

Tuesday, 13 May 2025

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OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held at Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB **on the rising of the Licensing Committee meeting after Annual Council.**



Giles Hughes
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: To be appointed at Annual Council.

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Election of Chair for 2025/26**
To elect a Chair of the Overview and Scrutiny Committee for 2025/26. The Chair must be an opposition member.
2. **Appointment of Vice-Chair 2025/26**
To appoint a Vice-Chair of the Overview and Scrutiny Committee for 2025/26. The Vice-Chair can be from any political group.
3. **Apologies for Absence and Temporary Appointments**
To receive any apologies for absence and temporary appointments.
4. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
5. **Minutes of Previous Meeting (Pages 3 - 6)**
To approve the minutes of the Overview and Scrutiny Committee meeting held on 16 April 2025.
6. **Appointment of Task and Finish Groups**
Purpose
For the Committee to consider the appointment of members to three proposed task and finish groups (terms of reference to be agreed at a later date):
 - Public Conveniences
 - Leisure
 - Waste Transformation

The members nominated by political groups will be circulated separately prior to the meeting.

Recommendation

That the Overview and Scrutiny Committee resolves to:

 - I. Appoint members to task and finish groups as set out in the full Council supplement (to follow).
7. **Date of next meeting**
To note that the date of the next scheduled meeting of the Overview and Scrutiny Committee is 4 June 2025 at 5.30pm.

(END)