

Constitution Working Group Work Plan

No.	Topic	Description	Target Date	Lead Officer	Update
1	Review of Parts 7 and 8 of the Constitution	Proposed deletion of Management Structure and Membership of the Executive	July 2021	Claire Hughes	To be considered by Council on 28 July 2021
2	Review of Parts 3 and 4 of the Constitution	Review of Responsibility for Functions and the Officer Scheme of Delegation	October 2021	Claire Hughes	To be considered by Council on 27 October 2021
3	Appointment of Independent Remuneration Panel and Review of Members Allowances	Appointment of Independent Remuneration Panel and a Review of all members allowances	October 2021 with report on proposed allowances in Feb 2021	Claire Hughes	Panel to be appointed at Full Council in October 2021
4	Review of Parts 1 and 2 of the Constitution	A review of the Summary (Part 1) and Articles (Part 2) of the Constitution	November 2021		
5	Petition Scheme	Review of necessity for and content of the Council's Petition Scheme	October 2021		

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6	Review of Part 5 of the Constitution	Review of Member Code of Conduct, Member/Officer protocol and Employee Code of Conduct	November 2021		
7	Review of the use of Webcasting	A review of the options on the use of hybrid technology	December 2021 in case of any budget implications for the 2022 budget		
8	Review of Scrutiny Arrangements	A report on the different governance options for the Council, specifically Cabinet and Leader model and Committee model and Area Committees	January 2022	Claire Hughes	
9	Additions to the Constitution	Check to establish whether anything is missing that should be in the constitution e.g. financial procedure rules, contract procedure rules	February 2022		

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