

Thursday, 10 April 2025

Tel: 01993 861000

e-mail: democratic.services@westoxon.gov.uk

EXECUTIVE

You are summoned to a meeting of the Executive which will be held in Council Chamber, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 23 April 2025 at 2.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Executive

Councillors: Andy Graham, Duncan Enright, Lidia Arciszewska, Hugo Ashton, Rachel Crouch, Andrew Prosser, Geoff Saul, Alaric Smith and Tim Sumner

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence**
To receive any apologies for absence from Members of the Executive. The quorum for the Executive is 3 Members.
2. **Declarations of Interest**
To receive any declarations of interest from members of the Executive on any items to be considered at the meeting.
3. **Minutes of Previous Meetings (Pages 5 - 20)**
To approve the minutes of the previous meetings, held on 12 March 2025 and 19 March 2025.
4. **Receipt of Announcements**
To receive any announcements from the Leader of the Council, Members of the Executive or the Chief Executive.

5. **Participation of the Public**
Any member of the public, who is a registered elector in the District, is eligible to ask one question at the meeting, for up to three minutes, of the Leader of the Council, or any Member of the Executive on any issue that affects the district or its people.

Notice, together with a written copy of the question, must be provided to Democratic Services, either by email to:

democratic.services@westoxon.gov.uk

or by post to:

Democratic Services, West Oxfordshire District Council, Woodgreen, Witney OX28 1NB.

Questions are to be received no later than 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before).

A response may be provided at the meeting, or within three clear working days of the meeting. If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question.

The appropriate Executive Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.

6. **Reports from the Overview and Scrutiny Committee**
To consider the recommendations of the Overview and Scrutiny Committee from the meeting held on 4 December 2024 on Ubico Business Plan 2025-26, and any report(s) or recommendations from the meeting on 16 April 2025 (to follow).

7. **Matters raised by Audit and Governance Committee**
To consider any matters arising from the Audit and Governance Meeting on 27 March 2025.

8. **Ubico Business Plan 2025-26 (Pages 21 - 44)**

Purpose:

To consider the Ubico Business Plan 2025-26, which has been produced by Ubico in consultation with the Directors and Shareholders, and to recommend that the Leader (as Shareholder Representative) approves the plan.

Recommendations:

That the Executive Resolves to:

1. Note the Ubico Business Plan 2025-26; and
2. Note that, subject to feedback from the Executive, the Leader of the Council, as Shareholder Representative, will sign the written resolution to approve the Ubico Business Plan 2025-2026 in due course.

9. **Witney Community Insight Profile (Pages 45 - 206)**

Purpose:

This report relates to the Witney Central Community Insight Profile which has been published on the Oxfordshire Data Hub website and presented at the Oxfordshire Health and Wellbeing Board meeting on 13 March 2025. It includes three reports:

- Witney Central Community Insight Report (Produced by Community First Oxfordshire) and related appendices.
- Witney Central Data Profile
- Witney Central Community Profile Summary of Findings

It links to the Joint Strategic Needs Assessment and is a useful mechanism to pull together all the data and insight available at a local level to help inform future action planning and drive positive change in the community. Furthermore, the profile highlights the links to the Marmot Principles and the aims of Oxfordshire Marmot Place to tackle health inequalities in Oxfordshire.

It is anticipated the profile will be useful for local partners to help with data needed for funding applications and developing local initiatives. The profile is aimed at community services, is relatable and can be used by everyone in the community.

Recommendation:

That the Executive resolves to:

1. Note the content of the Witney Central Community Insight Profile, its three reports and appendices.

10. **Cotswold National Landscape Management Plan 2025-2030 (Pages 207 - 320)**

Purpose:

To consider and endorse the Cotswolds National Landscape Management Plan 2025 – 2030.

Recommendations:

That the Executive resolves to:

1. Note the content of the report; and
2. Formally endorse the Cotswolds National Landscape Management Plan 2025 – 2030 attached at Annex A.

11. **Decision taken under emergency powers: Sports England funding SPSF phase 2 (Carterton Leisure Centre) (Pages 321 - 330)**

Purpose:

To report to the Executive on a decision taken by the Chief Executive Officer under urgency powers.

Recommendation:

That the Executive resolves to:

- I. Note the decision taken as set out in Annex A.

(END)