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STANDARDS SUB-COMMITTEE

You are summoned to a meeting of the Standards Sub-Committee which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Monday, 18 July 2022 at 10.00 am.**



Giles Hughes
Chief Executive

To: Members of the Standards Sub-Committee

Councillors: Luci Ashbourne (Chair), Elizabeth Poskitt (Vice-Chair), Andrew Beaney, Andy Graham and Norman MacRae MBE

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting (Pages 3 - 4)**
To approve the minutes of the meeting held on 6 June 2022.
2. **Apologies for Absence**
To receive any apologies for absence.
3. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
4. **Exclusion of the Public and Press**
In view of the likely disclosure of exempt information, as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972, the public be excluded from the meeting for the remaining item/s of business.
5. **Determination of allegation of breach of the Carterton Town Council Code of Conduct by a Carterton Town Councillor (Pages 5 - 94)**
Purpose:
The purpose of the report is to provide the Sub-Committee with the Investigator's report and all associated evidence to enable them to sit as a Local Hearing Panel, to determine the allegation that Carterton Town Councillor has breached the Carterton Town Council's Code of Conduct for Members.

Recommendation:
Members of the Standards Sub-Committee are recommended to follow the Local Hearing Panel Procedure Rules approved for use at this meeting, consider all evidence before them, and:
 - a) Determine whether the Carterton Parish Councillor has breached his code of conduct; and
 - b) If the Sub-Committee determine a breach of the Code, to consider and determine any sanctions that should be imposed upon the Carterton Parish Councillor and any other appropriate action to be taken.

(END)

Public Document Pack Agenda Item 1

WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the **Standards Sub-Committee**

Held in the Council Chambers, Woodgreen, witney OX28 1NB at 10.30 am on **Monday, 6 June 2022**

PRESENT

Councillors: , Councillor Elizabeth Poskitt (Vice-Chair), Councillor Norman MacRae MBE

Officers: Susan Sale (Monitoring Officer), Kate Seeley (Investigation and Enforcement Manager), Amy Bridgewater-Carnell (Manager Democratic Services), Anne Learmonth (Strategic Support Officer).

Additional Attendees: Mrs Lynn Little and companion, Mr Andrew Colling.

1 Minutes of Previous Meeting

The minutes of the meeting held on 23 March 2022 were approved and signed by the Vice-Chair as a correct record.

2 Apologies for Absence

Apologies for absence were received from: Councillor Andrew Beaney, Councillor Luci Ashbourne, and Councillor Andy Graham.

Also received written apologies from the subject councillor.

3 Exclusion of the Public and Press

It was agreed that it was not necessary to exclude the Public and Press at this time.

4 Declarations of Interest

There were no declarations of interest received.

5 Procedure for Local Panel Hearing on 6 June 2022

Vice-Chair Councillor Elizabeth Poskitt introduced the Local Panel Hearing Procedure Rules. The procedure rules were agreed with the recommendation that parties will be allowed to bring a companion to Local Panel Hearings, but the companion would not take part in the hearing and only be there in a supportive role.

Therefore

Resolved the Local Panel Hearing Procedure Rules were agreed with the recommendation as above.

6 Determination of allegation of breach of Town Council Code of Conduct

Susan Sale the Monitoring Officer explained that she had received an email from the subject member requesting an adjournment, as they were unable to attend the meeting today.

Susan Sale addressed the meeting and requested confirmation that members of the Sub-Committee had received and read the email.

The Sub-Committee noted the request and agreed unanimously for an adjournment.

Resolved the Sub-Committee meeting be adjourned until 18 July 2022 at 10am.

The Meeting closed at 10.54 am

Standards Sub-Committee

06/June2022

CHAIRMAN

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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