

WEST OXFORDSHIRE DISTRICT COUNCIL

CABINET

Record of decisions taken at the meeting of the Cabinet held via video conferencing on Wednesday 16 December, 2020 at 2.00pm.

PRESENT

Councillors: Michele Mead (Leader); Toby Morris (Deputy Leader); Suzi Coul, Marilyn Davies, Jeff Haine, David Harvey and Norman MacRae MBE.

Also in Attendance: Councillors Alaa Al-Yousuf, Andrew Beaney, Richard Bishop, Julian Cooper, Derek Cotterill, Harry Eaglestone, Duncan Enright, Hilary Fenton, Ted Fenton, Andy Graham, Gill Hill, Dan Levy, James Mills, Elizabeth Poskitt, Alex Postan, Carl Rylett and Harry St John.

Officers: Giles Hughes (Chief Executive); Elizabeth Griffiths (Chief Finance Officer); Frank Wilson (Executive Director, Finance); Bill Oddy (Group Manager, Commercial Development); Chris Hargraves (Planning Policy Manager); Scott Williams (Business Manager Waste); Maria Wheatley (Parking Manager); Fiona Woodhouse (Parking Projects and Contracts Officer); Christine Cushway (Business Manager, Assets); Jasmine McWilliams (Assets Manager); Keith Butler (Head of Democratic Services) and Amy Bridgewater-Carnall (Senior Strategic Support Officer).

74. NOTICE OF DECISIONS

RESOLVED: That the record of the decisions taken at the meeting held on 18 November 2020, copies of which had been circulated, be approved and signed as a correct record.

75. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Steve Good.

76. DECLARATIONS OF INTEREST

There were no declarations of interest from Members or Officers relating to matters to be considered at the meeting.

77. PARTICIPATION OF THE PUBLIC

Mrs Jo Lamb addressed Members regarding Agenda Item 08 – Parking In Woodstock: Public Consultation. A copy of her submission is attached as Annex A to the original copy of these minutes.

78. RECEIPT OF ANNOUNCEMENTS

78.1 Update on Covid Numbers

The Leader, Councillor Mead addressed Members and advised that unfortunately the number of reported Covid-19 cases had almost doubled in West Oxfordshire. She assured the meeting that she would circulate the numbers shortly and strongly encouraged everyone to continue delivering the 'Hands, Face, Space' message.

The Leader also thanked all Members, officers and staff for their endeavours over what had been a challenging year, and she wished everyone a Merry Christmas and a Happy New Year.

78.2 Clinically Vulnerable Residents, Leisure Centres and Ongoing Support for those in need

Councillor Coul advised that the Council had been successful in contacting all of the Clinically Vulnerable Residents in the District following news of the second lockdown. She thanked everyone involved for making this possible.

She also advised that two of the District's Leisure Centres would be open on additional days throughout the Christmas period – Witney Leisure Centre planned to open on Boxing Day and the Carterton Leisure Centre would open on New Years' Day.

Finally, Councillor Coul reminded Councillors that nobody should be going hungry in the District, especially over Christmas. She therefore urged Members to let officers know if there was someone in their Ward in need of support and it would be put in place for them.

78.3 Waste Service Update

Councillor MacRae updated the meeting on the arrangements for refuse and recycling collections throughout the Christmas Period. He encouraged Councillors and the public to consult the Facebook page and the website for details of the

change in collection time and reminded everyone that Christmas trees would also be collected after Christmas. Councillor MacRae also announced that one of the fleet's Corsa vans had reached the end of its life and would be replaced with an electric vehicle.

He also took the opportunity to thank all of the staff at Ubico for their hard work over the year and for keeping the streets of the District clean and tidy.

78.4 Covid Business Grants

Councillor Morris addressed Members and advised that to date 558 businesses had received Business Grants in West Oxfordshire with 141 applications still being processed. So far, approximately £915,000 had been provided and the Council was set to have provided well over a £1m worth of assistance to local businesses once the outstanding applications had been processed.

79. FUNDING FOR THE DEVELOPMENT OF A MASTERPLAN FOR HANBOROUGH STATION

The Cabinet received and considered the report of the Planning Policy Manager, which asked Members to agree the release of additional funds from the Council's unallocated Housing and Planning Delivery Grant (HPDG) to support the development of a masterplan for Hanborough Station.

The report reminded Members that the Local Development Scheme included reference to the possible development of a Supplementary Planning Document (SPD) for Hanborough Station. This document would need to be prepared by specialist transport consultants and the District Council had received confirmation from Oxfordshire County Council that it was able to provide £15,000 of funding.

As the overall cost of the masterplan was likely to be around £30,000, the District Council had been asked to provide match funding of £15,000 to enable the work to proceed.

In June 2020, Members agreed a release of £132,000 from the Council's unallocated HPDG to support the final stages of the preparation and adoption of the Garden Village Area Action Plan (AAP) and other SPDs. This report requested approval to release a further £15,000 to enable the development of the masterplan. Subject to the approval of Members, the scope and timetable of the Station Masterplan SPD

would be included in a future update of the Council's Local Development Scheme (LDS).

The Cabinet Member for Strategic Planning, Councillor Haine introduced the report and drew attention to the key points in the report. Councillor Morris seconded the recommendation and applauded the opportunity for match funding with the County Council.

Members were supportive of the recommendations but assurance was sought that Active Travel, cycle connectivity and bus routes would be at the forefront of the project. Councillor Haine agreed that the purpose of the master plan was to improve all aspects of travelling to and from the station.

Having considered the report, the Cabinet agreed that the recommendations be approved.

DECISION: That approval be given for the release of £15,000 from the Council's unallocated Housing and Planning Delivery Grant (HPDG) to support the development of a masterplan for Hanborough Station.

REASONS: To help identify and deliver a number of improvements to Hanborough Station, having a positive effect in terms of a number of elements of the Council Plan (2020-2024) including climate change, a vibrant economy and strong local communities.

OPTIONS: Cabinet could choose not to release the funding or request funding from an alternative source.

80. INFRASTRUCTURE FUNDING STATEMENT

The Cabinet received and considered the report of the Planning Policy Manager, which asked Members to consider and approve the West Oxfordshire Infrastructure Funding Statement (IFS) for 2019/20, attached at Annex A to the report.

The report advised that changes made to the Community Infrastructure Levy (CIL) Regulations in 2019 brought in a requirement for local planning authorities to produce an annual Infrastructure Funding Statement (IFS) which must be published by 31 December each year and cover the previous financial year (1 April - 31 March).

The main purpose of the IFS was to set out in a transparent manner, future infrastructure requirements and expected costs, contributions received (both financial and non-financial) during the previous financial year, anticipated funding from developer contributions (e.g. Section 106 and CIL) and the Council's future spending priorities.

Councillor Haine introduced the report and advised that it was a requirement by law that the IFS be published. He drew attention to key issues including the Section 106 funds secured in 2019-20 and the key local priorities identified by the Chief Finance Officer.

Councillor Davies seconded the recommendations and was confident that this was the starting point for future transparency regarding S106 and CIL contributions.

In response to a query from Councillor St John regarding a detailed schedule of works, inadequate cycle ways and works on the A4095, Councillor Haine advised that he would respond outside of the meeting.

Councillor Cooper listed a number of queries that he wanted responding to including; the potential for highways improvements for Woodstock; whether the reference to 4G on page 61 should read 5G; and air quality management in Woodstock. Councillor Haine agreed to look into the queries and respond after the meeting.

Members were advised that the IFS would be published on the Council websites, under the Planning pages and would be clearly signposted.

Councillor Poskitt queried if the cycleway could be looked out at Bladon, asked for clarification on the timescales listed for Woodstock Primary School and the costings for the upgrading of supply boosters by Thames Water.

Councillor Cotterill referred to the potential provision of additional off street parking on page 50 of the report and asked if any project management had been identified. In response, Councillor Haine explained that the details were still being collated but the need had been identified.

Having considered the report, the Cabinet approved the recommendations.

DECISION: That the Infrastructure Funding Statement (IFS) attached at Annex A to the report be approved and published on the Council's website by 31 December 2020 in accordance with legislative requirements.

REASONS: To provide greater clarity on future infrastructure requirements in West Oxfordshire and the Council's spending priorities moving forward. The IFS would help to support and deliver many of the aims and objectives of the Council Plan (2020 – 2024).

OPTIONS: Cabinet could choose to make comment or approve an amended version.

81. PARKING IN WOODSTOCK: PUBLIC CONSULTATION

The Cabinet received and considered the report of the Parking Manager, which informed Cabinet of the responses to the public consultation on parking in Woodstock.

The District Council adopted a Parking Strategy in 2016 which identified two key areas at that time; a growing demand for additional parking capacity and a need for changes to parking regulations on-street in a few key locations.

Woodstock was the second parking review to be carried out by the Council and the results from the review were attached as Annex A to the report. In 2010, the Council took on the responsibility of on-street enforcement, taking over from the Police and Traffic Wardens. Council Enforcement Officers have always had to take a relaxed approach, (in agreement with the County Council), in this town due to the deluge of complaints and issues.

Public consultation was carried out November 2019, and the results have been analysed so that some conclusions can be drawn. An online questionnaire was advertised on the District and Woodstock Town Council websites and paper copies were made available via the Town Council. The survey received 1,166 responses via on line survey and 155 paper responses.

Councillor MacRae outlined the report and clarified the responsibilities that the District Council had for parking. He explained the difficulties that had arisen during the consultation and whilst collating the data and assured Councillors that the Cabinet was very mindful of the frustrations felt by residents of Woodstock.

As a result of the concerns raised by so many, Councillor MacRae advised that a meeting had been arranged for 18 January 2021 with Council officers, representatives of Blenheim Palace and the County Council to investigate views on redeveloping various sites and to help move work forwards. It had also been agreed to invite the Woodstock Town Clerk to the meeting.

Councillor MacRae went on to explain that the Council would continue to enforce parking as agreed with OCC and as requested by the Town Council and, following requests, would seek to increase enforcement patrols in the New Year. Various other solutions were supported including the introduction of a one way system, a park and ride shuttle system with Blenheim Palace and the banning of coaches from the town centre.

The proposal was seconded by Councillor Mead who assured the meeting that Cabinet were taking the matter seriously and were keen to help identify solutions.

Councillor Cooper raised a number of concerns with the report and queried if the relevant parties would be involved in discussions. Councillor MacRae advised that representatives from Blenheim Estate had been invited to the January meeting, which was a starting point for stakeholders.

Some Members felt that the recommendation did not demonstrate a strong enough resolve by the Council to address the problems and instead appeared to pass the responsibility to the County Council. Having asked Members what they would like the recommendation to state, Councillor MacRae agreed to amend the wording to include reference to the meeting in January 2021.

Having considered the report, Cabinet agreed to approve the recommendations subject to the additional wording "We will forward the data to the County Council as the appropriate authority however in determining a way forward, we will facilitate a meeting with officers on 18 January 2021 to enable progress."

DECISION: That the data be forwarded to the County Council as the appropriate authority however in determining a way forward, the Council will facilitate a meeting with officers on 18 January 2021 to enable progress.

REASONS: To address the concerns raised by residents and try to find a solution with interested parties.

OPTIONS: Cabinet could choose to amend the wording or agree an alternative resolution.

82. LITTER BIN PLACEMENT AND RENEWAL PROGRAMME

The Cabinet received and considered the report of the Business Manager Waste, which updated Members on the issues being experienced with litter and dog bins in West Oxfordshire and sought approval for a renewal programme to be delivered over the following five years.

Under the Environmental Protection Act, West Oxfordshire District Council was a 'Litter Authority' and responsible for cleansing of the adopted highway within its district boundary, in addition the Council could provide and maintain in any street or public place receptacles for refuse or litter - referred to as litter bins.

There was a duty to arrange for regular emptying and cleansing of any litter bins provided or maintained and the regular emptying must be sufficiently frequent. Having conducted a recent evaluation of the bin portfolio, the Council had approximately 700 litter and 500 dog waste bins (total 1,200) in place, in varying conditions and with differing levels of usage. In many cases there were multiple bins in the same location and in some cases were seldom used.

A significant number of bins had also come to the end of their usable life at the same point in time and so officers felt it was appropriate to undertake a review, introduce a set of principles to ensure that the coverage was suitable for the district, and introduce an annual replacement programme to avoid this occurring in the future.

This report was considered by the Environment Overview and Scrutiny Committee at its meeting in December 2020 and their views were detailed in the minutes of the meeting. A number of officers and Cabinet Members were also present at the scrutiny committee to answer questions and take on board the comments made. Following a robust discussion, the scrutiny committee supported the recommendations in the report.

Councillor MacRae introduced the report and thanked the Environment Overview and Scrutiny Committee for their thorough consideration and discussion of the report. He outlined the reason for undertaking a review and assured Members that officers would be introducing "guidelines, not tram lines". The process that the work

would follow was explained and Councillor MacRae announced the introduction of new technology for SMART bins. He assured Members that their comments had been taken on board and would be used to rationalise the placement of bins and hopefully address a number of the concerns raised.

Councillor Enright made reference to the first recycling bins installed in Witney and asked officers to be mindful that the type of rubbish being recycled had changed over the years.

Councillor Mills advised that he had attended the scrutiny committee along with Councillors MacRae and Morris, all of whom had benefitted from partaking in the discussion and hearing the comments made. He felt that the views of the Parish and Town Councils were key with regards to positioning and thanked officers, Bill Oddy and Scott Williams for their work on this project.

Having considered the report, Cabinet agreed that the recommendations be approved.

DECISIONS:

- (a) That the risks and financial implications relating to the provision and servicing of the current litter and dog waste bins be noted;
- (b) That the introduction of the set of principles for the placement of litter and dog waste bins going forward be approved, as set out in the report;
- (c) That the proposal to complete a rationalisation exercise of the existing litter and dog waste bins to ensure that the coverage is suitable for the district and that bins are located in the most appropriate places and in line with the agreed set of principles referenced in (b) above be approved;
- (d) That Council be recommended to increase the annual capital budget by £13k per annum over the next five years, to give an annual total of £25k for bin purchases and fitting; and
- (e) That Officers work with Ubico to identify the revenue savings arising from this rationalisation and, by agreement, seek to reduce the contract value accordingly.

REASONS: The proposal contained within this report supports the Council priority:

Climate Action - Leading the way in protecting and enhancing the environment by taking action locally on climate change and biodiversity.

OPTIONS: The alternatives to implementing a litter/dog waste bin siting and replacement strategy would be to:

- Retain the current approach with the large number of bins, accepting that they are not all in the correct locations and Ubico will likely be wasting time and fuel in having to visit them;
- Accept that Ubico will likely not be able to manage collecting from all of the bins and so additional resources would be required sooner than if the bin estate is managed by way of the replacement programme;
- Accept that without an agreed set of principles, the location of litter bins is likely to be decided upon with little evidence to support their effectiveness.

83. CONSIDERATION OF THE APPROACH TO COMMUNITY RECYCLING (BRING SITES) IN WEST OXFORDSHIRE

Cabinet noted that this item had been included on the agenda to enable its consideration in the event of the Environment Overview and Scrutiny Committee support a request for Cabinet to be asked to reconsider the decisions it had taken at its meeting held 18 November 2020.

Councillor Mead addressed Members and explained that the item relating to bring sites was included on the agenda as a "holding item" to enable Cabinet to look at the matter again in the event of the Environment Overview and Scrutiny Committee requesting us to do so, arising from its meeting on 10 December.

However, the Committee had not supported the request, meaning that the item did not require further consideration and that the decisions taken at the previous meeting could now be implemented.

84. DRAFT STRATEGIC VISION FOR OXFORDSHIRE

The Cabinet received and considered the report of the Chief Executive, which introduced the first draft of a Strategic Vision for Oxfordshire, attached as Appendix 1 to the report. The documents explained the purpose of this unique approach, the scope and content of the Vision, and the timeline for the current engagement and

finalising the Vision. The Draft Vision was presented for discussion and comments to help inform revisions prior to future Growth Board endorsement.

The Oxfordshire Growth Board ('the Board) was established in 2014 as a Joint Committee of the six councils of Oxfordshire, together with key strategic partners. Establishing a clear and coherent vision for Oxfordshire setting out what the partners were seeking to achieve and their strategic priorities, played an important role in helping manage some of the risks to the Oxfordshire Plan at Examination.

The draft Strategic Vision was considered by the Economic and Social Overview and Scrutiny Committee at its meeting on 19 November and the draft minute from that meeting was included as Appendix 2 to the report.

Councillor Mead introduced the report and thanked the Economic & Social Overview and Scrutiny Committee for their consideration of the report. Following that meeting, a statement had been compiled outlining Members' views, as detailed below:

"We welcome the development of a Strategic Vision for Oxfordshire, this will be a valuable document supporting the Oxfordshire Plan, and helping focus the activities of the Oxfordshire Growth Board and its Members.

The Strategic Vision can play an important role in helping articulate the vision of the Growth Board partners to local communities, residents and businesses.

We support in principle the ambitions set out in the document, it's important that the strength of these ambitions is retained or enhanced through any redrafting, while accepting that the balance between them is important.

These outcomes, definition of good growth and guiding principles are important elements.

The document supports the work that West Oxfordshire has taken in declaring a climate and ecological emergency and in developing a Climate Action Plan.

It must include more references to Oxfordshire's educational assets such as its World Class universities and the schools in the County, as well as the importance of supporting learning, including lifelong learning, so that no one in our communities is left behind.

As Oxfordshire is the most rural county in the South-East Region, it would be helpful to emphasise the challenge this provides in terms of our rural population's accessibility to services and facilities.

The importance of the agricultural sector to rural communities in Oxfordshire should be noted, as should the role that this sector can play in helping deliver our biodiversity and climate ambitions.

It should also include reference to effective social care being vital to help support Oxfordshire's ageing population and to reduce inequalities.

The document needs to add reference to social inclusion and diversity, to reflect the diverse communities within Oxfordshire and the need to address feelings of marginalisation.

Any redrafting should look to make the document a bit more punchy and shorter if possible to help sharpen the narrative."

Councillor Coul seconded the proposal.

Councillor Harvey applauded the inclusion of reference to the importance of Climate Change and Biodiversity.

Councillor Graham thanked the Leader and felt that the input and comments made by the Economic & Social Overview and Scrutiny Committee had been invaluable.

Having considered the report, Cabinet agreed that the statement read out should be the basis of the Council's response on the draft Strategic Vision.

DECISIONS: That following the engagement exercise, the statement delivered at the meeting, as outlined above, reflected the views expressed at this meeting and should be the basis of the Council's response to the draft Strategic Vision for Oxfordshire.

REASONS: The Strategic Vision is relevant to the Council's vision in relation to climate action, a vibrant district economy, strong local communities, and meeting the housing needs of our changing population.

OPTIONS: The Cabinet could amend the submission on the draft Strategic Vision or choose not to submit one.

85. FINANCIAL AND SERVICE PERFORMANCE 2020/21 QUARTER TWO

The Cabinet received and considered the report of the Chief Executive which provided details of the Council's operational and financial performance at the end of 2020-21 Quarter two (Q2), and enabled Councillors to assess financial and operational performance and gain assurance on progress towards achieving the Council's priorities.

Each quarter, the Council monitored its progress towards achieving its aim and priorities, service delivery and financial performance and this was reported to Members for noting and comment.

The report was separated into different areas including, Financial Reporting; Revenue and Capital, Performance reporting, the Council Priority Report and Service Performance report. Details on the Revenue Outturn, Capital Programme, Council priority report and performance indicator reports were attached as Annexes A to D of the report.

Councillor Morris outlined the report and noted that performance had been better than originally forecast with areas faring well considering the circumstances of the past nine months. He also highlighted a piece of work that had been identified around Age Debt and he was pleased that the Council had still managed to deliver on Affordable Housing and Climate Change measures.

Councillor Harvey seconded the proposal and the officers were thanked for their work in very trying times.

Councillor Graham requested some narrative relating to the Home Improvement Scheme and the Green Waste Service underspend. Councillor Morris advised that he would respond outside of the meeting.

Councillor St John took the opportunity to thank the Housing Team for their continued dedication and ability to hit target whilst working amidst a pandemic.

Having considered the report, Cabinet agreed that the report be noted.

DECISION: That the 2020-21 Quarter Two financial and service performance be noted.

REASONS: To ensure the Council was meeting it's priorities in relation to Climate Action, Healthy Towns and Villages, A Vibrant District Economy, Strong Local

Communities, Meeting the Housing Needs of our Changing Population, Modern Council Services and Sustainable Finance.

OPTIONS: There were no alternative options.

86. UPDATE ON THE UNICORN, GREAT ROLLRIGHT

The Cabinet received and considered the report of the Business Manager, Assets, which asked Members to consider a moratorium period under which the Council would not take action on enforced sale or compulsory purchase of the Unicorn Public House at Great Rollright.

The Unicorn Public House was a grade two Listed Building which had been closed and unoccupied for circa 30 years. A repairs notice was served on the owners of the property in August 2017 requiring essential repairs for the protection of the Listed Building to be carried out.

The Council had previously agreed to progress a Compulsory Purchase Order (CPO) should the necessary repairs fail to be carried out to protect the Listed Building. However, a CPO was a last resort and the Council must engage with the owner to seek to negotiate an outcome which delivered the end result.

Over the last 18 months the legal ownership of the property had changed and the owners had employed new Agents to progress work at the site. Officers have been communicating with the Agents to seek to move the repairs at the site forward. Earlier this year the owners' agents submitted a pre-application planning advice request as part of progressing the necessary requirements to deliver on the repairs work.

More recently, the Council had been approached and asked to agree to a period of time during which it would not progress either an enforced sale application to the Courts or an application for CPO (moratorium period) in consideration of the owner progressing specific work and achieving agreed milestones.

Councillor Morris introduced the report and outlined the reasons for the recommendations. He reminded the meeting that proceeding with a CPO at this stage was possible but was likely to be unsuccessful because the Council would have failed to demonstrate that they had been willing to negotiate with the owners, who

had put forward a detailed list of works for the first time. Progress of the agreed works would be monitored and reported back to Cabinet.

Authority to waive the call in rights on this decision had been given from the Chairman of the Finance and Management Overview and Scrutiny Committee. This meant that the transaction could be completed without delay and the temporary roof works could be carried out as soon as possible.

Councillor Morris proposed an additional recommendation as follows:

The Local Ward Members will be updated on progress and any decisions or actions that have been taken.

This was seconded by Councillor Haine.

Councillor Beaney expressed his disagreement with the proposal as he felt that the heritage asset should be protected under the NPPF and the owners to date had failed to do that. He also queried why the Finance and Management Committee should be considering the item as he felt it fell into the remit of Economic and Social.

In response, Councillor Morris acknowledge his frustrations and advised that there were financial implications involved in entering into a CPO and it would cost the Council a lot of money.

Having considered the report the Cabinet agreed the recommendations subject to the addition of recommendation (d) below.

DECISIONS:

- (a) That approval be given to enter into a legal agreement for a moratorium period during which time the Council will not take action subject to the owner satisfying the terms of the agreement and progressing the agreed work, as set out in the report;
- (b) That the Chief Executive be authorised to approve the final terms of the agreement, to monitor the agreement, and to take necessary action and decisions required under the agreement, all in consultation with the Head of Legal Services, the Chief Finance Officer and the Cabinet Members for Resources and Strategic Planning;

- (c) That for the reasons explained in paragraph 2.12 of the report, and in accordance with the Overview and Scrutiny Procedure Rules and with the consent of the Chair of the Finance and Management Overview and Scrutiny Committee, the foregoing decisions be implemented immediately; and
- (d) The Local Ward Members will be updated on progress and any decisions or actions that have been taken.

REASONS: None listed.

OPTIONS: Cabinet could decide not to grant the moratorium period but the owners have indicated that they would therefore not be able to fund the necessary repair works.

87. EXCLUSION OF THE PUBLIC

RESOLVED: That, in view of the likely disclosure of exempt information, as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, (information relating to the financial or business affairs of any particular person), the public be excluded from the meeting for the remaining item of business.

88. LEASE PROPOSAL FOR INVESTMENT PROPERTY

The Cabinet received and considered the report of the Assets Manager, Assets, which outlined a proposal to serve notice to break the existing lease of a property which the Council owned the freehold of.

The report detailed the reasons for the proposal which included the impact that Coronavirus had had on the commercial tenants business and how the company had entered into a Company Voluntary Arrangement at the end of September. The Council had to decide whether to continue with the tenancy or exercise the break clause with a view to re-letting the property.

The report contained details of two potential new tenants and the preferred direction that officers felt would give greater security and income than the current lease.

The Chair of the Finance and Management Overview and Scrutiny Committee, Councillor Cotterill, had been approached and asked to consider waiving the need for 'Call In' of this decision, to meet the strict time limit for the receipt of the break

notice by 24 December 2020. It was confirmed at the meeting that consent had been received from Councillor Cotterill.

Councillor Morris proposed the recommendations as set out and this was seconded by Councillor Coul.

DECISIONS:

- (a) That the detailed recommendations relating to the lease set out in the report be approved; and
- (b) That for the reasons explained in the report, and in accordance with the Overview and Scrutiny Procedure Rules and with the consent of the Chair of the Finance and Management Overview and Scrutiny Committee, the foregoing decisions be implemented immediately.

REASONS: To provide efficient and value for money services, whilst delivering quality front line services.

OPTIONS: Cabinet could decide not to serve the break notice and the property would remain under the existing lease and the Council would receive the rent detailed in the CVA, at 2.1 of the report.

The meeting closed at 3:50 pm

Leader of the Council