

Tuesday, 28 February 2023

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EXECUTIVE

You are summoned to a meeting of the Executive which will be held in Carterton Community Centre, Marigold Square, Carterton, OX18 1AX on **Wednesday, 8 March 2023 at 2.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Executive

Councillors: Andy Graham (Leader), Duncan Enright (Deputy Leader), Joy Aitman,
Lidia Arciszewska, Dan Levy, Mathew Parkinson, Andrew Prosser, Carl Rylett
and Geoff Saul

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting (Pages 7 - 12)**
To approve the minutes of the meeting held on 8 February 2023.
2. **Apologies for Absence**
3. **Declarations of Interest**
To receive any declarations from Members of the Executive on any items to be considered at the meeting.
4. **Participation of the Public**
Members of the public may ask a question at a meeting of the Executive for up to three minutes on any item of business for decision at the meeting or on any issue that affects the district or its people. Members of the public wishing to speak at an Executive meeting must notify democratic.services@westoxon.gov.uk, including their name and the agenda item or topic they wish to speak on, by 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before). If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question. The relevant Executive Member will either respond verbally at the meeting or provide a written response which will be included in the minutes of the meeting.
5. **Receipt of Announcements**
To receive any announcements from the Leader of the Council or Members of the Executive.
6. **Service Performance Report 2022/23 Quarter Three (Pages 13 - 28)**
Purpose:
This report provides details of the Council's operational performance at the end of 2022-23 Quarter Three (Q3)

Recommendations:
That the Executive resolves to note the 2022/23 Q3 service performance.
7. **Financial Performance Report 2022/23 Quarter Three (Pages 29 - 44)**
Purpose:
To provide the details of the Council's Financial Performance at the end of Quarter 3, 2022/23.

Recommendations:
The Executive resolves to note the content of the report.
8. **Flood Management Service Review (Pages 45 - 52)**
Purpose:
The purpose of the report is to provide the Executive with a structured summary of the review, the areas explored, relevant findings and a proposed way forward that will not only meet current but future challenges facing the District and its residents regarding the risk from flooding.

Recommendations:

That the Executive resolves to:

- a) Note the outcomes of the review; and
- b) Agree the recommendations outlined within the report.

9. **Review of Community Grant Schemes (Pages 53 - 92)**

Purposes:

This report proposes a new approach to community grant funding, better aligned to the outcomes intended from the Council Plan and fostering greater community engagement and involvement.

Recommendations:

That the Executive is recommended to resolve to:

- a) Introduce a new approach to revenue grant funding from 2024/25, aligned to four lots and supported by three year service level agreements.
- b) Agree the four lots as:
 1. Improving our natural environment and the access to it, so that we enable physical and mental wellbeing and cohesive, connected communities
 2. Taking action towards the climate and ecological emergencies, so that we reduce carbon footprints and encourage nature recovery
 3. Increasing community resilience and amplifying the voice of the seldom heard, so that we take action on issues most important to our residents and their needs, such as access to food, supporting young people and cultural provision
 4. Providing residents with high quality, independent housing advice, welfare and debt advice services, so that they are empowered to tackle their problems and we support those who are unable to deal with difficult circumstances on their own
- c) Request officers to consider potential outline allocations within each of the lots and report back on proposals.
- d) Agree that the community revenue grant funding awarded in 2022-23 be awarded again in 2023-24 to the same recipients and at the same level to allow a managed transition.
- e) Approve civic crowdfunding as an alternative to community facilities grants and make up to £120,000 available to pledge against proposed projects.
- f) Agree the proposed procurement route to appoint Spacehive as the Council's civic crowdfunding platform provider on a three year contract.
- g) Delegate authority to the Chief Executive, in consultation with the Leader and Executive Members for Stronger Healthy Communities, Planning and Sustainable Development, Environment, and Climate Change to agree the type of projects to be supported and the pledge criteria for crowdfunding.
- h) Approve the allocation of £25,000 to increase the Council's grants capability, as

described in the report.

10. **West Eynsham Strategic Development Area (SDA) Masterplan Addendum (Pages 93 - 124)**

Purpose:

To consider an addendum to the West Eynsham SDA masterplan which has been produced by the four main landowner/developers in response to further engagement with third party landowners.

Recommendations:

That the Executive resolves to:

- a) Note the content of the report; and
- b) Agree to approve the West Eynsham SDA masterplan addendum attached at Annex A as a material planning consideration for any current or future planning applications that come forward in relation to the West Eynsham SDA.

11. **Council Tax Premiums - Second Homes (Pages 125 - 128)**

Purpose:

To consider the proposals to implement a Council Tax Premium on second homes.

Recommendations:

That the Executive resolves to:

- a) Note the report and agrees in principle to the implementation of charging 100% premium for second homes and reducing term for applying charge for empty properties from 2 years to one year, subject to the emerging legislation being passed; and
- b) Instruct officers to bring a further report back to the Executive when the legislation has been passed providing detail on the legislative implications and proposed implementation.

12. **Business Rates Relief 2023/2024: Retail, Hospitality & Leisure Scheme (Pages 129 - 136)**

Purpose:

To consider a scheme of rate relief for retail premises as outlined by Government in the Autumn Statement 2022

Recommendations:

That the Executive resolves to:

- a) Note the contents of the report;
- b) Endorse the Retail, Hospitality and Leisure Scheme as detailed in Annex A; and
- c) Delegate Authority to the Assistant Director for Resident Services to award such relief.

13. **Community Infrastructure Levy (CIL) Update (Pages 137 - 142)**

Purpose:

To provide an update on the introduction of the Community Infrastructure Levy (CIL) in West Oxfordshire.

Recommendations:

That the Executive resolves to:

- a) Note the content of the report; and
- b) Agree that new viability evidence is commissioned to inform both a draft CIL charging schedule and the new West Oxfordshire Local Plan 2041.

14. **Waste Service Review and Update and Ubico Contract Extension (Pages 143 - 154)**

Purpose:

To update the Executive on the waste service review and the Ubico contract for waste and recycling and associated collections and services, street cleansing and grounds maintenance services.

Recommendations:

That the Executive resolves to:

- a) Endorse the proposal contained in this report and
- b) Recommend to Council that the current contract with Ubico is extended until 31 March 2026.

15. **Exclusion of Press and Public**

If the Executive wishes to exclude the press and public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Executive to pass a resolution in accordance with the provisions of the Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

16. **Waste Service Review Item 14 - Appendix C - Value for Money Assessment (Pages 155 - 168)**

17. **Section 13A Discretionary Council Tax Appeal (Pages 169 - 172)**

Purpose:

To consider a S13A Discretionary Council Tax discount appeal application

Recommendations:

That Executive resolves to:

- a) Consider the appeal for Council Tax Section 13A Discretionary discount submitted under Section 13A of the Local Government Finance Act 1992.

(END)