

Tuesday, 11 January 2022

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CABINET

You are summoned to a meeting of the Cabinet which will be held in the Council Chamber, Woodgreen, Witney, OX28 1NB on **Wednesday, 19 January 2022 at 2.00 pm.**



Giles Hughes
Chief Executive

To: Members of the Cabinet

Councillors: Michele Mead (Leader), David Harvey (Deputy Leader), Suzi Coul, Marilyn Davies, Jane Doughty, Jeff Haine and Norman MacRae MBE.

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

1. **Notice of Decisions (Pages 5 - 12)**
To receive notice of the decisions taken at the meeting held on 15 December 2021.
2. **Apologies for Absence**
3. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
4. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
5. **Receipt of Announcements**
Purpose:
To receive any announcements from the Leader of the Council or Members of the Cabinet.

6. **2022/23 Budget (Pages 13 - 66)**
Purpose

To consider:

- (1) The initial draft base budgets for 2021/22;
- (2) Fees and charges for 2021/22;
- (3) Adoption of the Council Tax Base for 2021/22; and
- (4) The submission of the business rates return.

Recommendations

- a) That Cabinet approves:
 - (i) The draft base budgets for 2022/23 as detailed in Annex A; and
 - (ii) The proposals for budget growth included in the table below
 - (iii) Draft fees and charges for 2022/23, as detailed in Annex D, for inclusion as part of the Budget recommendations to Council on 23rd February 2022;
- b) That Council be recommended to approve:
 - (i) The Council Tax Base shown in Annex E, calculated as £46,172.42 for the year 2022/23;
 - (ii) Authorising the Chief Finance Officer to submit the National Non Domestic Rates Return I (NNDRI) to the Ministry of Housing, Communities and Local Government by the submission date of 31 January 2022; and
 - (iii) Authorising the Chief Finance Officer to approve the annual uprating of allowances and non-dependant deductions in the Local Council Tax Support Scheme in line with national regulations.

7. **Discretionary Rate Relief Policy (Pages 67 - 84)**

Purpose

To consider the implementation of a Discretionary Rate Relief Policy in line with Section 47 of the Local Government Finance Act (1988)

Recommendation

Cabinet is recommended to approve the Discretionary Rate Relief Policy at Annex A.

8. **Waste & Recycling - Future Service Modelling (Pages 85 - 90)**

Purpose

To update Members on the risks associated with the current waste depot site provisions and in order to review the business case for a single waste depot, to recommend service design and cost evaluation work is brought forward to enable a more informed decision on site acquisition.

Recommendation

It is recommended that Cabinet:

- a) Note the risks set out in this report and endorse undertaking service design and cost evaluation work before a decision is taken on depot site acquisition;
- b) Allocate revenue funding of up to £30,000 to appoint a specialist consultant, to undertake an evaluation of waste service options and a cost appraisal of each option, and provide an expert opinion on likely cost of each service from Ubico and the open market, together with the likely costs to acquire and develop land for mobilisation of an operational waste depot;
- c) Allocate revenue funding of £1,000 to support a waste redesign consultation (if required);
- d) Delegate the decision to award a contract for this consultancy work, following a procurement process, to the Head of Paid Service in consultation with the Cabinet Member for Environment.