

Tuesday, 11 April 2023

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EXECUTIVE

You are summoned to a meeting of the Executive which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Wednesday, 19 April 2023 at 2.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Executive

Councillors: , , Andy Graham, Duncan Enright, Joy Aitman, Lidia Arciszewska, Dan Levy, Mathew Parkinson, Andrew Prosser, Carl Rylett and Geoff Saul

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting (Pages 5 - 14)**
To approve the minutes of the previous meeting, held on Wednesday 8 March 2023.
2. **Apologies for Absence**
To receive any apologies for absence from Members of the Executive.
3. **Declarations of Interest**
To receive any declarations of interest from Members of the Executive, on any items to be considered at the meeting.
4. **Participation of the Public**
Any member of the public, who is a registered elector in the District, is eligible to ask one question at the meeting, for up to three minutes, of the Leader of the Council, or any Member of the Executive, on any issue that affects the district or its people.

Notice, together with a written copy of the question, must be provided to Democratic Services, either by email to:

democratic.services@westoxon.gov.uk

or by post to:

Democratic Services, West Oxfordshire District Council, Woodgreen, Witney OX28 1NB,

Questions are to be received no later than 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before).

A response may be provided at the meeting, or within three clear working days of the meeting. If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question.

The appropriate Executive Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.
5. **Receipt of Announcements**
To receive any announcements from the Leader of the Council or Members of the Executive.
6. **Ubico Business Plan 2023/2024 (Pages 15 - 40)**
Purpose:
To consider the Ubico Business Plan 2023-24 and any comments made by the Finance and Management Overview and Scrutiny Committee and the Environment Overview and Scrutiny Committee on the draft Business Plan and to recommend that the Leader (as Shareholder Representative) approves the plan, subject to any comments the Executive wishes to make and those made by other Shareholder Councils.

Recommendations:

That the Executive resolves to:

- a) Recommend that, subject to any comments it makes, the Ubico Business Plan 2023-24 be approved by the Leader, as the Council's Shareholder Representative of Ubico Limited and subject to any minor amendments that might arise from the final stages of consultation with the other Shareholder Councils and/or general editing.

7. **West Oxfordshire Local Plan 2041** (Pages 41 - 112)

Purpose:

To summarise the outcome of the 'Your Voice Counts' Council Plan/Local Plan public consultation which ran from 24 August – 5 October 2022 and to agree a new timetable for taking the Local Plan through to submission and adoption.

Recommendations:

That the Executive resolves to:

- a) Note the content of the report; and
- b) Agree to approve the updated Local Development Scheme (LDS) attached at Annex B.

8. **Discretionary Council Tax Support Fund** (Pages 113 - 116)

Purpose:

To adopt the Discretionary Council Tax Support Fund for 2023/2024

Recommendations:

That the Executive resolves to:

- a) Approve a payment of £55 as detailed in paras 3.3 and 3.4 of this report; and,
- b) Delegate the distribution of surplus funds to the Chief Finance Officer in consultation with the Executive Member for Finance

9. **Integrated Care Strategy for Buckinghamshire, Oxfordshire and Berkshire West (BOB ICS)** (Pages 117 - 166)

Purpose:

To present the new Integrated Care Strategy for Buckinghamshire, Oxfordshire and Berkshire West (BOB) and seek Executive's endorsement of it.

Recommendations:

That the Executive resolves to:

- a) Endorse the BOB Integrated Care Strategy

10. **Contracted Environmental Health Out of Hours Service** (Pages 167 - 172)

Purpose:

To end the contract for the Out of Hours Environmental Health Service

Recommendations:

That the Executive resolves to:

- a) End the current contracted out of hour's service

11. **Consideration of Local Authority Housing Fund Application (Pages 173 - 182)**

Purpose:

To confirm the preferred method of delivery of up to sixteen new affordable homes utilising the Local Authority Housing Fund Allocation previously approved by the Executive on 8 February 2023

Recommendations

That the Executive resolves to:

- a) Accept the proposal from Cottsway Housing to fulfil the requirements of the Local Authority Housing Fund on behalf of the Council in respect of the delivery of 16 additional affordable homes;
- b) Passport the funding received by the Council to Cottsway Housing underpinned by a funding agreement setting out the relevant grant terms;
- c) Request the Chief Executive to establish a regular strategic forum to allow the Executive Member for Housing to improve the strategic engagement with our largest Registered Social Landlord in the district. Requests officers to update the Executive on a regular basis on progress against delivery of these homes and subsequent use for other housing purposes.

12. **Recommendations from Overview and Scrutiny Committees (Pages 183 - 184)**

Purpose:

To consider recommendations from the Economic and Social Scrutiny Committee.

Recommendations from Overview and Scrutiny:

That the Executive be asked to:

- a) Request that officers include within the current review of the Local Plan specific policies in respect of Public Houses – Future after Closure taking account of specific conditions pertaining at the time a Public House closes such as a sequential test or alternate community use.
- b) Amend the title of the *Equality, Diversity & Inclusion Policy* to *Equity, Diversity & Inclusion Policy*.

Recommendations of the Executive

That the recommendations from Overview and Scrutiny Committee be accepted.

(END)