

Friday, 26 August 2022

Tel: 01993 861522

e-mail - democratic.services@publicagroup.uk

LICENSING PANEL

You are summoned to a meeting of the Licensing Panel which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Monday, 5 September 2022 at 2.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Licensing Panel

Councillors: Joy Aitman, Ted Fenton, Norman MacRae and Dean Temple.

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Election of a Chair for this meeting only**

Purpose:

Committee appoint a Chair for the Panel for this meeting only, 5 September 2022.

Recommendation:

Committee confirms appointment of a Chair for the Panel for this meeting only, 5 September 2022.

2. **Minutes of Previous Meeting (Pages 3 - 6)**

To approve the minutes of the meeting held on 11 August 2022.

3. **Declarations of Interest**

To receive any declarations from Members of the Panel on any items to be considered at the meeting.

4. **An application for a new premises licence (Pages 7 - 44)**

Purpose:

To determine a new premises licence application made by Samuel Chaloner on behalf of Blind Tiger Ltd.

Recommendations:

That the Licensing Sub-Committee is asked, in light of the representations received, to consider the application and determine whether to: -

- grant the application as requested;
- grant the application subject to such conditions that are necessary to promote the licensing objectives;

refuse the application in whole or in part where it is necessary in order to promote the licensing objectives.

(END)

WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the **Licensing Panel**

Held in the at 11.00 am on **Thursday, 11 August 2022**

PRESENT

Councillors: Michael Brooker, Mike Cahill and Norman MacRae MBE

Officers: Andrea Thomas (Licensing Officer), Alexander Kirk (Legal Officer), Michelle Ouzman (Democratic Service Officer), and Anne Learmonth (Democratic Services Officer).

Bill Oddy (Group Manager – Commercial Development) was in attendance.

1 Election of a Chair for this meeting only

Councillor MacRae proposed Councillor Brooker be Chair for the Panel, this was seconded by Councillor Cahill, therefore.

Resolved that Councillor Brooker was elected as Chair for the panel held 11 August 2022.

2 Minutes of Previous Meeting

The minutes of the meeting held on 10 December 2021 were approved and signed by the Chair as a correct record.

3 Declarations of Interest

There were no declarations of interest received.

4 Exclusion of the Public and Press

The Panel concluded there was no requirement to exclude the Public or Press.

5 Determine a new premises licence

The Chair, Councillor Brooker, welcomed everyone to the licensing hearing and introduced the Panel, and the Council's officers, in attendance.

The Chair announced that the hearing was to consider an application for a new premises licence for North Leigh Post Office.

The Panel was asked to consider the application and determine whether to:

- grant the application as requested;
- grant the application subject to such conditions that are necessary to promote the licensing objectives;

refuse the application in whole or in part where if it was necessary in order to promote the licensing objectives.

The Applicant in the case was Mr Shanmugarajah who was not in attendance, but was represented by Mr Kanapathi from Arka Licensing. There were no Interested Parties present.

The Chair outlined the process the hearing would follow and explained that the Panel would be advised by the Council's legal adviser, and committee clerk.

The Licensing Officer, Andrea Thomas, outlined the application. She highlighted the local parish council's request to amend the times for selling alcohol to 8pm. She highlighted this was agreed by the Applicant. She also explained there was an objection to the Application and highlighted his concerns in the report. She also highlighted the Applicant had agreed to various conditions, namely:

1. CCTV shall be installed to cover all areas where dancing will take place in addition to the front entrance. All cameras shall be continually record whilst the premises are open to the public and the video recordings shall be kept available for a minimum of 28 days with the date and time stamping. Tape recordings shall be made available to an Authorised Officer of the Licensing Authority or a police officer together with facilities for viewing. The recordings for the proceeding two events shall be made available immediately on request, and recordings outside this period shall be made available on 24 hours' notice;
2. All staff shall be suitably trained in the operating procedures for refusing service to any person who is drunk or is underage or appears to be underage;
3. All staff shall be suitably trained for their job function in the operating standards for the premise. The training shall be under constant review;
4. The premises shall adopt a policy of requiring the production of "proof of age" before sales of alcohol are made. All operators and staff have both a duty and responsibility to ensure that only those who are of age are provided with intoxicants;
5. A Daily Premises Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the person in a position of responsibility for the premise. The Premise Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident relating to the call and any actions taken to deal with the call. The Daily Premises Register will be readily available for inspection by either the police or authorised officer throughout the trading hours of the premises.

The Applicant's representative Mr Kanapathi addressed the Panel highlighting the following:

- It was a family business as well as a Post Office;
- Concerns from the Parish Council were addressed by amended hours to close at 8pm;
- Post Offices have been transformed over the years and now they sell other products;
- Community shop where shoppers are now able to buy a bottle of wine;
- Challenge 25 policy would be in place at the premises;
- There would be trained staff in safety of selling alcohol responsibly
- CCTV would be installed outside the entrance and inside of the shop, available to the Police as evidence if required.

The Licensing Officer explained an Interested Party, Mr Clark, sent his apologies but was unable to attend the Panel due to other commitments, however he had sent in an additional email in response to the hours of the shop being changed to 8pm and the agreed conditions. The email was read out in its entirety.

In summary, Mr Clark considered that the conditions which the Applicant had agreed to voluntarily did not address his concerns fully and therefore his objection to the application remained.

He highlighted the use of CCTV raised a further additional concern regarding children using the hall facilities and he wanted clarification as to where it is intended to install the cameras. If cameras are to be installed in the entrance hall and corridor leading up to the hall this would appear to be in order, but cameras located elsewhere in the building would appear to raise a child safety concerns.

Licensing Panel

11/August2022

He stated the offer of additional conditions on the licence did not address the fundamental concerns he had, as set out in his previous email of potentially anti-social behaviour in a residential area and child safety issues. He made clear that his objections remained.

The Chair invited Mr Kanapathi if he wished to respond to the objector's additional correspondence.

Mr Kanapathi thought that the Applicant had addressed all the objector's concerns, and added that the premises was in a public place and the Applicant could not control people's behaviour off the premises, however there were contactable bodies available to people to raise concerns to if they wished, being the local authority or Police for serious issues. He highlighted the Police would have access to the CCTV recordings.

The Chair enquired where the CCTV would be located.

Mr Kanapathi confirmed the CCTV would be located at the entrance of the shop and inside the shop.

The Chair asked the Panel if there were any questions of clarification, but there were none.

The Panel retired to determine the application.

The Panel returned and advised that they had considered all of the case papers relating to the application and taken into account what had been said during the hearing. The Panel stated they had also considered the Licensing Objectives which are:

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance;
- The protection of children from harm;


Based on the information provided and taking into account the representations made by the responsible authorities and application representatives, the Panel

Resolved that the application for premise licence be granted subject to the amended hours for the supply by retail of alcohol on the premises, namely 06:00 – 20:00 and the agreed conditions that the Panel considered were necessary to promote the licensing objectives. The Chair added that the Panel felt the agreed conditions addressed the relevant concerns raised by the objector.

The Meeting closed at 11.33 am

CHAIR

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| | |
|---|--|
|  WEST OXFORDSHIRE DISTRICT COUNCIL | WEST OXFORDSHIRE DISTRICT COUNCIL |
| Name and date of Committee | LICENSING PANEL – 5 SEPTEMBER 2022 |
| Report Number | AGENDA ITEM No 4 |
| Subject | APPLICATION FOR A NEW PREMISES LICENCE |
| Wards affected | Witney |
| Accountable member | Licensing Committee |
| Accountable officer | Andrea Thomas, Licensing Officer Tel: 01993 861000 Email: andrea.thomas@publicagroup.uk |
| Summary/Purpose | To determine a new premises licence application made by Samuel Chaloner on behalf of Blind Tiger Limited |
| Annexes | ANNEX A - Copy of the application ANNEX A I - Dispersal Policy ANNEX B - Plans ANNEX B I - Plans ANNEX C - Witney Town Council comments ANNEX D - Representations from Local Residents ANNEX E - Hearing Procedures |
| Recommendation/s | <p><i>That the Licensing Sub-Committee is asked, in light of the representations received, to consider the application and determine whether to:-</i></p> <ul style="list-style-type: none"> <i>grant the application as requested;</i> <i>grant the application subject to such conditions that are necessary to promote the licensing objectives;</i> <p><i>refuse the application in whole or in part where it is necessary in order to promote the licensing objectives.</i></p> |
| Corporate priorities | Ensure that services delivered by the Council are delivered to the highest standard |
| Key Decision | NO |
| Exempt | NO |

| | |
|-----------------------------|--|
| Consultees/ Consultation | A 28 day consultation has been undertaken with all Responsible Authorities, Ward Member, Town Council and advertised in accordance with the Licensing Act 2003 |
|-----------------------------|--|

1. BACKGROUND

- 1.1. The Licensing Act 2003 ("the Act") allows applicants to apply for new Premises Licences, Premises Licence variations, Club Premises Certificates and Personal Licences. This Application is for a new Premises Licence.
- 1.2. The application was received on the 8th July 2022. The Applicant is Mr Samuel Chaloner, for Blind Tiger Limited.
- 1.3. The Licensing Authority is satisfied that the Application was duly made, the correct notification process was followed and the Application was appropriately advertised. The advertisement appeared in the Witney Gazette on the 13th July 2022 and a Site Notice advertising the Application was placed at the site for 28 days.
- 1.4. The Application is for a Premises Licence for the following licensable activities and times:
 - Supply by retail of alcohol on the premises
 Sunday to Wednesday Midday to Midnight
 Thursday to Saturday Midday to 0200hrs
 - Live Music and Recorded music
 Sunday to Wednesday Midday to 0030hrs
 Thursday to Saturday Midday to 0230hrs
 - Hours open to the public
 Sunday to Wednesday Midday to 0030hrs
 Thursday to Saturday Midday to 0230hrs
- 1.5. A copy of the redacted application is attached at **Annex A**, along with a Dispersal Policy at **Annex A1**

2. SITE DESCRIPTION

- 2.1. A copy of the site plan and location is attached at **Annex B** and **Annex B1**

3. AGREED CONDITIONS

- 3.1. The following conditions were suggested by Thames Valley Police and the Environmental Team at West Oxfordshire District Council. These conditions have been agreed by the Applicant.

3.2. Thames Valley Police suggested the following conditions be attached to the Licence:

1. Supply of alcohol and the time that the premises will close to the public, Sunday to Wednesday – Midnight and Thursday to Saturday 0200hrs
2. CCTV systems must record, while the premises is open to the public and retain footage for 30 days and must be available on request from TVP or other authorised person.
3. Last entry to new customers on Thursday, Friday and Saturdays will be 0100hrs.
4. If the premises is open past midnight there will be at least 2 x SIA licensed door staff on duty from 220hrs until 30 minutes after closing.
5. There must be a refusal/incident log on the premises and the SIA staff will record details their names and SIA badge numbers when booking on duty.

3.3 Environmental Health – West Oxfordshire District Council suggested the following conditions be attached to the Licence:

1. After 2300hrs all external doors and windows must be kept closed, other
 - than for access and egress, when amplified music is taking place.
2. The volume of any music at the premises shall be controlled to prevent nuisance to neighbouring properties.
3. The Management shall receive and respond to any complaints throughout the duration of all events.
4. Prominent, clear notices shall be displayed at all exits requesting customers
 - to respect the needs of local residents and leave the premises and the area quietly
5. The volume and bass frequencies (low frequency content at 63Hz and 125Hz octaves) of recorded and live music shall be specifically controlled to prevent nuisance at neighbouring premises.
6. If justified complaints are received the West Oxfordshire District Council will require a noise limiter to be installed, fitted, working and maintained at all times, in such a manner as to control all sources of amplified music or speech (live and recorded) at the premises. This should be set at a limit that has been agreed by the Council's Technical Pollution Services Team.
7. All speakers to be mounted on isolation mounts. Speakers should not be attached to party walls or the ceiling.

4. REPRESENTATIONS

Responsible Authorities under the Licensing Act 2003

- 4.1.** There have been no further representations made by any of the other Responsible Authorities under the Act.

Other persons

Parish Council

- 4.2.** Comments were received from Witney Town Council and can be found in **Annex C**.

Residents

- 4.3** There have been 2 representations from a local resident received in relation to this Application and can be found in **Annex D**.

The Licensing Panel is unable to take the need for another commercial premises in the area into account.

5. NATIONAL GUIDANCE

- 5.1.** The Secretary of State's Guidance requires Licensing Authorities, following receipt of relevant representations, to make judgements about what constitutes public nuisance and what is necessary, in terms of Conditions attached to a specific Premises Licence, to prevent it.
- 5.2.** Where the Act provides for mandatory conditions to be included in a Premises Licence, it is the duty of the Licensing Authority issuing the Licence to include those conditions in the Licence.

6. PROCEDURES

- 6.1.** A copy of the procedure for the Meeting is attached at **Annex E**.

7. FINANCIAL IMPLICATIONS

There are no financial implications arising directly from the consideration of this Application. However, any appeal to the magistrates' court against the refusal of the Application or against the imposition of conditions could result in the Council having to bear the legal costs of defending its decision.

8. LEGAL IMPLICATIONS

There is a right of appeal to the magistrates' court within 21 days of the Council's decision should the Council refuse the Application or against the conditions imposed on the Licence.

9. BACKGROUND DOCUMENTS

- 9.1.** West Oxfordshire District Council's Statement of Licensing Policy – 2021
- 9.2.** Home Office S.182 Statutory Guidance published April 2018.



**West Oxfordshire
Application for a premises licence
Licensing Act 2003**

For help contact
ers@westoxon.gov.uk
Telephone: 01993 861000

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name If your business is registered, use its registered name.

VAT number Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Samuel Chaloner

Details

Registered number (where applicable)

14181101

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Public limited company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth

dd mm yyyy

* Nationality

British

Documents that demonstrate entitlement to work in the UK

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start?

01 / 09 / 2022
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

/ /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The Blind Tiger will be a new upmarket cocktail and live music venue based on the main highstreet within witney in close proximity to other licensed venues, we hope to join the local pubwatch at the soonest convenience. Directly both properties adjacent are commercial units and the residential flat above the proposed premises is being included within the lease to be used by individuals associated with the premises. There is a residential block of flats behind the proposed premises. The aim is to offer a lively but friendly atmosphere offering a range of alcoholic drinks including draught beer,

Continued from previous page...

cocktails, wines, spirits and softs, with robust staff training in responsible bar tendering as well as SIA approved door staff for busier periods. We hope to offer a small food offering of grazing boards and operate strictly within all 4 licensing objectives. We wish to include off-sales to be used for potential food delivery apps, we also hope to apply for a pavement license in the future for consumption of the off-sales directly in front of the premises. Planning permission is currently in the space will include a main seating area, a standing area in front of a bar with an adjacent prep room and 4 unisex toilet cubicals.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

Page 15

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Continued from previous page...

TUESDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="00:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

WEDNESDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="00:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

THURSDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="02:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

FRIDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="02:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

SATURDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="02:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

SUNDAY

| | | | |
|-------|------------------------------------|-----|------------------------------------|
| Start | <input type="text" value="12:00"/> | End | <input type="text" value="00:00"/> |
| Start | <input type="text"/> | End | <input type="text"/> |

Will the performance of live music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We wish to offer a range of live music, including live piano and saxophonists, singers, guitarists and DJ's, there will be both amplified and unamplified music. We hope to rotate these types of acts mainly on Thursday, Fridays and Saturdays but not limited to these days.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors

☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

Continued from previous page...

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

We wish to play recorded music which will be amplified through speakers fitted in the ceiling of the building. 9am has been listed purely for the purpose of staff who may be in the building cleaning or doing other essential work before we open to the public. We will obtain a PRS License.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

Continued from previous page...

MONDAY

Start 12:00

End 00:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 12:00

End 00:00

Start

End

WEDNESDAY

Start 12:00

End 00:00

Start

End

THURSDAY

Start 12:00

End 02:00

Start

End

FRIDAY

Start 12:00

End 02:00

Start

End

SATURDAY

Start 12:00

End 02:00

Start

End

SUNDAY

Start 12:00

End 00:00

Start

End

Will the sale of alcohol be for consumption:

☐ On the premises ☐ Off the premises ☒ Both

If the sale of alcohol is for consumption on
the premises select on, if the sale of alcohol
is for consumption away from the premises
select off. If the sale of alcohol is for
consumption on the premises and away
from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Continued from previous page...

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will be on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The Blind Tiger has extensive CCTV already installed within the premises, these will be positioned as to capture entrance/ exit, main bar areas and outside of the toilets. There will be a zero tolerance approach to drugs and we hope to join the local pub watch, the toilets will be designed in such a way as to reduce flat surfaces, with a regular cleaning schedule and recorded toilet checks. Staff training will be given to all staff members in conflict resolution and the common signs of drug use and dealing, so as to report this to management. Any suspected users will be removed by management or SIA approved door staff as quickly and calmly as possible. All incidents of this nature will be recorded within an incident log kept on the premises and reported to police as well as any other incidents including but not limited to: fighting or aggressive behavior, racism, accident or injury. A written dispersal policy will be in effect for the end of an evening, customers will be reminded to respect neighbors and keep noise down as they leave the premises both verbally by staff and signs at the entrance/ exit. There is one main entrance to the front of the premises with a further fire escape at the rear, both of these doors will be modified as to open outwards for fire safety, there is already smoke detectors throughout the building and alarm system. We wish to have a large volume of artificial plants these will all be coated in fire retardant if they are not already fire safe. Fire extinguishers will also be placed at the advice of a fire officer. Fire and Health and safety risk assessments will be carried out and hard copies kept in the building alongside any relevant CCTV registration documentation. We will offer all management first aid training and a personal license course within the first 6 months of their employment if they do not already possess these. During the provision of live music or recorded music after 11pm all windows and doors will be kept closed, a decibel reader will be on site where regular readings will be taken and kept in a log, stored on the premises and made available for review by the environmental health team within 24 hours of a request. Cigarette bins will be made available for smokers outside the premises, staff will diligently sweep and collect any rubbish at the end of an evening as to not pollute the high street with litter. The position of the premises is on the busy main high street within the market square, there is another licensed premises across the road, adjacent there is another commercial unit to be an estate agent as well as a restaurant chain, further along on both sides there are two licensed public houses as well as another licensed public house across the road, many other licensed premises are also situated in the immediate vicinity. There is a residential flat above the proposed premises however this will be taken on within the lease and occupied by individuals associated with the Blind Tiger as to reduce any public nuisance. There are residential flats to the rear of the building, we will insulate the back wall of the premises and as previously stated keep all windows and doors closed past 11pm and monitor noise levels diligently.

b) The prevention of crime and disorder

-CCTV with view of entrances and exits, outside of toilets and main public areas. CCTV data to be kept in line with ICO policy and stored in line with GDPR and made available upon request to police within 24 hours. There is always to be a minimum of one staff member who is competent in the operation of the CCTV.

Continued from previous page...

- Zero tolerance drug policy, with regular recorded toilet checks and cleaning schedule. Toilets are to be designed with minimal flat surfaces and intentionally small cubicals will prevent multiple parties using the same cubical at the same time.
- Staff training will be given in the signs of drug use as well as conflict management and resolution as well correct procedure in how and when to phone the police and to record incidents
- 1x member of SIA approved door staff on Thursday, Fridays and Saturday past 22:00 if we are to remain open past 00:00. They are to keep a detailed security log on the premises. As responsible operators we will always endeavor to increase security if necessary and commercially viable for example on bank holiday Sunday/mondays or special events.
- A written dispersal policy
- Incident log to be kept on the premises

c) Public safety

- All entrances/exit doors will be modified to opening outwards.
- CCTV
- Risk assessments are to be completed and updated regularly with hard copies kept on site.
- A written dispersal policy so as to get people away from the premises as safely as possible.
- Staff training in responsible bartending to be given
- The provision of free tap water
- First aid trained management team (to be completed within the first 6 months of their employment)
- Fire extinguishers
- Smoke detectors and alarm system
- Any materials or surfaces not currently fire retardant will be treated as to make them so

d) The prevention of public nuisance

- Windows and doors will be kept closed during the provision of live music
- Written dispersal policy and signage asking people to respect neighbors and leave quietly
- A decibel reader on the premises with a written log taken to be made available to environmental health within 24 hours of request.
- Cigarette bins and staff sweeping and clearing any litter on the main street.
- Residential flat above premises is being included in lease agreement.
- Back wall closest to residential flats will be sound insulated as to reduce noise pollution.

e) The protection of children from harm

- A challenge 25 policy will be in operation accepting only government approved forms of identification.
- Challenge 25 staff training and records of this will be kept within the premises.
- No Children past 8pm and never any unsupervised children at any time.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

ATTACHMENTS

AUTHORITY POSTAL ADDRESS

Continued from previous page...

Address

| | |
|-------------------------------|---|
| Building number or name | <input type="text"/> |
| Street | <input type="text"/> |
| District | <input type="text"/> |
| City or town | <input type="text"/> |
| County or administrative area | <input type="text"/> |
| Postcode | <input type="text"/> |
| Country | <input type="text" value="United Kingdom"/> |

DECLARATION

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my

* licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

| | |
|-------------------|----------------------|
| * Full name | <input type="text"/> |
| * Capacity | <input type="text"/> |
| Date (dd/mm/yyyy) | <input type="text"/> |

[Add another signatory](#)

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/west-oxfordshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

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Dispersal Policy
 THE BLIND TIGER
 8 MARKET SQUARE, WITNEY, OX28 6BB

DISPERSAL POLICY

The Blind Tiger is a late night bar operator and is aware of the importance of ensuring as far as possible that customers leave as quietly as possible.

The Blind Tiger will ensure that at peak trading times which are likely to be after 7pm a member of the management team is on duty together with sufficient staff (and door staff as required by the premise license) to adequately manage and control customers when arriving, during their stay and when leaving.

During quieter trading periods the risk of dispersal issues are minimal, however during busier trading periods namely (Thurs-Sat) then towards closing time gradual dispersal will be encouraged in the following ways.

1. Calling last orders such that there is adequate "drinking-up time".
2. Staff encouraging customers to finish their drinks and prepare to leave in plenty of time.
3. Adequate signage.

Customers will be directed by staff towards the exit of the premises.

Sufficient staff (and door staff where appropriate) will be present within the building to assist with the dispersal of customers.

At that point staff (and door staff where appropriate) will encourage customers to disperse.

Staff and Door Supervisors roles will include the following: -

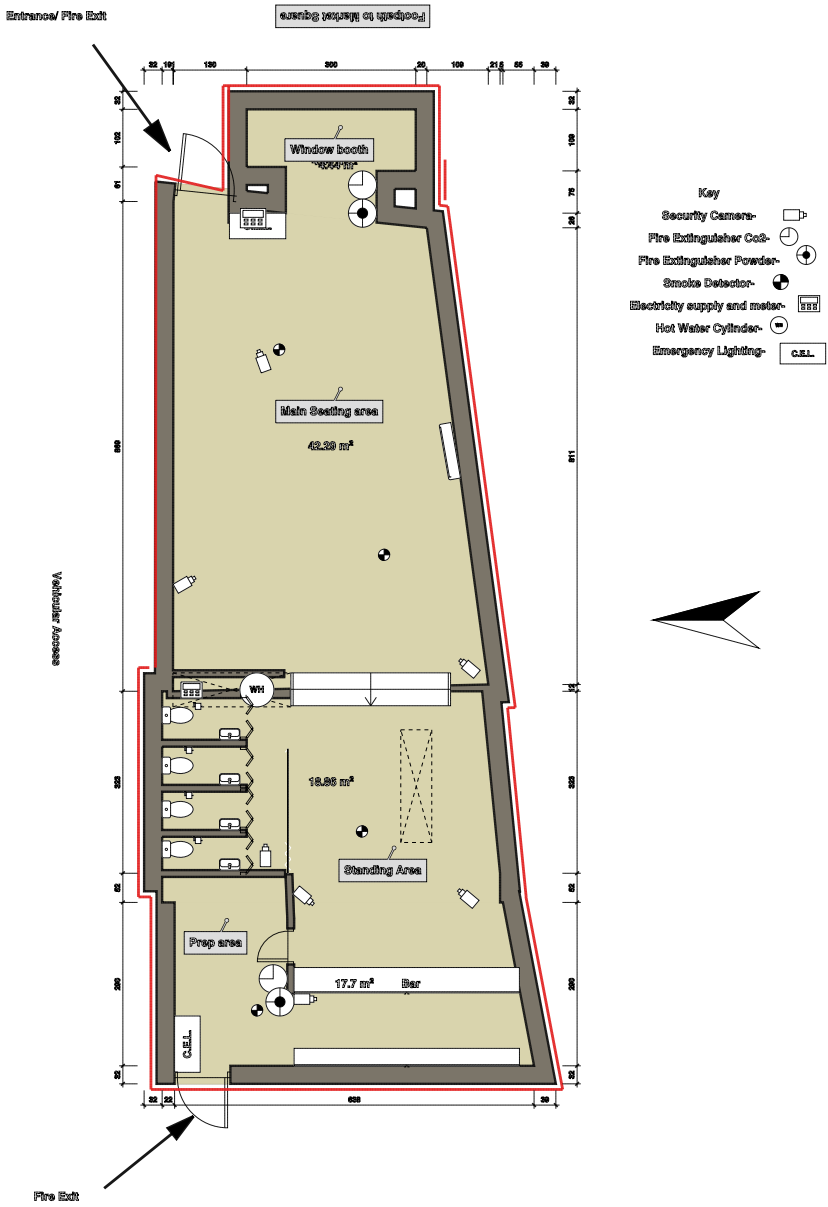
1. To encourage customers to leave the premises in a quiet and orderly manner.
2. Not to allow any drinks to be taken outside the building.
3. If a group of customers are found to be loitering near the building, then they will be politely asked to move on as quickly as possible.

General Manager's role

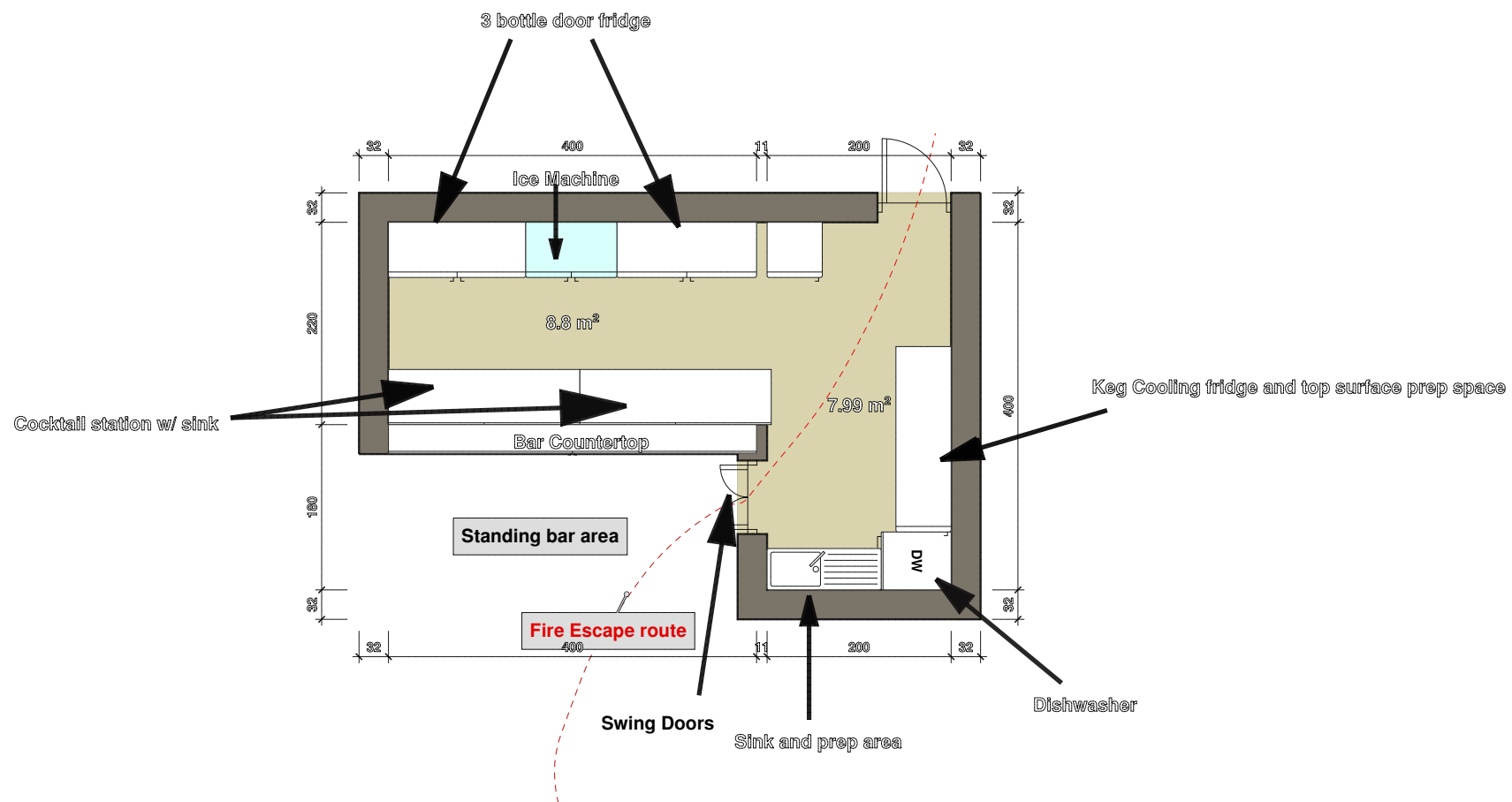
It is ultimately the responsibility of the General Manager on duty to ensure that:-

1. Door supervisors and other managers and staff act effectively and responsibly to comply with this policy and are aware of the importance of customers leaving as safely and quietly as possible.
2. Customers do not cause any disturbance or nuisance to any local residents within the vicinity of the premises.
3. To prioritise and assist wherever possible in ensuring that customers leave as safely, quietly and in an orderly manner as possible.

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Witney Town Council

While Witney Town Council welcome a new live music venue for the Town, Councillors expressed some concerns regarding the potential noise levels and how this might negatively affect residential properties immediately neighbouring the venue. Due to the proximity of residential units, Witney Town Council ask that the Licensing Officer ensure that residential neighbours are contacted directly and advised of the application and the relevant neighbour consultation process, rather than relying solely on site notices.

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Gemma Nolan

I am writing in objection to this license application.

W/22/00825/PRMA

8 Market Square, Witney
Blind Tiger Bars LTD
New Premises Licence

Witney Market Square is already rife with late-night antisocial and violent behaviour, fights, injuries and regular police intervention. Our streets and alleys are treated badly by drunken bar patrons with vomit, urine and broken glass everywhere by morning.

The building in question adjoins and shares passage with 10 residences where children live. The impact is not reasonable or safe with loud late night music, increased trespassing and a back door giving even more access to the residential area. This is already a problem area and the addition of another bar would only worsen things.

I implore you to deny this application.

Kind regards,

GN

Robert Shelley

I'd like to register an objection against the proposed licence for 8 Market Square. There is already a significant risk to public safety in this area due to the proximity of the Cross Keys, Part and Parcel and the taxi rank. Each of these has people spilling out on the streets with violence and antisocial behaviour occurring on a weekly basis. To add another premise to this small area of town is to create a triangle of disruption, antisocial behaviour and violence. As I write this on Weds morning, just last night an incident occurred which required 3 police vehicles and a manhunt for a suspect who had appeared to glass someone literally outside where this new bar would be. In addition to these regular violent incidents, the alley way to the side of the new bar and the rear parking area are frequently used by drunk people as a public latrine, a vomitorium and in one incident a few month back somewhere to have fully naked drunk sex (with a suspicion that consent was unable to be given) so you can see how introducing another bar in this small space is simply not a good idea at all.

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LICENSING COMMITTEE (LICENSING ACT 2003 MATTERS) PROCEDURE FOR DETERMINING APPLICATIONS

The four licensing objectives, as given by the Licensing Act 2003, are:

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance
- the protection of children from harm.

Each application that comes before the Committee will be determined on its own merits, and the licensing authority will take its decision based on:

- the merits of the application;
 - the promotion of the four licensing objectives;
 - the Council's Statement of Licensing Policy, a copy of which can be obtained from the Licensing Section at Forest of Dean District Council
 - the amended guidance issued by the Home Office in April 2018 under Section 182 of the Licensing Act 2003.
1. Following election, the Chairman opens the Meeting, introducing the Members of the Committee and Officers to the Applicant(s) and members of the public, explains the nature of the decision to be taken, and the procedure to be followed.
 2. The Licensing Officer outlines the application, any relevant representations and relevance to the Council's Statement of Licensing Policy and statutory guidance.
 3. Members may ask any relevant questions of the Licensing Officer.
 4. The Licensing Officer introduces the Applicant(s) (if present) and the Chairman invites him/her/them, or the person representing the Applicant, to present his/her application to the Committee and to clarify any information arising from the Officer's outline, if necessary.
 5. Members may ask relevant questions of the Applicant(s) regarding the application.
 6. The Chairman invites those parties, including any interested parties and/or responsible authorities, making representations to address the Committee in turn.
 7. Members may ask any relevant questions of those parties making representations.
 8. The Applicant(s) may ask any relevant questions of those parties making representations.

9. If necessary, the Committee will consider requests to allow other parties invited by the Applicant(s) to address the Committee.
10. Members may ask any relevant questions of any person invited by the Applicant(s) who addresses the Committee.
11. Any parties who have made representations may ask any relevant questions of any person invited by the Applicants who addresses the Committee.
12. The Chairman invites the Applicant(s) and any parties making representations, to briefly summarise their points if they wish.
13. The Chairman ascertains that all parties are satisfied they have said all they wish to say.
14. The Committee debates the application and makes its decision; it may retire to do so, if appropriate.
15. Where a decision is made at the Meeting, the Chairman notifies the Applicant(s):-
 - of the decision;
 - the reasons for the decision;
 - any conditions placed on the licence (if granted), and the licensing objectives they relate to;
 - the rights of appeal, and that the decision will be confirmed in writing as soon as practicable following the Meeting, and within the statutory timescales.

NOTES

- a. All references to the Committee relate to any three Member Committees of the Licensing Committee. However, a Committee could decide not to exercise its delegated authority and refer an application to the Licensing Committee for determination, or to the Council (as the Licensing Authority). In such cases, references to 'the Committee' shall relate to the Committee or the Council, as appropriate.
- b. All references to the Licensing Officer refer to the Public Protection Manager or other appropriate Licensing Officers.
- c. All references to the Applicant(s) refer to the Applicant(s), the licensee or his/her representative.
- d. Hearings will take the form of a discussion led by the Committee throughout which Members, the Applicant(s) and, if appropriate, Officers and other parties, may ask questions.
- e. Parties who have made representations will be invited to address the Committee in the following order, where applicable:-
 - Gloucestershire Constabulary;
 - Gloucestershire Fire & Rescue Service;
 - the Health & Safety Executive;
 - Trading Standards Officer;
 - Child Protection Team
 - Officers of the Council in capacity as Responsible Authorities (health and safety, planning and pollution);
 - Health Body;
 - Other Persons;
 - Ward Member(s).
- f. Each party is allowed a maximum period of 15 minutes to make all of their relevant statements unless the Chairman expressly approves otherwise, but the Committee respectfully requests that all parties keep points pertinent and the discussion moving, in the interests of cost and efficiency.
- g. In order to avoid repetition, parties are requested to appoint a spokesperson to address the Committee where a number of the same, or similar representations, are being made.
- h. Decisions will generally be taken regardless of whether the Applicant(s) is present. All notices and representations received from absent parties will be considered.
- i. Where the decision is not made at the Meeting, it will be made within five working days of the date of that Meeting.

- j. Information which has not been produced prior to a Meeting will not be considered unless with the agreement of the Committee and all relevant parties present.
- k. Any changes in the membership of the Committee will be announced by the Chairman at the start of the Meeting.
- l. The Council is committed to taking decisions in an honest, accountable and transparent fashion but, on occasion, may find it necessary to exclude members of the public and Press in accordance with the legal framework given in Schedule 12A of the Local Government Act 1972 and/or local policy. On those occasions, decisions based on the above framework will be given. Similarly, the Council generally will allow all parties to ask questions of another party present, but this decision will be taken on a case-by-case basis. Cross examination of parties is prohibited except in exceptional circumstances, when a reason will be given
- m. The Council has the right to exclude parties disrupting this Meeting, at its discretion.

HOUSEKEEPING MATTERS

Mobile phones must be switched off or set to silent

No smoking throughout the building or anywhere on the site

In the event of the fire alarm sounding, Officers will direct you to the meeting point