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WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the **Standards Sub-Committee**

Held in the Council Chambers, Woodgreen, witney OX28 1NB at 10.30 am on **Monday, 6 June 2022**

PRESENT

Councillors: , Councillor Elizabeth Poskitt (Vice-Chair), Councillor Norman MacRae MBE

Officers: Susan Sale (Monitoring Officer), Kate Seeley (Investigation and Enforcement Manager), Amy Bridgewater-Carnell (Manager Democratic Services), Anne Learmonth (Strategic Support Officer).

Additional Attendees: Mrs Lynn Little and companion, Mr Andrew Colling.

1 Minutes of Previous Meeting

The minutes of the meeting held on 23 March 2022 were approved and signed by the Vice-Chair as a correct record.

2 Apologies for Absence

Apologies for absence were received from: Councillor Andrew Beaney, Councillor Luci Ashbourne, and Councillor Andy Graham.

Also received written apologies from the subject councillor.

3 Exclusion of the Public and Press

It was agreed that it was not necessary to exclude the Public and Press at this time.

4 Declarations of Interest

There were no declarations of interest received.

5 Procedure for Local Panel Hearing on 6 June 2022

Vice-Chair Councillor Elizabeth Poskitt introduced the Local Panel Hearing Procedure Rules. The procedure rules were agreed with the recommendation that parties will be allowed to bring a companion to Local Panel Hearings, but the companion would not take part in the hearing and only be there in a supportive role.

Therefore

Resolved the Local Panel Hearing Procedure Rules were agreed with the recommendation as above.

6 Determination of allegation of breach of Town Council Code of Conduct

Susan Sale the Monitoring Officer explained that she had received an email from the subject member requesting an adjournment, as they were unable to attend the meeting today.

Susan Sale addressed the meeting and requested confirmation that members of the Sub-Committee had received and read the email.

The Sub-Committee noted the request and agreed unanimously for an adjournment.

Resolved the Sub-Committee meeting be adjourned until 18 July 2022 at 10am.

The Meeting closed at 10.54 am

Standards Sub-Committee

06/June2022

CHAIRMAN