

Reissued: Wednesday 27 August 2025

Tuesday, 26 August 2025

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## OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held in Committee Room 1, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 3 September 2025 at 5.30 pm.**



Giles Hughes  
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Genny Early (Vice-Chair), Adam Clements, Steve Cosier, Natalie King, Liz Leffman, Nick Levertton, Dan Levy, Paul Marsh, Stuart McCarroll, Michele Mead, Ruth Smith, Mark Walker, Alex Wilson and Alistair Wray

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Apologies for Absence and Temporary Appointments**  
To receive any apologies for absence and temporary appointments. The quorum for the Committee is four members.
2. **Declarations of Interest**  
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 5 - 14)**  
To approve the minutes of the Committee meeting held 2 July 2025.
4. **Chair's announcements**  
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
5. **Participation of the Public**  
To receive any submissions from members of the public, in accordance with the Council's [Public Participation Rules](#).  
  
The deadline for submissions is 2.00pm, two clear working days before the meeting.
6. **Report back on recommendations (Pages 15 - 18)**  
For the Committee to note the Executive's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.
7. **2025/26 Quarterly Finance Review Q1 (Pages 19 - 26)**  
Purpose  
Pre-decision scrutiny of an Executive report detailing the financial performance of the Council in the first quarter of 2025/26.  
  
Recommendation  
That the Overview and Scrutiny Committee resolves to:
  - I. Note the report and agree any recommendations it wishes to submit to the Executive.
8. **2025/26 Quarterly Service Review Q1 (Pages 27 - 84)**  
Purpose  
Pre-decision scrutiny of an Executive report detailing the service performance of the Council in the first quarter of 2025/26.  
  
Recommendation  
That the Overview and Scrutiny Committee resolves to:
  - I. Note the report and agree any recommendations it wishes to submit to the Executive.

9. **Responding to the Youth Needs Assessment (Pages 85 - 96)**

Purpose

The purpose of the report is to share with the Committee the progress made by the Youth Development Officer to date and set out the priorities for the role moving forwards.

Recommendation

That the Overview and Scrutiny Committee resolves to:

- I. Note the report

10. **Oxfordshire Local Area Energy Planning – report to follow**

Purpose

Pre-decision scrutiny of an Executive report detailing the Oxfordshire Local Area Energy plan.

Recommendation

That the Overview and Scrutiny Committee resolves to:

- I. Note the report and agree any recommendations it wishes to submit to the Executive.

11. **Updates from Task and Finish Groups**

For the Chairs of Task and Finish Groups to provide any verbal or written progress updates.

12. **Committee Work Programme (Pages 97 - 104)**

Purpose:

For the Committee to review and note its work programme.

Recommendation:

That the Committee notes and comments on the work programme.

13. **Executive Work Programme (Pages 105 - 114)**

Purpose:

To give the Committee the opportunity to comment on the Executive Work Programme.

Recommendation:

That the Committee agrees which items on the Executive Work Programme should be subject to pre-decision scrutiny and the priority order of those items.

(END)