



Delegated Decision Notice (DDN)

This form is used to record any delegated decision which has been taken by officers under delegated authority.

Decision title	Tree Management Policy update
Decision date	27 February 2026
Decision maker	Giles Hughes, Head of Paid Service, in consultation with the Executive Member for Environment.
Source of delegation (resolution or Constitution – please reference)	Cabinet on 17 April 2019 resolved: <i>That the Head of Paid Service, in consultation with the Cabinet Member with responsibility for the Environment, be authorised to update the policy as necessary to ensure it remains up to date.</i>
Decision taken	The Head of Paid Service, in consultation with the Executive Member for Environment, resolved to: I. Approve the updated Tree Management Policy.
Reasons for the decision	The current policy for management of the trees that the Council owns and has a responsibility to maintain was adopted in 2019. The policy now requires updating to ensure it is fit for purpose and reflects up to date national guidance.
Alternative options considered	No alternative options considered
Key or non-key?	Non-key
Subject to urgency rules?	No
Affected wards	All
Details of consultation undertaken	Internal consultation with key officers
Lead officer	Principal Planning Policy Officer – Claire Bromley
List of documents considered	'Principles for the Management of Trees owned or maintained by the Council', March 2019 v2.3 Common sense risk management of trees Guidance on trees and public safety in the UK for owners, managers and advisers, National Tree Safety Group, 2024



WEST OXFORDSHIRE
DISTRICT COUNCIL
