

Wednesday, 18 May 2022

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ECONOMIC AND SOCIAL OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Economic and Social Overview and Scrutiny Committee which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Thursday, 26 May 2022 at 6.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Economic and Social Overview and Scrutiny Committee

Councillors: Andrew Beaney (Chair), Rizvana Pool (Vice-Chair), Luci Ashbourne, Jill Bull, Nathalie Chapple, Owen Collins, Jane Doughty, Natalie King, Liz Leffman, Nick Leverton, Charlie Maynard, Lysette Nicholls, Rosie Pearson, Harry St John, and Alex Wilson.

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting (Pages 5 - 10)**
To approve the minutes of the meeting held on 10 February 2022.
2. **Apologies for Absence**
To receive any apologies for absence.
3. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
4. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
5. **Chairman's Announcements**
Purpose:
To receive any announcements from the Chairman of the Committee.
6. **Housing Update from Caroline Clissold**
Purpose
To receive an update on Housing from Caroline Clissold.

Recommendation
That the Councillors note the update.
7. **REEMA North update from Jon Wooden**
Purpose
To receive an update from Jon Wooden re REEMA North.

Recommendation
That the update be noted by all Councillors in attendance.
8. **CCTV Update from Andy Barge**
Purpose
To receive a verbal update from Andy Barge re CCTV.

Recommendation
That the update be noted.
9. **Committee Work Programme (Pages 11 - 18)**
Purpose:
To provide the Committee with an updated Work Programme for 2021/2022 – Programme likely to **change** after Full Annual Council 18 May 2022.

Recommendation:
That the Committee notes the work programme and provides comment where needed -

Programme likely to **change** after Full Annual Council 18 May 2022.

10. **Cabinet Work Programme (Pages 19 - 34)**

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme – Programme likely to **change** after Full Annual Council 18 May 2022.

Recommendation:

That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme - Programme likely to **change** after Full Annual Council 18 May 2022.

11. **Members Questions**

Purpose

To receive any questions from Members of the Committee.

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WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the
Economic and Social Overview and Scrutiny Committee
Held in the Council Chamber at 6.30 pm on **Thursday, 10 February 2022**

PRESENT

Councillors: Councillor Andrew Beaney (Chairman), Councillor Andy Graham (Vice-Chair), Councillor Jill Bull, Councillor Maxine Crossland, Councillor Nick Leverton, Councillor Lysette Nicholls, Councillor Mathew Parkinson, Councillor Elizabeth Poskitt and Councillor Andrew Prosser.

Also present: Councillor Jane Doughty (Cabinet Member for Customer Delivery).

Officers: Jon Dearing (Group Manager - Resident Services), Giles Hughes (Chief Executive), Bill Oddy (Group Manager - Commercial Development), Phil Shaw (Business Manager - Development Management) and Scott Williams (Business Manager - Commissioning Strategy)

1 Minutes of Previous Meeting

The minutes of the meeting held on 27 January 2022 were approved and signed by the Chairman as a correct record.

2 Apologies for Absence

Apologies for absence were received from Councillors: Jake Acock, Owen Collins, Mark Johnson and Alex Wilson.

3 Declarations of Interest

There were no declarations of interest received.

4 Participation of the Public

Suzanne McIvor addressed the Committee on Agenda Item 6 - Oxfordshire Plan 2050 Consultation responses.

The Chair thanked Ms McIvor for her participation.

5 Chairman's Announcements

The Chairman advised that as external participants were in attendance, the order of the agenda would be reconfigured as follows:

1. Online User Survey – West Oxfordshire Leisure Facilities
2. Phil Shaw and Jon Dearing – Update on staffing
3. Heather McCulloch – Dental Services
4. The Oxfordshire Plan

6 Oxfordshire Plan 2050 : Summary of Consultation

The Council's Chief Executive, Giles Hughes addressed the Committee to provide an update on the preparation of the Oxfordshire Plan. He advised that the Plan would be reviewed, revised and monitored as a living document, along with the Section 106 Policy which would also be reviewed.

The Economic & Social Overview and Scrutiny Committee was asked to note the summary results from the recent regulation 18 (part 2) consultation; note the revised scope of the Oxfordshire Plan, with clarification over its relationship to city and district Local Plans and

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supporting evidence base; note the next steps of the Oxfordshire Plan process; and recommend the adoption of the revised Statement of Community Involvement, subject to approval at the cabinets of the five Oxfordshire councils.

Mr Hughes also gave an overview of the members of the staff working on the document, including Andrew Thompson, a WODC planner, who had been seconded into the team. The decision making process was explained along with the long term strategic view of the document. Officers had been working closely with the County Council and were conscious of the importance of scrutiny, with this document being considered a month ahead of its final consideration at Cabinet.

Councillors were pleased with the open and transparent manner decisions about the Plan were being made and noted the number of emails they had received from CPRE and the organisation 'Need not Greed'.

A number of Councillors addressed the meeting with their support for the document, highlighting the aspirational tone. It was queried if the definition of infrastructure was strong enough and the potential to include Health and Wellbeing as an element.

Councillor Bull welcomed the Specialist Housing Need element, which was felt to be much more local along with the potential for lifetime homes to be adapted.

Councillor Prosser agreed with the comments made about Health and Wellbeing and housing need and received clarification on the process. Mr Hughes advised that the document had to refer to government policy as there were fundamental topics that needed to be addressed before housing.

Members also noted that homes did not have to mean houses, as there were different types including flats. There was a request to use the word 'homes' more and a desire to get the graphics right.

Finally, Members felt that an explanation on the housing numbers needed to be provided in a clear and transparent way.

Resolved that

- a) the summary results from the recent regulation 18 (part 2) consultation are noted;
- b) the revised scope of the Oxfordshire Plan, with clarification over its relationship to city and district Local Plans and supporting evidence base, is noted;
- c) the next steps of the Oxfordshire Plan process are noted; and
- d) the adoption of the revised Statement of Community Involvement, subject to approval at the Cabinets of the five Oxfordshire Councils, is recommended.

Committee Work Programme

Work Programme 2 - Leisure Services Questionnaire

Rachel Biles, Strategic Projects Lead, introduced herself and presented a slideshow summary of the on-line survey, which had been carried out during June to August 2021. Numbers of responses, statistics relating to the respondents and the quality of the responses was outlined.

Cleanliness had featured as an issue in the survey feedback, so as part of contract monitoring new monitoring officers were being appointed. These officers would act as 'mystery shoppers', and one of the key issues would be the cleanliness of the facilities. Officers explained that 'Quest' was a national scheme for facilities, with the monitors using this as a benchmark.

Scott Wilson addressed Members and provided an overview of the steps that GLL had taken to tackle the Covid pandemic and encourage users back to the centres.

Following a discussion relating to accessibility, Councillors were concerned as to how the surveys reached all age groups. It was noted that not many younger age groups had completed the survey and, as it was online only, many of the older generation, who did not have social media access, would have been unable to participate in the survey. Officers confirmed that focus groups were held regularly with Age UK and youth groups but it had not always been possible to hold the sessions in person due to Covid. In addition, the survey had been circulated to all parish clerks alongside using social media platforms.

The Chairman thanked the officers for attending and looked forward to seeing the outcome of the new monitoring officers and their 'mystery shopper' visits.

Work Programme 3 - Staffing Resources

Phil Shaw, Business Manager - Development Management, and Jon Dearing, Group Manager for Resident Services, addressed the Committee.

Members noted that the retention of planning officers was a national problem, and that in the past WODC had lost planners to other local authorities. The Council now had a career graded structure which meant they could nurture Planners into a graded structure and which in turn meant they could progress their career and have a salary to reflect this too.

Officers advised that with a larger administration support team and IT Dashboard with live data, it was easier to spot large caseloads. The future planned move to agile working and the recent successful recruitment of new planners should also help. In addition, the continuation of benchmarking with other Councils to ensure the Council kept up with the current trends of recruitment and staff retention.

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In summary, the pandemic had stretched resources to the limit with the increase in applications, however, there was a belief that the worst was over. However, it had left scars with some staff suffering with mental health issues over the stress of the amount of applications coming through. Mr Shaw confirmed that Publica had measures in place to support the staff.

Conservation and Ecologist officers were also under pressure, with two flooding reviews ongoing. However, skills mentoring and sharing over Ecology and Conservation areas was helping with the workload and broadening individual skillsets.

Councillors discussed the pressures of the last year and were pleased to hear that new measures had been put into place to address the challenges.

Councillors also praised the Planning Team and their efforts over the past year to maintain the service and requested that their thanks be noted.

Work Programme 1 – Dental Services

Heather McCulloch, Community Wellbeing Manager addressed the Committee.

Mrs McCulloch outlined the difficulties being experienced with dentistry and made reference to the Military Covenant which stated that military children and families should have access to dentistry, and to ensure that they were not disadvantaged.

Members noted that problems accessing dentistry was a much wider issue covering everyone and was a national issue too. A discussion followed with Councillors commenting on the issue of dentistry as a whole.

Councillor Leverton suggested that in order to move this issue forward, the Council could write to the local Member of Parliament, asking him to look into the problems being encountered.

Councillor Crossland suggested that the Lord Lieutenant of Oxfordshire should be made aware whilst Councillor Poskitt suggested writing a letter to the Armed Forces Minister.

Following advice from the Chief Executive, it was suggested that the relevant Cabinet Member be asked to write to the MP.

Mrs McCulloch highlighted a Youth Needs Assessment which would focus on Years 7 and 8 pupils of secondary schools. She suggested that Members may like to hear the outcome and see the data once it had been gathered.

Committee Work Programme

Having considered the items above, it was agreed that the Youth Needs Assessment be added to a future workstream for the committee.

8 Cabinet Work Programme

Having considered the Cabinet Work Programme, the Committee

Resolved that the report be noted.

9 Members Questions

There were no member questions.

The Meeting closed at 8.45 pm

CHAIRMAN

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 <p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>
<p>Name and date of Committee</p>	<p>Economic and Social Overview and Scrutiny Committee</p>
<p>Report Number</p>	<p>Agenda Item 9</p>
<p>Subject</p>	<p>Committee Work Programme 2021/2022</p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>To be announced at Annual Council 18 May 2022</p>
<p>Accountable officer</p>	<p>Democratic Services – democratic.services@westoxon.gov.uk</p>
<p>Summary/Purpose</p>	<p>To provide the Committee with an updated Work Programme for 2021/2022.</p>
<p>Annex</p>	
<p>Recommendation</p>	<p>That the Committee manages its' 2021/2022 Work Programme and adds items which fall into their remit.</p>
<p>Corporate priorities</p>	<p>To enable the Committee to review its Work Programme and support the Council's priorities to protect the environment whilst supporting the local economy, to meet the current and future needs of residents and to provide efficient and value for money services, whilst delivering quality front line services.</p>
<p>Key Decision</p>	<p>No</p>
<p>Exempt</p>	<p>No</p>
<p>Consultees/ Consultation</p>	<p>None</p>

1. BACKGROUND

- 1.1. The Committee regularly reviews progress on its work programme and agrees a programme for the remainder of the Civic Year, having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

2. MAIN POINTS

Below is the Work Programme for 2021/2022 for discussion and approval.

3. FINANCIAL AND LEGAL IMPLICATIONS

- 3.1. There are no financial or legal implications arising directly from this report.

4. RISK ASSESSMENT

- 4.1. Not applicable

5. CLIMATE CHANGE IMPLICATIONS

- 5.1. Whilst there may be climate change implications arising from specific items within the Work Programme, there are none arising directly from this report.

6. ALTERNATIVES/OPTIONS

- 6.1. In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

7. BACKGROUND PAPERS

- 7.1. None

Economic and Social Committee – Work Programme 2021 / 2022

Likely to change post Annual Council 18 May 2022

26 May 2022

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
	WODC Housing in for a briefing on WODC housing work and responsibilities	Presentation	Caroline Clissold	26 May 2022	Data collected up to 31 March 2022, Caroline Clissold attending meeting.
	REEMA North Site, Carterton update (Jon Wooden, Deputy Head Estates)	Verbal Update	Giles Hughes Jon Wooden	26 May 2022	Representative to attend the meeting
	Upgrade to WO public space CCTV provision & monitoring arrangements	Verbal update	Andy Barge	26 May 2022	Andy Barge attending meeting.

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July 2022

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
	GLL	Annual Update	Reps from GLL to attend		
	Youth Needs Assessment	Update	Heather McCulloch	TBA	

Economic and Social Committee – Work Programme 2021 / 2022

Other Reports

Report Title	Frequency	Reason
Council Priorities and Service Performance Report 2020-21	Quarterly	<p>Quarter 1 – September 2021</p> <p>Quarter 2 – January 2022</p> <p>Quarter 3 – April 2022</p> <p>Quarter 4 – 8 July 2022</p>
Upgrade to WO public space CCTV provision & monitoring arrangements	Verbal update – timescale requested January 2022	Councillor MacRae / Andy Barge
RAF Brize Norton	As required	<p>Business model for housing on site – last update given January 2020 and briefing note circulated February 2020.</p> <p>21/01/2021 – GH / NL to find out if there is any update that can be delivered at the next meeting</p>
Health Care Provision in Oxfordshire	Ongoing	To provide an update on the impact since Covid and how it will be looked at in recovery work, impact of PHE removal in September & how WODC can help with changes.
Housing Act and service update	Annual Update required	Report to be submitted to 26 July 2021 meeting.
Enforcement Powers in the Planning Act	Update required particularly on enforcement	<p>Report to be submitted to 26 July 2021 meeting.</p> <p>Members fully in support of recruitment and workflow initiatives.</p>
Domestic Violence	As requested	Presentation received at June meeting was comprehensive.
NHS Dental Services in WODC, especially Carterton	February 2022	Initial Briefing Note issued 8 July. Members require further information on how WODC are going to address the issue.

Economic and Social Committee – Work Programme 2021 / 2022

Report Title	Frequency	Reason
		6.9.21 Members suggested inviting Health Watch to the Committee – not progressed yet as agenda's are full until March with speakers.
Afghan Refugee updates	Monthly by email – Paula Massey	To keep the committee up to date on the work being carried out to support the refugees.
Built Facilities Strategy		To come to Cabinet – currently in discussion with officers

Previous months

10 February 2022

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
WPI	Dental Services	Brief verbal update	Heather McCulloch	10 February 2022	Raised at Ec and Soc 25.11.21 for update
WP2	Leisure Services	Questionnaire results & report	Councillor Doughty Stuart Wilson	10 February 2022	Stuart Wilson, Rachel Biles & Councillor Doughty to attend
	Oxfordshire 2050 Plan - following public consultation	Report and data	Giles Hughes	10 February 2022	See separate agenda item
WP3	Staffing resource need / turn over and risk mitigation - especially in Planning and other Departments that are short staffed	Report plus verbal update	Phil Shaw / Jon Dearing	10 February 2022	

Economic and Social Committee – Work Programme 2021 / 2022

31 March 2022

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
	West Eynsham Master Plan	Report	Chris Hargraves	31 March 2022	See emails of 22.12.21

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WEST OXFORDSHIRE
DISTRICT COUNCIL

CABINET (EXECUTIVE) WORK PROGRAMME

INCORPORATING NOTICE OF DECISIONS PROPOSED TO BE TAKEN IN PRIVATE SESSION AND NOTICE OF INTENTION TO MAKE A KEY DECISION

SEPTEMBER – DECEMBER 2021

Published xx xxxxxx 2021

By virtue of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, local authorities are required to publish a notice setting out the key executive decisions that will be taken at least 28 days before such decisions are to be taken. The Regulations also require notice to be given of any matter where it is proposed that the public will be excluded during consideration of the matter.

This Forward Plan incorporates both of these requirements. In the interests of transparency, it also aims to include details of those items to be debated by the Cabinet that relate to either policy/budget formulation, matters which will be subject to a recommendation to the Council, and other matters due to be considered by the Cabinet. This programme covers a period of four months, and will be updated on a monthly basis. The timings of items may be subject to change.

It should be noted that although a date not less than 28 clear days after the date of this notice is given in each case, it is possible that matters may be rescheduled to a date which is different from that given provided, in the cases of key decisions and matters to be considered in private, that the 28 day notice has been given. In this regard, please note that agendas and reports for meetings of the Cabinet are made available on the Council's website at www.westoxon.gov.uk/meetings five working days in advance of the meeting in question. Please also note that the agendas for meetings of the Cabinet will also incorporate a necessary further notice which is required to be given in relation to matters likely to be considered with the public excluded.

There are circumstances where a key decision can be taken, or a matter may be considered in private, even though the 28 clear days notice has not been given. If that happens, notice of the matter and the reasons will be published on the council's website, and available from the Council Offices, Woodgreen, Witney, Oxon, OX28 1NB.

Key Decisions

The Regulations define a key decision as an executive decision which is likely –

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the authority'.

The Council has decided that a cost or saving of an amount greater than £50,000 is necessary to constitute expenditure or savings which are significant for the purposes of this definition.

Please note that if a matter is approved by the Council following a recommendation from the Cabinet, that decision will not be a key decision.

Matters To Be Considered in Private

The great majority of matters considered by the Council's Cabinet are considered in 'open session' when the public have the right to attend.

However, some matters are considered with the public excluded. The public may only be excluded if a resolution is passed to exclude them. The grounds for exclusion are limited to situations where confidential or exempt information may be disclosed to the public if present and, in most cases involving exempt information, where in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The definitions of these are set out in the Council's Constitution.

Documents and Queries

Copies of, or extracts from, documents listed in the programme and any which subsequently become available are (subject to any prohibition or restriction on their disclosure), obtainable from the following, and this contact information may also be used for any queries.

Democratic Services
West Oxfordshire District Council
Council Offices
Woodgreen
Witney
Oxon
OX28 1NB

Email: democratic.services@westoxon.gov.uk

Tel: 01993 861111

West Oxfordshire District Council: Executive Members 2020/21

Name of Councillor	Title and Areas of Responsibility
Michele Mead (Leader)	Leader of the Council: Policy Framework; Corporate Plan; Executive functions; Representation on Regional and National Bodies; Oxfordshire Partnership Board; Oxfordshire Growth Board; Oxfordshire Local Enterprise Partnership; Oxfordshire Leaders; Publica & Ubico; Democratic Services; Communications; and Afghanistan Resettlement Programme.
David Harvey (Deputy Leader)	Climate Change: Alternative energy; Biodiversity across the District; Carbon Neutral by 2030; Fossil fuel dependence reduction; and Local, National and County wide liaison on climate
Suzi Coul	Finance: Economic Development; Inward investment; Finance & Management; Council Tax and Benefits; Efficiency Agenda; Performance management of the Council; Business Development; Visitor economy; Asset management.
Marilyn Davies	Communities and Housing: Housing Allocations; Homelessness; Provision of Affordable Homes; Sheltered Housing accommodation; Safeguarding; Community Safety Partnership; Crime and Disorder; Neighbourhood Policing; Scrutiny of Police and Crime Commissioner; Voluntary sector engagement; Assets of Community Value; Community and Public Health; and Healthy Communities.
Jane Doughty	Customer Delivery: Parish and Town Liaison; Equality and Diversity; Customer Services; ICT and services; Health and Safety; Councillor Development; Broadband; Sports and Leisure Facilities; Public art; Community; Facilities Grants; and Community Revenue Grants.
Jeff Haine	Strategic Planning: Regional Spatial Strategy; Local Plan; Government planning policies and guidance; Conservation and Design; Design and Historic Environment; Landscape/Biodiversity; Strategic Housing; Development Management; and Ensuring planning policies meet 2030 requirement
Norman MacRae MBE	Environment: Car Parking; Waste Collection and Recycling; Street Scene (Cleansing, Litter and Grounds Maintenance); Energy Advice; Flood Alleviation; Environmental and Regulatory; Environmental Partnership

MP
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For further information about the above and all members of the Council please see www.westoxon.gov.uk/councillors

Key: Yellow – Newly added

Red – to be removed

Orange – slipped from previous month

APRIL

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
1. Publica Business Plan	No	No	Cabinet	20 April 2022	Councillor Mead	Giles Hughes	Considered by FMOS – 13.04.22	
2. Investment Property Surrender and Grant of New Lease	No	Yes	Cabinet	April 22	Councillor Coul	Jasmine McWilliams		New
3. Ubico Business Plan 2022/2023	Yes	No	Cabinet	April 22	Councillor McRae	Scott Williams	Via FMOS 7 April 2022	

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Key: Yellow – Newly added

Red – to be removed

Orange – slipped from previous month

MAY

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
4. Approval of Whistle Blowing Policy	No	No	Cabinet	May 2022	Councillor Mead	Emma Cathcart	Legal Services Team, JMT/CMT, Governance Group, Via – Audit and General Purposes Committee April 2022	
5. Indoor Sports Built Facility Strategy	No	No	Cabinet	May 2022	Councillor Doughty	Scott Williams	District Wide online consultation – August 2021 Virtual focus Groups – Witney residents, Young People – June 2021	Cabinet minutes – 12 February 2020 Removed in May 2022 for further work
Discretionary Funding Policy – Energy Council Tax Rebate 2022	No	No	Cabinet	May 2022	Councillor Coul	Jon Dearing	Portfolio Holder, Chief Executive and Deputy Chief Executive, Monitoring Officer and Interim Head of Legal Services.	New
6. Disposal and development of land	Yes	No	Cabinet	May 22	Councillors Coul & Davies	Claire Locke Fin MacEwan	Chief Finance Officer	Moved from March

Key: Yellow – Newly added

Red – to be removed

Orange – slipped from previous month

at Walterbush Road, Chipping Norton								
7. First Floor Office Space, 3 Welch Way	No	No	Cabinet	25 May 2022	Councillor Coul	Jon Dearing	Remove – covered by Agile WS report	To be removed (covered in AWS)
Approval of funding for West End Link Study	No	No	Cabinet	May 2022	Cllr Haine	Chris Hargraves		Moved from April
CIL Options paper	No	No	Cabinet	May 2022	Cllr Haine	Chris Hargraves		New

JUNE

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Community Facilities Grants – 1 st Round 2022/23	Yes	No	Cabinet	June 2022	Councillor Doughty	Scott Williams		
Performance Monitoring Report Q4 – 2021/22	No	No	Cabinet		Cllr Mead			
Approval of upgrade to West Oxfordshire's public space CCTV provision and monitoring arrangements	Yes	No	Cabinet	June 2022	All relevant Cabinet Members	Andy Barge		Slipped from November
West Oxfordshire Local Plan 2041 – Initial Issues and Scoping Consultation	Yes	No	Cabinet	June 2022	Cllr Haine	Chris Hargreaves		Slipped from March
9. Local Development Scheme (LDS) Update	Yes	No	Cabinet	June 2022	Cllr Haine	Chris Hargreaves		Slipped from March
10. Oxfordshire Food Strategy	No	No	Cabinet	June 2022	Cllr Davies	Phil Martin/Andy Barge (GM) Philippa Lowe (BM) Heather McCulloch (Lead officer)	Informal Cabinet 11 May 2022 Economic and Social Overview and Scrutiny 26th May 2022	Exec Summary of the Oxfordshire Food Strategy is available and can be supplied.

Key: Yellow – Newly added

Red – to be removed

Orange – slipped from previous month

Approval of revised draft Developer Contributions SPD for public consultation	No	No	Cabinet	June 2022	Cllr Haine	Chris Hargraves	Initial public consultation held Nov – Dec 2020.	Moved from May
PSDS 3 Carterton Leisure Centre decarbonisation	Yes	No	Cabinet	June 2022	Councillor Harvey	Vanessa Scott	Via FMOS	Moved from May
11.Consideration of options for the future provision of legal services to the Council	Yes	No	Cabinet	June 2022	Councillor Mead	Giles Hughes		Slipped from October
12.Outside Bodies report	No	No	Cabinet Council	June 2022	Cllr Mead	Amy Bridgewater-Carnall		Slipped from May
New Lease at Unit 1 Talisman Business Centre, Bicester	Yes	Yes	Cabinet	June 22	Councillors Coul & MacRae – Move to June	Jasmine McWilliams		Moved from May
13.Review of Options-Hensington Road, Woodstock	No	No	Cabinet Council	June TBC	Councillor Haine / Councillor Coul	Claire Locke	Via IC & scrutiny first	Slipped from November

JULY

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
I. Parking Strategy	No	No	Cabinet	July 2022	Councillor MacRae	Jon Dearing	Portfolio Holder, Chief Executive and Deputy Chief Executive, Monitoring Officer and Interim Head of Legal Services.	Moved from May 22
Agile Working project	Yes	No	Cabinet Council	June 2022	Councillor Mead	Phil Martin / Carl Jones	Via FMOS	Moved from June 22

AUGUST

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents

MASTER COPY

SEPTEMBER

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
I. Performance Monitoring Report Q1– 2021/22	No	No	Cabinet		Cllr Mead			

MASTER

OCTOBER

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents

MASTER COPY

NOVEMBER

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents

MASTER COPY

DECEMBER

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
2. Performance Monitoring Report Q2 – 2021/22	No	No	Cabinet		Cllr Mead			

MASTER

JANUARY 2023

Item for Decision	Key Decision (Yes / No)	Likely to be Considered in Private (Yes / No)	Decision – Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Draft Budget 2022/2023 – to include Capital Programme, Council Tax levels, MTFS, Strategies, Fees and Charges	Yes	No	Cabinet Council		Cllr Coul	Elizabeth Griffiths	Via FMOS	

MASTER

Repeat reports

Performance monitoring reports	Q1 = September Q2 = December Q3 = Feb / March Q4 = July						
Local Plan Annual Monitoring Report	February?				Chris Hargreaves		
Publica Business Plan							

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