

Thursday 18 August 2023

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## LICENSING COMMITTEE

You are summoned to a meeting of the Licensing Committee which will be held in Committee Room 1, Woodgreen, Witney OX28 1NB on **Tuesday, 29 August 2023 at 12.00 pm.**



Giles Hughes  
Chief Executive

To: Members of the Licensing Committee

Councillors: Mark Walker (Chair), Mathew Parkinson (Vice-Chair), Jane Doughty, Jeff Haine, David Jackson, Edward James, Andrew Lyon, David Melvin, Lysette Nicholls, Sandra Simpson and Tim Sumner

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Apologies for Absence**  
To receive any apologies for absence.
2. **Declarations of Interest**  
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 3 - 8)**  
To approve the minutes of the meeting held on 22 September 2022, and 24 May 2023.
4. **Participation of the Public**  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure, anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to [democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk), by no later than 10.00am on the working day before the meeting.
5. **BUSINESS AND PLANNING ACT 2020 - Extension to Pavement Licensing Regime (Pages 9 - 28)**

Purpose:

Draft policy document for approval following the extension of the current pavement licensing regime to 30th September 2024.

Recommendations:

That the Licensing Committee Resolves to:

- a) Considers the draft Pavement Licensing Policy at Annex A;
  - b) Approve the draft policy, subject to any further amendments made; and
- Consider and agree the fee charged for 2023/2024.

(END)