

Tuesday, 14 June 2022

Tel: 01993 861522  
e-mail - [democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk)

## CABINET

You are summoned to a meeting of the Cabinet which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Wednesday, 22 June 2022 at 2.00 pm.**



Giles Hughes  
Chief Executive

To: Members of the Cabinet

Councillors: Andy Graham (Leader), Duncan Enright (Deputy Leader), Joy Aitman, Lidia Arciszewska, Dan Levy, Mathew Parkinson, Andrew Prosser, Carl Rylett and Geoff Saul.

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

# AGENDA

1. **Minutes of Previous Meeting (Pages 5 - 8)**  
To approve the minutes of the meeting held on 25 May 2022.
2. **Apologies for Absence**
3. **Declarations of Interest**  
To receive any declarations from Members of the Committee on any items to be considered at the meeting
4. **Participation of the Public**  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
5. **Receipt of Announcements**  
Purpose:  
To receive any announcements from the Leader of the Council or Members of the Cabinet.
6. **Community Facilities Grants - 1st Round 2022/23 (Pages 9 - 14)**  
Purpose:  
To consider applications for grant aid from the Community Facilities Grant Scheme.  
  
Recommendation:  
That the Council agrees to award grants in accordance with the recommendations set out in ANNEX A.
7. **Performance Monitoring Report Q4 - 2021/22 (Pages 15 - 44)**  
Purpose:  
This report provides details of the Council's financial and operational performance at the end of 2021-22 Quarter Four (Q4)  
  
Recommendation:  
That the Annual Statement of the Council Plan and 2021/22 Q4 service performance be noted
8. **Cleaning & Maintenance of Public Conveniences (Pages 45 - 50)**  
Purpose  
The purpose of this report is to provide options for delivery of the public convenience cleaning and maintenance service at the end of the current contract with Danfo.  
  
Recommendations  
That the Cabinet:
  - a) Approve a one-year contract extension for the cleaning and maintenance of the Public Conveniences with Danfo; and
  - b) That a further review is carried out early in 2023 with the outcome of the review reported to Cabinet.

9. **Sustainable Warmth - Local Authority Delivery (LAD) Phase 3 and Home Upgrade Grant (HUG) (Pages 51 - 56)**

Purpose

To provide an overview of the Local Authority Delivery (LAD) 3 Sustainable Warmth and Home Upgrade Grants due to be made available to West Oxfordshire residents in 2022/23 via funding secured from BEIS through the Greater SouthEast Net Zero Hub; and

To request delegated authority for the Head of Paid Service to enter into the Inter Authority Agreement (IAA) on behalf of West Oxfordshire District Council and as a “Participating Authority” in the scheme.

Recommendations

- a) Note the briefing provided on Sustainable Warmth in Annex I; and
- b) Agree delegated authority be given to the Head of Paid Service to enter into the Inter Authority Agreement (IAA) on behalf of West Oxfordshire District Council and as a “Participating Authority” in the LAD 3 scheme.

10. **Acquisition of Amenity Land in Witney (Pages 57 - 88)**

Purpose

To confirm the action taken by officers to progress the acquisition of amenity land at Cogges in Witney and approve appropriate funding as detailed in the report.

Recommendations

That Cabinet,

- a) approves the action taken by officers in relation to the acquisition of the land on the terms at Annex B and the Community Funding Agreement on the terms at Annex C.
- b) grants delegated authority to the Interim Head of Legal Services in consultation with the Cabinet Member for Finance, Locality Director and the Group Manager for Commissioning to approve the final terms of the transactions.

11. **Exclusion of the Public and Press**

If Cabinet wishes to exclude the press and public from the meeting during consideration of the item on the exempt from publication part of the agenda, it will be necessary for Cabinet to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining all exemption outweighs the public interest in disclosing the information.

12. **Acquisition of Amenity Land in Witney (Pages 89 - 120)**

Purpose

To confirm the action taken by officers to progress the acquisition of amenity land at Cogges in Witney and approve appropriate funding as detailed in the report.

Recommendations

That Cabinet,

- a) approves the action taken by officers in relation to the acquisition of the land on the terms at Annex B and the Community Funding Agreement on the terms at Annex C.
- b) grants delegated authority to the Interim Head of Legal Services in consultation with the Cabinet Member for Finance, Locality Director and the Group Manager for Commissioning to approve the final terms of the transactions.