

Tuesday 2 January 2024

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OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Overview and Scrutiny Committee which will be held in Committee Rooms 1 & 2, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 10 January 2024 at 5.30 pm.**



Giles Hughes
Chief Executive

To: Members of the Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Rizvana Poole (Vice-Chair), Thomas Ashby, Hugo Ashton, David Cooper, Julian Cooper, Rachel Crouch, Jane Doughty, Phil Godfrey, Andy Goodwin, Natalie King, Nick Leverton, Andrew Lyon, Michele Mead, David Melvin, Mathew Parkinson, Carl Rylett, Sandra Simpson, Ruth Smith, Harry St John, Alistair Wray, Liam Walker, Mark Walker and Alex Wilson

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
To receive any apologies for absence and temporary appointments.
2. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Participation of the Public**
To receive any submissions from members of the public. Anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to democratic.services@westoxon.gov.uk, by no later than 10.00am on the working day before the meeting.
4. **Minutes of Previous Meetings (Pages 5 - 8)**
To approve the minutes of the meeting held on 6 December 2023.

The minutes of the “Spotlight” meeting held on 18 December 2023 will be considered at the next meeting of the Committee.
5. **Chair's Announcements**
Purpose:
To receive any announcements from the Chair of the Committee.
6. **Draft Budget 2024/25 (Pages 9 - 26)**
Purpose
For the Committee to consider and scrutinise the Council’s Draft Budget for 2024/25.

Recommendation
That the Committee scrutinises the Draft Budget 2024/25 and agrees any recommendations it wishes to submit to the Executive.

Invited:
Councillor Alaric Smith, Executive Member for Finance
Madhu Richards, the Director of Finance
Georgina Dyer, Chief Accountant
7. **Report back on recommendation to the Executive (Pages 27 - 28)**
Purpose
For the Committee to receive the Executive’s response to any recommendations from the Overview and Scrutiny Committee.

Recommendation
That the Committee notes the Executive response.

8. **Overview and Scrutiny Committee Work Programme (Pages 29 - 32)**

Purpose:

For the Committee to review its work programme for the remainder of 2023/24.

Recommendation:

That the Committee notes and comments on its work programme.

9. **Executive Work Programme (Pages 33 - 40)**

Purpose:

To give the Committee the opportunity to comment on the Executive Work Programme.

Recommendation:

That the Committee agrees which items on the Executive Work Programme should be subject to pre-decision scrutiny and the priority order of those items.

(END)