

Detailed revenue budget comparison

Annex A

Q1 position		
Profiled Budget	Actual Exp	Variance (under) / over spend
£	£	£

**Democratic Services**

DRM001-Democratic Representation and Mgmt	84,450	84,439	(11)
DRM002-Support To Elected Bodies	97,648	103,242	5,594
ELE001-Registration of Electors	44,204	46,770	2,566
ELE002-District Elections	36,350	38,836	2,486
ELE005-Parish Elections	0	210	210
ELE008-Police & Crime Commissioner Elections	11,062	11,062	0
SUP001-Administration	93,704	92,831	(873)
<b>Total - Democratic Services</b>	<b>367,418</b>	<b>377,390</b>	<b>9,972</b>

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**Environmental & Regulatory Services**

BUC001-Building Control - Fee Earning Work	(21,774)	(22,163)	(389)
BUC002-Building Control - Non Fee Earning Work	783	783	(0)
EMP001-Emergency Planning	3,377	1,627	(1,750)
ESM001-Environment - Service Mgmt & Supp Serv	23,912	23,912	0
PSH002-Private Sector Housing-Condition of Dwellings	750	0	(750)
REG001-Environmental Health General	0	0	0
REG002-Licensing	4,818	5,610	792
REG009-Environmental Protection	43,403	44,078	675
REG011-Authorised Process	(12,000)	(9,331)	2,669
REG013-Pollution Control	34,198	29,434	(4,764)
REG016-Food Safety	33,485	31,325	(2,160)
REG021-Statutory Burials	1,250	(1,400)	(2,650)
TAC309-Other Trading Services - Markets	6,250	8,288	2,038
<b>Total - Environmental &amp; Regulatory Services</b>	<b>118,452</b>	<b>112,162</b>	<b>(6,290)</b>

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**Finance, Human Resources & Procurement**

SUP003-Human Resources	40,443	37,948	(2,495)
HLD302-Miscellaneous Cash	0	(655)	(655)
HLD313-Lease Cars	0	0	0
SUP009-Accountancy	82,272	80,958	(1,314)
SUP010-Internal Audit	61,740	59,036	(2,704)
SUP011-Creditors	10,189	8,951	(1,239)
SUP012-Debtors	14,192	9,307	(4,885)
SUP013-Payroll	13,647	12,547	(1,101)
SUP019-Health & Safety	8,006	8,006	(1)
SUP020-Training & Development	6,956	6,956	(1)
SUP033-Central Purchasing	9,108	9,108	0
SUP035-Insurances	2,336	2,336	0
<b>Total - Finance, Human Resources &amp; Procurement</b>	<b>248,889</b>	<b>234,495</b>	<b>(14,393)</b>

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**ICT, Change & Customer Services**

SUP002-Consultation, Policy & Research	38,268	37,731	(537)
HLD301-ICT Purchases	34,000	35,787	1,787
SUP005-ICT	491,995	490,551	(1,444)
SUP006-Telephones	2,500	(2,968)	(5,468)
SUP008-Reception/Customer Services	117,535	116,306	(1,229)
SUP014-Cashiers	0	(1,129)	(1,129)
TMR001 - Street Naming & Numbering	0	(571)	(571)
TMR002-Street Furniture & Equipment	(3,671)	(3,803)	(132)
TOU002-Tourist/Visitor Information Centre	26,021	26,208	187
<b>Total - ICT, Change &amp; Customer Services</b>	<b>761,781</b>	<b>753,246</b>	<b>(8,535)</b>

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<b>Land, Legal &amp; Property</b>			
ADB301-3 Welch Way (Town Centre Shop)	15,352	11,030	(4,322)
ADB302-Guildhall	6,816	8,712	1,896
ADB303-Woodgreen	118,169	111,269	(6,900)
ADB304-Elmfield	93,434	86,794	(6,639)
ADB305-Corporate Buildings	109,869	112,743	2,874
ADB306-Depot	(19,959)	(15,774)	4,185
LLC001-Local Land Charges	(39,007)	(21,155)	17,852
SUP004-Legal	67,082	80,848	13,766
TAC303-Swain Court & Newman Court Ind Est Witney	(7,309)	(8,009)	(700)
<b>Total - Land, Legal &amp; Property</b>	<b>344,447</b>	<b>366,458</b>	<b>22,011</b>

ADB303 & ADB304 - the underspend relate to Electricity where we have not yet been invoiced under the new joint procurement contract headed by CBC

LLC001 - Land Charges income is £18k under target. In the first quarter income has averaged £11k per month compared to an average of £14k per month in Q1 of 2021/22

SUP004 - £18k relating to judicial review of West Eynsham plan

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<b>Leisure &amp; Communities</b>			
CCR001-Community Safety (Crime Reduction)	30,087	24,336	(5,751)
CCR002-Building Safer Communities	1,079	5,679	4,600
CCR301 - Communities Revenue Grant	113,282	113,582	300
CCT001-CCTV	(1,387)	1,450	2,837
CSM001-Cultural Strategy	20,576	21,772	1,196
CUL001-Arts Development	13,606	16,831	3,225
ECD001-Economic Development	21,805	19,907	(1,898)
REC001-Sports Development	13,902	13,483	(419)
REC002-Recreational Facilities Development	12,991	12,941	(51)
REC003-Play	22,789	9,664	(13,125)
REC301-Village Halls	3,464	3,465	1
REC302-Contract Management	4,202	1,825	(2,377)
SUP016-Finance - Performance Review	25,907	25,907	(0)
TOU001-Tourism Strategy and Promotion	41,923	40,856	(1,067)
<b>Total - Leisure &amp; Communities</b>	<b>324,226</b>	<b>311,696</b>	<b>(12,530)</b>

REC003 - reactive repairs & maintenance is £13k below budget, expenditure will be incurred later in the year

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<b>Environmental Services</b>			
CCC001-Climate Change	57,596	55,723	(1,873)
COR301-Policy Initiatives - Shopmobility	5,407	4,552	(855)
CPK001-Car Parks - Off Street	95,750	119,072	23,322
CPK011-On Street Civil Parking Enforcement	516	26,686	26,170
ENI002-Grounds Maintenance	114,468	118,235	3,767
ENI303-Landscape Maintenance	42,843	45,236	2,393
FLD001-Flood Defence and Land Drainage	32,741	28,723	(4,018)
REG004-Dog Warden	13,830	14,290	460
REG018-Pest Control	4,908	4,453	(455)
REG019-Public Conveniences	25,524	22,427	(3,097)
REG023-Environmental Strategy	19,965	18,957	(1,008)
RYC001-Recycling	738,145	764,726	26,581
RYC002-Green Waste	(1,074,522)	(994,325)	80,197
STC001 - Street Cleansing	11,574	7,843	(3,731)
STC004-Environmental Cleansing	260,910	265,340	4,430
STC011 - Abandoned Vehicles	0	(13)	(13)
TRW001-Trade Waste	(171,641)	(156,102)	15,539
TRW002-Clinical Waste	(275)	0	275
WST001-Household Waste	457,851	446,362	(11,489)
WST004-Bulky Household Waste	7,638	5,979	(1,659)
WST301-Env. Services Depot, Downs Rd, Witney	(10,875)	11,291	22,166
<b>Total - Environmental Services</b>	<b>632,353</b>	<b>809,456</b>	<b>177,103</b>

Car Parking - income is £43k below target with an average monthly income of £6.9k in Q1. This is an improvement from the same period last year when average monthly income was only £3.6k

RYC001 - Suez contract £17k overspent, forecast overspend for the year is £195k plus there has been a £13k overspend on recycling bins

RYC002 - Green Waste in Q1 is £80k below target. Historically the cost of printing annual licences and posting them to residents has been paid for through oversubscription but as income is below target, there is a £34k shortfall for the production and distribution of annual licences. The forecast for 2022/23 is that there will be a general overspend of £70k in Green Waste.

## Detailed revenue budget comparison

## Annex A

Environmental Services cont:

TRW001 - income is £32k below target which is a £10k improvement from Q1 2021/22. An underspend of £16k on Waste Tipping charges payable to OCC provides an offset to unachieved income

WST001 - there is an £11k underspend on equipment purchases i.e. waste containers

WST301 - £16K overspent repairs & maintenance, £6k overspend on rent

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<b>Planning &amp; Strategic Housing</b>			
DEV001-Development Control - Applications	(86,560)	(53,330)	33,230
DEV002-Development Control - Appeals	19,817	23,818	4,001
DEV003-Development Control - Enforcement	40,501	40,501	(0)
ECD301-WOSP	2,250	0	(2,250)
ENA001-Housing Enabling	28,067	25,517	(2,550)
ENI301-Landscape Initiatives	13,203	13,203	(0)
HLD315-Growth Board Project (Planning)	35,158	30,737	(4,421)
PLP001-Planning Policy	115,681	120,478	4,797
PLP003-Implementation	(240)	(240)	0
PLP004-Conservation	25,215	24,860	(355)
PSM001-Planning Service Mgmt & Support	29,033	24,060	(4,973)
<b>Total - Planning &amp; Strategic Housing</b>	<b>222,125</b>	<b>249,603</b>	<b>27,478</b>

DEV001 - Planning Fee income is £34k below target at the end of Q1, a 5% drop compared to Q1 2021/22. The income budget was increased by £100,000 for 2022/23 on the basis of large scale applications coming forward in the year.

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<b>Retained Services</b>			
COR002-Chief Executive	62,236	63,196	960
COR003-Corporate Policy Making	17,140	17,140	0
COR004-Public Relations	3,023	863	(2,160)
COR005-Corporate Finance	111,707	114,131	2,424
COR006-Treasury Management	6,675	1,000	(5,675)
COR007-External Audit Fees	14,250	14,250	0
COR008-Bank Charges	26,600	58,546	31,946
COR302-Publica Group	(127,300)	(118,756)	8,544
FIE341-Town Centre Properties	(266,688)	(264,867)	1,821
FIE342-Miscellaneous Properties	(341,705)	(349,679)	(7,974)
FIE343-Talisman	(541,043)	(506,309)	34,734
FIE344-Des Roches Square	(124,400)	(117,276)	7,124
FIE345-Gables at Elmfield	(10,217)	(11,432)	(1,216)
NDC001-Non Distributed Costs	127,775	127,788	13
TAC304-Witney Industrial Estate	(61,480)	(63,433)	(1,953)
TAC305-Carterton Industrial Estate	(89,166)	(83,762)	5,404
TAC306-Greystones Industrial Estate	(7,076)	(11,659)	(4,583)
TAC308-Other Trading Services - Fairs	(2,688)	(1,667)	1,021
<b>Total - Retained Services</b>	<b>(1,202,356)</b>	<b>(1,131,926)</b>	<b>70,430</b>

COR008 - Bank Charges have been a cause for concern for some time. Last year we negotiated a better contract with Lloyds and will save c£39k over the course of the year. We are now looking at a tender for our card transaction processing with the potential of saving a further £50k per annum. The tender is currently at an early stage, but details will be reported to Members when they are available

FIE343 - there are currently 3 vacant units at Talisman which is impacting on our rental income. The Estates team have been successful in finding a new tenant to take possession of Unit 1 once refurbishment works have been completed.

FIE344 - Unit 1 Des Roches Square is currently vacant but there are two interested parties holding negotiations with the Estates Team.

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<b>Revenues &amp; Housing Support</b>			
HBP001-Rent Allowances	92,270	88,477	(3,793)
HBP003-Local Housing Allowance	0	34	34
HBP005-Benefit Fraud Investigation	1,369	1,390	21
HOM001-Homelessness	(171,777)	(168,034)	3,743
HOM002-Homelessness Grants	2,500	876	(1,624)
HOM003-Rent In Advance Scheme	0	0	0
HOM004-Refugees	6,546	6,546	0
HOM005-Homelessness Hostel Accommodation	0	1,987	1,987
HOM006 - The Old Court	60,888	62,372	1,484
LTC001-Council Tax Collection	123,347	128,456	5,109
LTC002-Council Tax Support Administration	1,659	1,903	244
LTC011-NNDR Collection	32,948	28,481	(4,467)
PSH001-Private Sector Housing Grants	11,863	12,110	247
PSH004-Home Improvement Service	(15,601)	(15,975)	(374)
<b>Total - Revenues &amp; Housing Support</b>	<b>146,011</b>	<b>148,621</b>	<b>2,609</b>