

Tuesday, 3 September 2024

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## EXECUTIVE

You are summoned to a meeting of the Executive which will be held in Upper Hall, Chipping Norton Town Hall, High Street, Chipping Norton, Oxfordshire OX7 5NA on **Wednesday, 11 September 2024 at 2.30 pm.**



Giles Hughes  
Chief Executive

To: Members of the Executive

Councillors: Andy Graham, Duncan Enright, Lidia Arciszewska, Hugo Ashton, Rizvana Poole, Andrew Prosser, Geoff Saul, Alaric Smith and Tim Sumner

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Apologies for Absence**  
To receive any Apologies for Absence from Members of the Executive.  
The quorum for the Executive is 3 Members.
2. **Declarations of Interest**  
To receive any declarations of interest from members of the Executive on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 7 - 14)**  
To approve the minutes of the previous meeting, held on Monday 22 July 2024.
4. **Receipt of Announcements**  
To receive any announcements from the Leader of the Council, Members of the Executive or the Chief Executive.
5. **Participation of the Public**  
Any member of the public, who is a registered elector in the District, is eligible to ask one question at the meeting, for up to three minutes, of the Leader of the Council, or any Member of the Executive on any issue that affects the district or its people.

Notice, together with a written copy of the question, must be provided to Democratic Services, either by email to:

[democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk)

or by post to:

**Democratic Services, West Oxfordshire District Council, Woodgreen, Witney OX28 1NB.**

Questions are to be received no later than 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before).

A response may be provided at the meeting, or within three clear working days of the meeting. If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question.

The appropriate Executive Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.

6. **Reports from the Overview and Scrutiny Committee**  
To consider any reports or recommendations from the Overview and Scrutiny Committee, which meets on Wednesday 4 September 2024.
7. **Matters raised by Audit and Governance Committee**  
There has been no meeting of the Audit and Governance Committee since the last meeting of the Executive.

8. **Proposed Reforms to the National Planning Policy Framework and other changes to the Planning System (Pages 15 - 62)**

Purpose:

To consider a number of proposed changes to National Planning Policy Framework (NPPF) and to agree West Oxfordshire District Council's response to those proposed changes.

Recommendations:

That the Executive resolves to:

1. Note the content of the report, including the summary overview of the proposed changes to national planning policy;
2. Delegate responsibility to the Planning Policy Manager, in consultation with the Executive Member for Planning, to agree, finalise and submit the suggested draft consultation response attached at Annex A.

9. **Financial Performance Report 2024-25 Quarter One (Pages 63 - 80)**

Purpose:

To detail the Council's financial performance for Quarter One 2024-2025.

Recommendations:

That the Executive resolves to:

1. Note the Council's Financial Performance for Quarter One 2024-2025;
2. Recommend to Council that an additional £750,000 should be included in the revised Capital Budget for 2024/25, as set out in 2.25 in the report.

10. **Service Performance Report 2024-25 Quarter One (Pages 81 - 140)**

Purpose:

To provide details of the Council's operational performance at the end of 2024-25 Quarter One (Q1).

Recommendation:

That the Executive resolves to:

1. Note the 2024/25 Q1 service performance report.

11. **Storage of Non-Motor Vehicles and Structures on the Public Highway Policy (Pages 141 - 160)**

Purpose:

To consider and approve a new Policy in respect of the enforcement of Storage of Non-Motor Vehicles and Structures on the Public Highway.

Recommendation:

That the Executive resolves to:

1. Approve the Storage of Non-Motor Vehicles and Structures on the Public Highway Policy, set out in Annex A.

12. **Allocation of S106 Monies to Witney Town Council to Design, Build and Operate a New Third Generation (3G) Pitch at West Witney Sports Ground (Pages 161 - 166)**

Purpose:

To obtain approval to release S106 funding to Witney Town Council for the design, build and operation of a new third generation (3G) pitch with sports lighting at West Witney Sports Grounds, Witney.

Recommendations:

That the Executive resolves to:

1. Approve that West Witney Sports Ground is the preferred location for a new 3G pitch, and approves a Section 106 funding spend on the project to be transferred to Witney Town Council to design, build and operate the facility;
2. Delegate authority to Assistant Director for Communities, in consultation with the Section 151 Officer and the Executive Members for Leisure & Major Projects and Finance, to finalise the legal agreement for terms of transfer.

13. **Carterton Leisure Centre Decarbonisation (Pages 167 - 174)**

Purpose:

To review opportunities to apply for funding and deliver the decarbonisation of Carterton Leisure Centre.

Recommendations:

That the Executive resolves to:

1. Note the review of costs contained within this report and proceed with the preparation of a business case for solar PV and battery storage at Carterton Leisure Centre.
2. Agree that an application for Public Sector Decarbonisation Scheme or other grant funding should be made with the agreement of the Director of Finance, if grant terms are subsequently published which provide funding which would mean the Council would not have an ongoing revenue deficit.

14. **Witney & Chipping Norton Air Quality Action Plan (Pages 175 - 182)**

Purpose:

To approve the Witney and Chipping Norton Air Quality Action Plan, prior to publishing on the District Council's website.

Recommendations:

That the Executive resolves to:

1. Approve the Witney and Chipping Norton Air Quality Action Plan.

15. **Dry Mixed Recycling Bulking and Haulage Contract (Pages 183 - 188)**

Purpose:

To seek approval to enter into a contract with N+P Group for bulking, haulage and processing of recycling collected as part of the residential kerbside and business waste collections.

Recommendations:

That the Executive resolves to:

1. Agree to enter into a Dry Mixed Recycling Bulking and Haulage Contract with N+P for 2 years from 1 October 2024;
2. Delegate authority to the Assistant Director for Commercial Development, in consultation with the Executive Member for Environment and the Director of Finance, to award a Glass Recycling Bulking and Haulage Contract with the preferred bidder for up to 2 years from 1 October 2024, following a procurement exercise.

16. **Exclusion of Press and Public**

If the Executive wishes to exclude the press and public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Executive to pass a resolution in accordance with the provisions of the Paragraph 4(2)(b) of the Local Authorities ((Executive Arrangements) Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

17. **Exempt Annex A: Dry Mixed Recycling Bulking and Haulage Contract (Pages 189 - 190)**

(END)