

Wednesday, 17 September 2025

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AUDIT AND GOVERNANCE COMMITTEE

You are summoned to a meeting of the Audit and Governance Committee which will be held in Committee Room 1, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Thursday, 25 September 2025 at 6.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Audit and Governance Committee

Councillors: Carl Rylett (Chair), Ruth Smith (Vice-Chair), Joy Aitman, Andrew Beaney, David Jackson, Edward James, David Melvin, Elizabeth Poskitt, Nigel Ridpath, Sandra Simpson, Alex Wilson

Independent Member: Richard Deuttenburg

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting** (Pages 5 - 14)
To approve the minutes of the meeting held on 26 June 2025.
2. **Apologies for Absence**
To receive any apologies for absence. The quorum for the Audit and Governance Committee is 4 Members.
3. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting
4. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's [Public Participation Rules](#).
5. **Internal Audit Progress Report** (Pages 15 - 34)
Purpose
To present a summary of the audit work concluded since the last meeting of this Committee.

Recommendations
That the Audit and Governance Committee resolves to:
I. Note the report
6. **CFEU Update Report** (Pages 35 - 76)
Purpose:
To provide the Committee with assurance over the counter fraud activities of the Council and to update the Committee in relation to the areas of fraud risk mitigation. Direct updates will continue to be provided biannually.

To present the Committee with an updated Fraud Risk Strategy 2025, Fraud Compliance Report and Fraud Response Plan, so that they may consider the approach taken by the Counter Fraud and Enforcement Unit Partnership ('the CFEU') as the body charged with governance in this area.

To provide assurance to the Committee that the risks of fraud committed against the Council are recognised, managed and mitigated in accordance with Council priorities, and changing fraud trends.

Recommendation(s):
That the Audit and Governance Committee resolves to:
I. Note the report and attachments Fraud Risk Strategy 2025, Fraud Compliance Report and Fraud Response Plan which are appended at Annex A, B and C respectively.
7. **Treasury Management Q1 Report** (Pages 77 - 90)
Purpose
To report to the Audit and Governance Committee the quarter one Treasury

Management Indicators as required by the CIPFA Treasury Management Code.

Recommendation

That the Audit and Governance Committee resolves to:

- I. Note the contents of the report.

8. **Audit and Governance Committee Work Programme (Pages 91 - 94)**

Purpose

For the Committee to review and note its work programme.

9. **Exclusion of Public and Press**

If the Committee wishes to exclude the press and public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Section 100A of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 7 of Schedule 12A of the Local Government Act 1972.

10. **Cyber Security Update (Pages 95 - 102)**

Purpose:

To provide the Audit and Governance Committee an update on Cyber Security.

Recommendation:

That Audit and Governance Committee resolves to:

- I. Note the content of the report.

(END)