

Draft Terms of Reference – Leisure Overview and Scrutiny Task and Finish Group

The Review Group will have cross-party membership of 6 members. The Chair will be selected by the Overview and Scrutiny Committee and should be a member of that Committee. The Chair will be responsible for reporting the work of the group back to the Overview and Scrutiny Committee.

1. Councillor Stuart McCarroll (Chair)
2. Councillor Joy Aitman
3. Councillor Mike Baggaley
4. Councillor Jane Doughty
5. Councillor Andy Goodwin
6. Councillor Sandra Simpson

Officer Support

Democratic Services will organise and support the meetings of the Review Group and produce any report/recommendations arising from the review.

The Leisure Strategy Manager will advise the Group with input from other services as required.

Background and rationale

The Council's current leisure contract is due to expire in 2027.

The Overview and Scrutiny Committee established the Leisure and Wellbeing Strategy Task and Finish Group on 21 May 2025.

Purpose of the Review

The purpose of the Leisure Task and Finish Group is to support the development of the evaluation criteria to determine the best delivery model for leisure provision in the Council-owned facilities.

This forms part of the Leisure Management Options which will provide the Council with an objective, transparent, and rigorous assessment of all the leisure management options and their appropriateness for each of the facilities currently within the Leisure Management Contract.

Method / Approach

The Review Group will consider the leisure management options appraisal before it is presented to the Executive, with particular focus on the evaluation criteria and its weighting.

It will do so by meeting virtually with officers.

Timescales (meeting dates in bold)

- May 14 - Informal Executive to agree the draft evaluation criteria.
- **Tuesday 10 June** – Teams meeting for O&S task and finish group to agree terms of reference and review draft evaluation criteria

- 18 June – Informal Executive meeting to consider any feedback from the task and finish group on the evaluation criteria and agree the final version
- Early July – Receive report from consultants
- 23 July – Informal Executive meeting to consider consultant report.
- **Tuesday 12 August**– Report findings to Overview and Scrutiny task and finish group
- 15 August – finalised executive report for final consideration at informal executive, management team.
- 10 September – Executive to meet consider report and agree recommendations.

Background documents

None.