

Wednesday, 22 June 2022

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AUDIT AND GOVERNANCE COMMITTEE

You are summoned to a meeting of the Audit and Governance Committee which will be held in the Committee Room 1, Council Offices, Woodgreen, Witney OX28 1NB on **Thursday, 30 June 2022 at 6.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Audit and Governance Committee

Councillors: Councillor Alaric Smith (Chair), Councillor Ruth Smith (Vice-Chair), Councillor Luci Ashbourne, Councillor Andrew Beaney, Councillor Jill Bull, Councillor Nathalie Chapple, Councillor Owen Collins, Councillor Julian Cooper, Councillor Colin Dingwall, Councillor Jane Doughty, Councillor Gill Hill, Councillor David Jackson, Councillor Richard Langridge, Councillor Norman MacRae MBE, Councillor Michele Mead, Councillor Elizabeth Poskitt and Councillor Andrew Prosser

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting (Pages 5 - 8)**
To approve the minutes of the meeting held on 21 April 2022.
2. **Committee appointments and start time for civic year 2022/23**
Purpose:
 1. Confirmation of appointment of Chair and Vice-Chair for the Committee, civic year 2022/23.
 2. Members to agree start time of the Committee for civic year 2022/23.
Recommendations:
 1. The committee confirms appointment of Chair and Vice-Chair for the Committee, civic year 2022/23.
 2. Members to confirm start time of the Committee for civic year 2022/23.
3. **Apologies for Absence**
To receive any apologies for absence.
4. **Chairs Announcements**
5. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting
6. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
7. **Annual internal Audit Opinion 2021/22 (Pages 9 - 46)**
Purpose:

To present a summary of the work undertaken by Internal Audit during 2021/22 and to give an overall opinion on levels of assurance resulting from this work.

Due to the information contained in The Internal Audit Annual Opinion, it is deemed unnecessary to submit a separate quarterly monitoring report. Instead, we have produced a condensed version of the usual report which contains a summary of the work concluded since the last meeting of this Committee.

Recommendation:

That the Committee considers the report and comments, as necessary
8. **Annual Governance Statement Action Plan (Pages 47 - 54)**
Purpose:

Report presents an update on the Governance Action Plan for 2021/22.

Annex A - Annual Governance Statement Action Plan 2021/22 including progress updates.

Recommendation:

To note progress against items in the Governance Action Plan for 2021/22.

9. **Corporate Risk Register Update (Pages 55 - 62)**

Purpose:

This report brings to members the current version of the Strategic Risk Register for information.

[Annex A](#) - Corporate Risk Register

Recommendation:

That the corporate risk register be noted.

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(END)