

Tuesday, 13 May 2025

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## DEVELOPMENT CONTROL COMMITTEE

You are summoned to a meeting of the Development Control Committee which will be held at Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 21 May 2025 at the rising of the Full Council Meeting**



Giles Hughes  
Chief Executive

To: Members of the Development Control Committee

Councillors: To be appointed at Annual Council

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Election of Chair**

Purpose:

To elect a Chair for the Civic Year 2025/26.

Recommendation:

That a Chair of the Development Control Committee be elected for the Civic Year 2025/26.

2. **Appointment of Vice Chair**

Purpose:

To appoint a Vice-Chair for the civic year 2025/26.

Recommendation:

That a Vice-Chair of the Development Control Committee be elected for the civic year 2025/26.

3. **Apologies for Absence**

To receive any apologies for absence.

4. **Declarations of Interest**

To receive any declarations from Members of the Committee on any items to be considered at the meeting

5. **Minutes of Previous Meeting (Pages 5 - 16)**

To approve the minutes of the previous meeting held on Monday 24 February 2025.

6. **Appointment of Sub Committees Lowlands and Uplands**

Purpose:

To invite the Development Control Committee to appoint members to the Lowlands Sub-Committee and the Uplands Sub-Committee for the 2025/26 municipal year.

Recommendations:

That the Development Control Committee resolves to:

1. Agree that seats on the Lowlands Sub-Committee and the Uplands Sub-Committee will be allocated based on ward rather than political balance, in accordance with Section 17 of the Local Government and Housing Act 1989;
2. Appoint the Chair of the Development Control Committee to the Lowlands Sub-Committee and the Uplands Sub-Committee;
3. Appoint Members of the Development Control Committee who represent wards in the Lowlands area of the district to the Lowlands Sub-Committee as set out in Annex B; To Follow.
4. Appoint Members of the Development Control Committee who represent wards in the Uplands area of the district to the Uplands Sub-Committee as set out in

Annex B; To Follow.

5. Agree that the Vice Chair of the Development Control Committee will attend meetings of the Sub-Committee they are not appointed to as a non-voting member;
6. Note that any Member of a Member's political group, having undertaken planning training, is permitted to substitute for a Member of a planning sub-committee, in accordance with the wishes of the Member being substituted;
7. Note that the provisions for substitutions on planning committees and sub-committees will be considered by the Constitution Working Group, including specifically whether substitutions should be allowed from outside of a Member's political group.

(END)