

21 September 2022

Tel:  
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## CLIMATE & ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

You are summoned to a meeting of the Climate & Environment Overview & Scrutiny Committee which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Thursday, 29 September 2022 at 2.00 pm.**



Giles Hughes  
Chief Executive

To: Members of the Climate & Environment Overview & Scrutiny Committee

Councillors: Norman MacRae MBE (Chair), Charlie Maynard (Vice-Chair), Alaa Al-Yousuf, Hugo Ashton, Michael Brooker, Andrew Coles, David Cooper, Harry Eaglestone, Ted Fenton, Andy Goodwin, Natalie King, Martin McBride, Rosie Pearson, Alaric Smith and Ruth Smith

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **2pm Minutes of Previous Meeting (Pages 5 - 44)**  
To approve the minutes of the meeting held on 23 June 2022.
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest**  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
4. **Participation of the Public**  
Anyone who lives in the district or who pays council tax or business rates to the Council is eligible to read a statement or express an opinion at this meeting. You can register to speak by sending your written submission of no more than 750 words to [democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk) by no later than 10.00am on the working day before the meeting.
5. **2pm-2.50pm Annual Ubico Update**  
Purpose:  
To receive a presentation from Beth Boughton of Ubico on the Ubico Annual Update.  
Recommendation:  
That the Committee notes the update and comments where necessary.
6. **2.50-3.20pm Carbon Action Plan - Update on One Project (Pages 45 - 46)**  
Purpose:  
To receive an introduction from the new Climate Change Manager, Hannah Keyon and an update on Carbon Action Plan - One Project.  
  
Recommendation:  
That the Committee notes the update and comment where necessary.
7. **3.20-4pm Flood and Thames Water Update**  
Purpose:  
To receive a presentation from Richard Aylard on the Flood and Thames Water update.  
To receive a presentation from Phil Martin and Laurence King on Environment Agency actions update.  
  
Recommendation:  
That the Committee notes the update and comments where necessary.
8. **4.00-4.20pm Service Performance Report - Quarter I (Pages 47 - 68)**  
Purpose.  
  
This report provides details of the Council's operational performance at the end of 2022-23 Quarter One (Q1).  
  
Recommendations.

That the Committee resolves to note the 2022/23 QI service performance.

9. **4.20-4.25pm Committee Work Programme (Pages 69 - 82)**

Purpose:

To provide the Committee with an updated Work Programme for 2022/23.

Recommendation:

That the Committee notes the Work Programme and provides comment where needed.

10. **4.25-4.30pm Cabinet Work Programme (Pages 83 - 92)**

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme 2022/23.

Recommendations:

That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme.

(END)