

Monday, 26 September 2022

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## DELEGATED DECISIONS

You are summoned to a meeting of the Delegated Decisions which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Tuesday, 4 October 2022 at 10.00 am.**



Giles Hughes  
Chief Executive

To: Cabinet Member for Finance.

Councillor Dan Levy

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Notice of Decisions (Pages 5 - 8)**  
To receive notice of the decisions taken at the meeting held on 16 August 2022
2. **Declarations of Interest**  
To receive any declarations from Members on any items to be considered at the meeting.
3. **Exclusions of the Public and Press**  
If the Cabinet Member wishes to exclude the press and the public from the meeting during consideration of any of the terms on the exemption from publication part of the agenda, it will be necessary for the Cabinet Member to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Cabinet Member may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

4. **Discretionary Council Tax Discount no.1 (Pages 9 - 12)**

Purpose.

To determine an application for Discretionary Council Tax discount submitted under Section 13A of the Local Government Finance Act 1992, as amended and one appeal.

Recommendations.

That the:

- a) *Application for Section 13A Discretionary discount submitted under Section 13A of the Local Government Finance Act 1992, as amended, be refused by the Cabinet Member with responsibility for Finance.*

5. **Discretionary Council Tax Discount no.2 (Pages 13 - 16)**

Purpose.

To consider a S13A Discretionary Council Tax discount appeal application.

Recommendations.

That Cabinet:

- a) *Considers the appeal for Council Tax Section 13A Discretionary discount submitted under Section 13A of the Local Government Finance Act 1992; and,*
- b) *Approve the award of a Council Tax discount under S13A of the Local Government Finance Act 1992 as detailed in paragraph 2.9 of this report*

6. **Discretionary Council Tax Discount no.3 (Pages 17 - 22)**  
Purpose.

To determine an application for Discretionary Council Tax discount submitted under Section 13A of the Local Government Finance Act 1992, as amended.

Recommendations.

That the:

- a) *Application for Section 13A Discretionary discount submitted under Section 13A of the Local Government Finance Act 1992, as amended, be considered by the Cabinet Member with responsibility for Finance,*
- b) *That the full outstanding balance be refused a Section 13A Discount, and*
- c) *That a proportionate discount of the outstanding balance is approved as detailed in paragraphs 2.8 and 2.9 of this report.*

(END)

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## WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the  
**Delegated Decisions**  
Held Virtually at 10.00 am on **Tuesday, 16 August 2022**

### PRESENT

Councillor: Councillor Dan Levy

Officers: Mandy Fathers (Business Manager - Operations Support and Enabling), Isabel Collins (Revenues & Benefits Officer, Revenues & Housing Support), Michelle Ouzman (Strategic Support Officer) and Anne Learmonth (Strategic Support Officer).

#### **9 Notice of Decisions**

Having received notice of the decisions taken at the meeting held on Tuesday 19 July 2022, it was

**Resolved** that the decisions be noted.

#### **10 Exclusion of the Public and Press**

In view of the likely disclosure of exempt information, as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972, the public were excluded from the meeting.

#### **11 WODC NNDR Write off in Excess of £5000**

The Business Manager for Operations and Enabling, Mandy Fathers introduced the report to seek approval for the writing off of debts in excess of £5,000, concluding that the officers recommendation was write off of £5.170.74 is referred to Cabinet for approval.

The Cabinet member for Finance, Councillor Dan Levy asked questions about the case in the report, to determine the full background surrounding the request.

Following discussions Councillor Levy approved the officers recommendation, therefore

**Resolved** report to be referred to 14 September 2022 Cabinet, as per officers recommendation.

The Meeting closed at 10.12 am

CHAIR

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WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the  
**Delegated Decisions**

Held in the Virtual at 10.15 am on **Tuesday, 16 August 2022**

PRESENT

Councillor: Dan Levy

Officers: Mandy Fathers (Business Manager - Operations Support and Enabling), Isabel Collins (Revenues & Benefits Officer, Revenues & Housing Support), Michelle Ouzman (Strategic Support Officer) and Anne Learmonth (Strategic Support Officer).

**12 Exclusion of the Publish and Press**

In view of the likely disclosure of exempt information, as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972, the public were excluded from the meeting.

**13 Discretionary Business Rates Relief - New Applications and Renewals**

The Revenues & Benefits Officer, Revenues & Housing Support, Isabel Collins introduced the application for Discretionary Business Rates Relief – New Applications and Renewals, concluding to approve officers recommendations set out in Annex A of the report.

The Cabinet member for Finance, Councillor Dan Levy asked questions about the applications listed in Annex A of the report, to determine the full background surrounding the requests.

Following discussions Councillor Levy approved the officers recommendation, therefore

**Resolved** approved officers recommendations set out in Annex A of the report.

The Meeting closed at 10.32 am

CHAIR

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By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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