

Monday, 5 September 2022

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LICENSING COMMITTEE

You are summoned to a meeting of the Licensing Committee which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Tuesday, 13 September 2022 at 2.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Licensing Committee

Councillors: Michael Brooker (Chair), David Jackson (Vice-Chair), Joy Aitman, Mike Cahill, Julian Cooper, Jane Doughty, Ted Fenton, Norman MacRae MBE, Lysette Nicholls, Mathew Parkinson and Dean Temple

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Confirmation of appointment of the Chair of the Committee**

Purpose:

Confirmation of appointment of Chair for the Committee, civic year 2022/23.

Recommendations:

The Committee confirms appointments of Chair for the Committee, civic year 2022/23.

2. **Confirmation of appointment of Vice-Chair for the Committee**

Purpose:

Confirmation of appointment of Vice-Chair for the Committee, civic year 2022/23.

Recommendations:

The Committee confirms appointments of Vice-Chair for the Committee, civic year 2022/23.

3. **Minutes of Previous Meeting (Pages 5 - 6)**

To approve the minutes of the meeting held on 19 October 2021.

4. **Apologies for Absence**

To receive any apologies for absence.

5. **Declarations of Interest**

To receive any declarations from Members of the Committee on any items to be considered at the meeting.

6. **Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

7. **Appointment of Sub-Committees for 2022/23 (Pages 7 - 12)**

Purpose:

To invite the Licensing Committee to confirm the appointment of Sub-Committees for the 2022/23 municipal year.

Recommendations:

That the Licensing Committee resolves to:

- a) Appoint five members of the Committee to the Miscellaneous Licensing Sub-Committee in accordance with political proportionality and the wishes of political groups (2 Conservative, 2 Liberal Democrat, 1 Labour).
- b) Confirm that Licensing Panel membership will comprise the Chair or Vice Chair of the Licensing Committee and two other members of the Licensing Committee drawn on an alphabetical rota basis from the remaining members of the Licensing Committee (subject to their availability and completion of licensing training prior to participation in a Licensing Panel meeting), as detailed in paragraph 3.3.
- c) Note that the terms of reference of committees is on the work programme of the

Constitution Review Group.

8. **Business and Planning Act 2020 - Extension to pavement licensing regime (Pages 13 - 30)**

Purpose:

Draft policy document for approval following the extension of the current pavement licensing regime to 30th September 2023.

Recommendations:

- a) that the Licensing Committee considers the draft Pavement Licensing Policy at Annex A and
- b) that, subject to any further amendments, approves the draft Policy; and
- c) the Licensing Committee considers the fee charged for 2022/23.

(END)