

WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the  
**Standards Sub-Committee**

Held in the Council Chamber Woodgreen, Witney OX28 1NB at 10.00 am on

**Monday, 18 July 2022**

PRESENT

Councillors: Councillor Luci Ashbourne (Chair), Councillor Elizabeth Poskitt (Vice-Chair), Councillor Andy Graham and Councillor Norman MacRae MBE

Officers: Susan Gargett (Interim Head of Legal Services and Deputy Monitoring Officer), Kate Seeley (Investigation and Enforcement Manager) and Janet Eustace (Democratic Services).

Additional Attendees: Andrew Colling, Independent Person and, from 10.20 am, the Subject Councillor and his companion.

**7 Minutes of Previous Meeting**

The Minutes of the meeting held on 6 June 2022 were approved and signed by the Chair as a correct record.

**8 Apologies for Absence**

Apologies for absence were received from: Councillor Andrew Beaney.

**9 Decision to Proceed**

In the absence of the Subject Councillor the Panel agreed to hear the case. (Note The Subject Councillor arrived at 10.20 am)

**10 Declarations of Interest**

There were no declarations of interest received.

**11 Exclusion of the Public and Press**

**Resolved** that, in view of the likely disclosure of exempt information, as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972, the public were excluded from the meeting for the remaining item of business

**12 Determination of allegation of breach of the Carterton Town Council Code of Conduct by a Town Councillor**

The Committee, sitting as the Local Hearing Panel, considered the reports of the Monitoring Officer and the Investigating Officer to determine the allegation that the Subject Councillor of Carterton Town Council had breached the Carterton Town Council's Code of Conduct for Members (" the Code" ).

The Panel concluded that in respect of two matters the Subject Councillor had breached the provisions of the Code relating to objectivity, and that in respect of the third matter there was no breach of the Code.

The Panel concluded that the following sanctions should be recommended to Carterton Town Council:

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The Subject Councillor should make a public apology to the Complainant at the next meeting of Carterton Town Council;

The Panel also agreed to advise Carterton Town Council to ensure that all Members of the Town Council should receive training in the use of social media, the Code of Conduct and Objectivity.

The Meeting closed at 1.00 pm

CHAIR