

## WEST OXFORDSHIRE DISTRICT COUNCIL

### Minutes of the meeting of the **Development Control Committee**

Held in the Council Chamber, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB  
at 2.01 pm on **Wednesday, 21 May 2025**

#### PRESENT

Councillors: Julian Cooper (Chair) Andy Goodwin, Michael Brooker (Vice-Chair), Lidia Arciszewska, Mike Baggaley, Andrew Beaney, Steve Cosier, Adam Clements, Rachel Crouch, Roger Faulkner, Phil Godfrey, Andy Goodwin, David Jackson, Nick Leverton, Andrew Lyon, David Melvin, Rosie Pearson, Elizabeth Poskitt, Andrew Prosser, Geoff Saul, Sarah Veasey, Alistair Wray, Thomas Ashby and Jane Doughty

Officers: Giles Hughes (Chief Executive Officer), Andrea McCaskie (Director of Governance), Frank Wilson (Group Finance Director - Publica), Phil Martin (Director of Place), Andrew Brown (Head of Democratic and Electoral Services), Ana Prelici (Senior Democratic Services Officer), Anne Learmonth (Democratic Services Officer) and Mathew Taylor (Democratic Services Officer).

#### **I Election of Chair**

The Chair of the Council, Councillor Andrew Coles, opened the meeting

The Committee would be comprised off the following members:

- Lidia Arciszewska
- Mike Baggaley
- Andrew Beaney
- Michael Brooker
- Adam Clements
- Julian Cooper
- Steve Cosier
- Rachel Crouch
- Genny Early
- Roger Faulkner
- Phil Godfrey
- Andy Goodwin
- David Jackson
- Nick Leverton
- Andrew Lyon
- Michele Mead
- David Melvin
- Elizabeth Poskitt
- Andrew Prosser
- Geoff Saul
- Sarah Veasey
- Mark Walker

## Development Control Committee

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- Adrian Walsh
- Alistair Wray

The Chair of the Council, Andrew Coles, requested nominations for the position of the Chair of Development Control Committee for the municipal year of 2025-2026. Councillor Mike Brooker nominated Councillor Andy Goodwin for the position of Chair of Development Control, Councillor David Jackson seconded the nomination and the vote was carried.

Council **Resolved** to:

- I. Appoint Councillor Andy Goodwin to the position of Chair of Development Control Committee for the municipal year of 2025-2026.

### 2 Appointment of Vice Chair

The Chair of the Development Control Committee, Councillor Andy Goodwin, requested nominations for the position of the Vice Chair for Development Control Committee for the municipal year of 2025-2026. Councillor Adam Clements nominated Councillor Mike Brooker for the position of Vice Chair of Development Control, Councillor Julian Cooper seconded the nomination and the vote was carried

Council **Resolved** to:

- I. Appoint Councillor Mike Brooker to the position of Vice Chair of the Development Control Committee for the municipal year of 2025-2026.

### 3 Apologies for Absence

Apologies for absence were received from:

Councillors Mark Walker, Adrian Walsh and Michele Mead.

Councillor Jane Doughty substituted for Councillor Mead.

Councillor Thomas Ashby substituted for Councillor Walsh.

### 4 Declarations of Interest

There were no declarations of interest received.

### 5 Minutes of Previous Meeting

Councillor Brooker proposed that the minutes of the meeting held on Monday 24 February 2025 be approved by the Committee. This was seconded by Councillor Rachel Crouch was put to the Vote and agreed.

The Development Control Committee **Resolved** to:

- I. Agree the minutes of the previous meeting held on Monday 24 February 2025.

## **Appointment of Sub Committees Lowlands and Uplands**

The Chair for the Development Control Committee, Councillor Goodwin proposed that Development Control Committee agree to appointment of Sub Committees Lowlands and Upland. Councillor Julian Cooper proposed the appointment of Sub Committees Uplands and Lowlands, this was seconded by Councillor Andrew Beaney was put to the vote and agreed.

The Development Control Committee **resolved** to:

1. Agree that seats on the Lowlands Sub-Committee and the Uplands Sub-Committee will be allocated based on ward rather than political balance, in accordance with Section 17 of the Local Government and Housing Act 1989;
2. Appoint the Chair of the Development Control Committee Councillor Andy Goodwin to the Lowlands Sub-Committee and the Uplands Sub-Committee;
3. Appoint Members of the Development Control Committee who represent wards in the Lowlands area of the district to the Lowlands Sub-Committee as set out in the full Council supplement;
4. Appoint Members of the Development Control Committee who represent wards in the Uplands area of the district to the Uplands Sub-Committee as set out in the full Council supplement; Page 17 Agenda Item 6;
5. Agree that the Vice Chair of the Development Control Committee Councillor Mike Brooker will attend meetings of the Sub-Committee they are not appointed to as a non-voting member;
6. Note that any Member of a Member's political group, having undertaken planning training, is permitted to substitute for a Member of a Planning Sub-Committee, in accordance with the wishes of the Member being substituted;
7. Note that the provisions for substitutions on planning committees and sub-committees will be considered by the Constitution Working Group, including specifically whether substitutions should be allowed from outside of a Member's political group.

The following Councillors were appointed to the Uplands Area Planning Sub – Committee:

- Julian Cooper
- Lidia Arciszewska
- David Jackson
- Adam Clements
- Elizabeth Poskitt
- Mike Baggaley
- Roger Faulkner
- Andrew Beaney
- Mark Walker
- Geoff Saul

## Development Control Committee

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- Genny Early
- Andy Goodwin (Chair of Development Control).

The following Councillors were appointed to the Lowlands Area Planning Sub - Committee:

- Andy Goodwin
- Phil Godfrey
- Alistair Wray
- David Melvin
- Steve Cosier
- Michele Mead
- Nick Leverton
- Adrian Walsh
- Sarah Veasey
- Michael Brooker
- Andrew Lyon
- Andrew Prosser

The Meeting closed at 2.36 pm

CHAIR