

Tuesday, 26 November 2024

Tel: 01993 861000
e-mail - democraticservices@westoxon.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Wednesday, 4 December 2024 at 5.30 pm.**



Giles Hughes
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Joy Aitman (Vice-Chair), Thomas Ashby, Adam Clements, Julian Cooper, Steve Cosier, Genny Early, Natalie King, Liz Leffman, Nick Leverton, Dan Levy, Andrew Lyon, Paul Marsh, Stuart McCarroll, Michele Mead, Elizabeth Poskitt, Carl Rylett, Sandra Simpson, Ruth Smith, Alistair Wray, Liam Walker, Mark Walker and Alex Wilson

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
To receive any apologies for absence and temporary appointments.
2. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 5 - 10)**
To approve the minutes of the meeting held 6 November 2024.
4. **Chair's announcements**
To receive any announcements from the Chair of the Overview and Scrutiny Committee.
5. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure, anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to democratic.services@westoxon.gov.uk by no later than 10.00am on the working day before the meeting.
6. **Ubico Business Plan 2025-26 (presentation)**
Purpose:
To provide a Presentation on Business Plan engagement.

Recommendations:
That the Committee resolves to:
 - I. Agree any recommendations it wishes to submit to the Executive on 11 December 2024.
Invited:
Councillor Lidia Arciszewska – Executive Member for Environment
Bill Oddy – Assistant Director, Commercial Development
Beth Boughton – Managing Director, Ubico
7. **Waste Fleet Purchase Delegation (Pages 11 - 24)**
Purpose:
To consider the proposal outlined in the report to procure new waste fleet vehicles and the associated infrastructure for any electric vehicles.

Recommendations:
That the Committee resolves to:
 - I. Notes the decision by the Executive on 9 October 2024 to: Delegate authority to the Assistant Director for Commercial Development, in consultation with the Executive Members for Environment and Finance, and the Director of Finance, to purchase or lease up to 2 x full size HGV's and up to 4 food waste vehicles and

necessary charging infrastructure up to an estimated cost of £2.8M, (including a procurement contingency and estimated cost of borrowing).

2. Agree any recommendations it wishes to submit to the Executive on 11 December 2024.

Invited:

Councillor Lidia Arciszewska – Executive Member for Environment
Bill Oddy – Assistant Director, Commercial Development
Simon Anthony – Business Manager, Environmental Services

8. **Local Plan Annual Monitoring Report (Pages 25 - 94)**

Purpose:

To consider the Council's Local Plan Annual Monitoring Report for the period 2024-2024.

Recommendations:

That the Committee resolves to:

- I. Agree any recommendations it wishes to submit to the Executive on 11 December 2024.

Invited:

Councillor Hugo Ashton – Executive Member for Planning
Andrew Thomson – Lead Planning Policy and Implementation Officer

9. **Service Performance Report 2024-25 Quarter Two (Pages 95 - 156)**

Purpose:

To provide details of the Council's operational performance at the end of 2024-25 Quarter Two (Q2).

Recommendations:

That the Committee resolves to:

- I. Agree any recommendations it wishes to submit to the Executive on 11 December 2024.

Invited

Councillor Andy Graham – Leader of the Council
Alison Borrett – Senior Performance Analyst

10. **Report back on recommendations (Pages 157 - 158)**

For the Committee to note the Executive's response to any recommendations arising from the previous Overview and Scrutiny Committee meeting.

11. **Committee Work Programme (Pages 159 - 162)**

Purpose:

To provide the Committee with an updated Work Programme for 2024/25.

Recommendation:

That the Committee resolves to:

- I. Note the work programme and agree any amendments.

12. **Executive Work Programme (Pages 163 - 174)**

Purpose:

To give the Committee the opportunity to comment on the Executive Work Programme.

Recommendation:

That the Committee resolves to:

- I. Agree which items on the Executive Work Programme should be subject to pre-decision scrutiny and the priority order of those items.

(END)