

25 February 2025

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OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held in Council Chamber, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 5 March 2025 at 5.30 pm.**



Giles Hughes
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Joy Aitman (Vice-Chair), Thomas Ashby, Mike Baggaley, Adam Clements, Julian Cooper, Steve Cosier, Genny Early, Natalie King, Liz Leffman, Nick Leverton, Dan Levy, Andrew Lyon, Paul Marsh, Stuart McCarroll, Michele Mead, Elizabeth Poskitt, Carl Rylett, Sandra Simpson, Ruth Smith, Alistair Wray, Liam Walker, Mark Walker and Alex Wilson

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
To receive any apologies for absence and temporary appointments.
2. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 5 - 8)**
To approve the minutes of the meeting held 12 February 2025.
4. **Chair's announcements**
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
5. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure, anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to democratic.services@westoxon.gov.uk by no later than 10.00am on the working day before the meeting.
6. **Report back on recommendations (Pages 9 - 10)**
For the Committee to note the Executive's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.
7. **Publica Phase Two Transition Plan (Pages 11 - 38)**
Purpose:
To consider the transition plan.

Recommendation:
That the Committee scrutinises the report and agrees any recommendations it wishes to submit to the Executive on 12 March 2025.
8. **Community Grants - Westhive Review (Pages 39 - 54)**
Purpose:
A review of the Westhive Crowdfunding scheme to date and consideration of the outcomes as detailed in the report.

Recommendation:
That the Committee considers the report and agrees any recommendations it wishes to submit to the Executive on 12 March 2025.

9. **West Oxfordshire Local Plan 2041 – Preferred Options Consultation (Pages 55 - 60)**
Purpose:
To provide an update on the emerging draft West Oxfordshire Local Plan 2041 including the Regulation 18 ‘preferred options’ public consultation which is scheduled to begin in May 2025.
- Recommendation:
That the Committee considers the report and agrees any recommendations it wishes to submit to the Executive on 12 March 2025.
10. **Service Performance Report 2024-25 Quarter Three (Pages 61 - 118)**
Purpose:
To provide details of the Council’s operational performance at the end of 2024-25 Quarter Three (Q3).
- Recommendation:
That the Committee considers the report and agrees any recommendations it wishes to submit to the Executive on 12 March 2025.
11. **Financial Performance Report 2024-25 Quarter Three (Pages 119 - 142)**
Purpose:
To provide details of the Council’s financial performance at the end of 2024-25 Quarter Three (Q3).
- Recommendation:
That the Committee considers the report and agrees any recommendations it wishes to submit to the Executive on 12 March 2025.
12. **Committee Work Programme (Pages 143 - 146)**
Purpose:
To provide the Committee with an updated Work Programme for the remainder of 2024/25.
- Recommendation:
That the Committee notes and comments on the work programme.
13. **Executive Work Programme (Pages 147 - 156)**
Purpose:
To give the Committee the opportunity to comment on the Executive Work Programme.
- Recommendation:
That the Committee agrees which items on the Executive Work Programme should be subject to pre-decision scrutiny and the priority order of those items.

(END)