	Zoe Campbell / Suzanne Jones	Quarterly	
	SI06 agreements to delivery of projects	Verbal Update	Chris Hargreaves	As requested	
	Grant Thornton	Report			