

Wednesday, 9 June 2021

Tel: 01993 861522
e-mail - democratic.services@westoxon.gov.uk

ECONOMIC AND SOCIAL OVERVIEW AND SCRUTINY COMMITTEE

You are summoned to a meeting of the Economic and Social Overview and Scrutiny Committee to be held in the Council Chamber, Council Offices, Woodgreen, Witney on **Thursday, 17 June 2021 at 6.30 pm.**



Giles Hughes
Chief Executive

To: Members of the Economic and Social Overview and Scrutiny Committee:

Councillor Andrew Beaney (Chairman, Councillor Andy Graham (Vice-Chairman), Councillor Jake Acock, Councillor Jill Bull, Councillor Laetisia Carter, Councillor Owen Collins, Councillor Maxine Crossland, Councillor Mark Johnson, Councillor Nick Leverton, Councillor Lysette Nicholls, Councillor Mathew Parkinson, Councillor Elizabeth Poskitt, Councillor Andrew Prosser and Councillor Alex Wilson.

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the start of the meeting.

AGENDA

1. **Minutes of Previous Meeting** (Pages 5 - 10)
To approve the minutes of the meeting held on 8 April 2021.
2. **Apologies for Absence**
To receive any apologies for absence or temporary appointments.
3. **Declarations of Interest**
To receive any declarations from Members of the Committee on any items to be considered at the meeting
4. **Participation of the Public**
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
5. **Chairman's Announcements**
Purpose:
To receive any announcements from the Chairman of the Committee.
6. **Start Time of Meetings**
Purpose:
To consider the start time for meetings of the Committee for the remainder of the 2021/2022 municipal year.
Recommendation:
That the Committee agrees the start time of its meetings for the remainder of the 2021/2022 municipal year.
7. **Presentation from Domestic Abuse Strategic Lead, OCC**
Purpose
To receive a verbal presentation from the Strategic Lead for Domestic Abuse at Oxfordshire County Council.
8. **Notice Of Motion - Re-use of IT Equipment** (Pages 11 - 14)
Purpose
To consider the motion referred by Council on 28 April 2021 and agree comments and/or recommendations to be submitted to Council.
Recommendation
That the Committee considers the motion and agrees comments and/or recommendations.
9. **Preparation for presentation from GLL**
Purpose
To consider the topics and questions to be covered during the presentation from GLL Better on 8 July 2021.

10. **Committee Work Programme (Pages 15 - 20)**

Purpose:

To provide the Committee with an updated Work Programme for 2021/2022.

Recommendation:

That the Committee notes the work programme and provides comment where needed.

11. **Cabinet Work Programme (Pages 21 - 24)**

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 18 May 2021.

Recommendation:

That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme.

12. **Members Questions**

Purpose:

To receive questions from Members relating to the work of the Economic & Social Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer.

Recommendation:

That Members' questions be dealt with as appropriate.

(END)

This page is intentionally left blank

Agenda Item 1

WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the **Economic and Social Overview & Scrutiny Committee**
held via video conferencing at 6.30pm on **Thursday 8 April 2021**

PRESENT

Councillors: Andrew Beaney (Chairman), Laetisia Carter (Vice-Chairman), Joy Aitman, Luci Ashbourne, Jill Bull, Julian Cooper, Jane Doughty, Harry Eaglestone, Andy Graham, Nick Leverton and Carl Rylett.

Also in attendance: Councillor Duncan Enright, Suzi Coul

Officers in Attendance: Giles Hughes (Chief Executive); Mandy Fathers (Business Manager, Operational Services); Chris Hargraves (Planning Policy Manager); Claire Bromley (Policy Planner), Democratic Services

38. MINUTES

RESOLVED: That the minutes of the meeting of the Committee held on 21 January 2021 be approved as a correct record and signed by the Chairman.

39. APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

Apologies from Cllr Neil Owen and Jake Acock.

40. DECLARATIONS OF INTEREST

There were no declarations of interest from Members or Officers.

41. PARTICIPATION OF THE PUBLIC

There were no submissions from members of the public in accordance with the Council's Rules of Procedure.

42. CHAIRMAN'S ANNOUNCEMENTS

The work programme was discussed. The following points were made.

- Domestic Violence presentation to be given to Committee on 27 May 2021
- Discussion on the GLL Contract to be held at Committee on 27 May 2021
- RAF Brize Norton – an update was given by the Chief Executive. Members requested that a representative of the Defence Infrastructure Organisation, who was responsible for the Ministry of Defence Estates, be invited to address Committee to provide an update.
- Oxford-Cambridge expressway was no longer required and could be removed from the work programme.
- Health Care provision was ongoing to be kept on the work programme.
- Enforcement Powers in the Housing and Planning Act – Committee requested an update.

43. VULNERABLE PERSONS RESETTLEMENT SCHEME – VERBAL UPDATE

The Committee received a presentation from the Business Manager (Operational Services). It was explained that families were being supported through indefinite leave to remain applications and supported with additional English lessons, housing and finances. Children had settled well into their education. Support was also being given through booklets in order for families to become self-sufficient. The booklets were produced through an Oxfordshire wide project and best practice was shared in partnership with other authorities.

Thanks were given to the Committee for taking concerns raised previously and to the officers for doing remarkable work for the support given to these families.

The Cap Funding Scheme within the Strategy was for individuals and was provided up to £500 per individual, for help with education, getting into work and in one case financial support for medical issues.

Committee thanked officers for their work in supporting these families.

44. AFFORDABLE HOUSING REVISED DRAFT SPD CONSULTATION

The Committee considered the report of the Planning Policy Manager who gave a brief introduction to the supplementary planning document which was in need of updating with the previous version having been adopted in 2007. The draft document was currently the subject of consultation, which would close on 16 April 2021 after which point a final version would be prepared for adoption later in the year.

Comments and queries from Members related to issues such as:

The policy on working with travelling communities and whether this should be included in the document; making sure that local people with housing need were being provided with housing locally. Officers explained that the document would be of relevance to those members of the travelling community who are seeking affordable 'bricks and mortar' accommodation and that the issue of prioritising people for new affordable homes was determined through the Council's choice based lettings system. Officers also explained that the Local Plan includes a commitment to accommodate a proportion of unmet need from Oxford City.

Concern was expressed over the size of houses being built, with larger houses such as four and five bedroomed houses dominating and not meeting the identified need for smaller 2 and 3-bed accommodation.

Officers explained that there is a predominance of larger properties within West Oxfordshire's existing housing stock and that in permitting new developments, there is a need to encourage smaller units to help counter-balance this, with a number of recent instances where developers were revising schemes and applying for smaller houses.

The question was also raised as to whether affordable unit size requirements could be broken down by the different bands that are used for the Council's choice based lettings system. Officers agreed to try and obtain this information outside of the meeting.

It was also suggested that the Council should be encouraging people to register for self-build or custom building housing and requested that Officers should provide greater publicity of the Council's self-build register.

The issue of 'pepper-potting' affordable homes amongst other market homes was also raised and whether this was addressed in the SPD. In response, Officers clarified that this issue is addressed with reference to 'clusters' of new affordable homes.

The issue of Oxfordshire County Council's market position statement on supported living was raised and the question asked as to whether information was being captured on independent providers who were providing housing and supported day time care, on a small scale for people who would otherwise be on the housing list. Officers agreed to further consider this in discussion with Oxfordshire County Council.

The approach to energy and sustainable housing was raised, with a concern expressed that the revised draft SPD was now less ambitious and rather more vague than the previous iteration in respect of energy efficiency and sustainable design. In response, Officers explained that the revised text reflects concerns raised by a number of previous respondents that the SPD cannot go beyond the adopted Local Plan in terms of stipulating requirements of new development (e.g. zero carbon).

Keyworkers were mentioned in the housing for essential local workers, one category, of which was teachers. The Chair requested that keyworkers should also include support staff who play a vital role alongside teaching staff.

RESOLVED that the report be noted and a consultation response be formulated.

45. LOCAL PLAN ANNUAL MONITORING REPORT 2019/20

The Committee received and considered the report of the Planning Policy Manager, which was introduced by the Policy Planner. It was explained that the Annual Monitoring Report (AMR) was structured around the six council priorities.

The key points of the report were: the gradual decline in CO₂ across the district; increased number of charging points; increase in renewable energy; gradual decline of residual household waste; potential lower than usual use of the leisure centres due to Lockdown; there had been progress on the park and ride; there was an increasing trend in the number of people employed in West Oxfordshire, although some loss of employment space to change of use to residential had taken place; approximately £3m was collected in S106 planning obligations, of that £1.2m was for affordable housing; residential permissions showed a greater proportion of smaller (1 and 2 bedroom homes) against Local Plan guidelines on property size mix, 23% of residential permissions were on previously developed land; 80% of overall planning applications were determined within target timescales. Cabinet had considered the report and comments had been incorporated into the current report.

Comments and queries from Members related to issues such as:

The review of the Local Plan needed to be open and transparent and the public be made aware of the review and timetable of public engagement. Officers explained that there were various stages of consultation, which would start at the end of 2021. Bio-diversity and zero carbon issues would feature highly within the review.

Guidance on the mix of housing needed to be given, including the size of the houses, as concern was expressed that if developers were building a lower proportion of 3 and 4 bed houses, they would shrink the plot size of the smaller houses. Officers explained that the

reference to 'smaller properties' was in relation only to number of bedrooms compared to Local Plan guidelines and not gross internal area.

Building on the flood plain in relation to climate change would be an important factor within the review. In relation to the climate change section of the report, it was suggested that we need a policy which sets out that we avoid building on the flood plain. The Planning Policy Manager advised that the Local Plan does include a policy which sets out a sequential approach in line with the National Planning Policy Framework and which directs new housing development to areas with lesser risk of flooding.

Meeting the housing need for a changing population, including travellers' sites and the size of the pitches or plots. Officers would look into the change in the number of pitches and report back to Members.

The timescale for the S106 planning obligations and how they had been met or delayed was queried. Officers explained that improvements were being made to the monitoring of the planning obligations currently.

Members reiterated that the process of debate on the Local Plan through Cabinet and onto Full Council should be a better managed process with a more transparent and open debate.

RESOLVED: That the report be noted.

46. SERVICE PERFORMANCE REPORT 2020-21 QUARTER THREE

The Committee considered the report of the Chief Executive, which provided details of service performance during Q3.

Covid-19 had an impact on performance, as there was a need to support vulnerable residents and work on delivering the business grants, which would not normally be part of the workload, together with other issues such as working hard with people who were rough sleeping and households in emergency accommodation, ensuring that everyone had accommodation during the lockdowns.

Issues with staff turnover, particularly in Planning, was explained, with recruitment taking place currently.

Two planning complaints which had been partially upheld although most complaints were Covid-19 related.

Comments and queries from Members related to issues such as:

'Money allocated for food distribution and the projected need to support foodbanks. Whether there was a project as a whole district, as there was a collective need to supply people with good food, keeping a check on good food supplies, taking account of funding from Town and Parish Councils and building on community experience. Councillors expressed support for this project, although concern was also expressed on how the supply of food should be distributed, as foodbanks responded to a specific need. This would be discussed with Officers.

RESOLVED: That the report be noted.

47. CABINET WORK PROGRAMME

The Committee received and considered the report of the Head of Democratic Services, which gave members the opportunity to comment on the Cabinet Work Programme published on 23 March 2021.

It was noted that:

Supplementary Planning Documents would be included on the agenda when necessary.

Car Parking in Woodstock was queried and when Cabinet would be considering this matter and the allocation of funds.

RESOLVED: That the contents of the Cabinet Work Programme be noted.

48. MEMBERS' QUESTIONS

There were no questions from Members.

As this was the last meeting of the Civic year, Councillor Graham thanked the Chairman, Councillor Beaney, for conducting the meetings in a fair, honest and open way. This was supported by the Committee.

The meeting closed at 8.00 pm

Chairman

This page is intentionally left blank

Agenda Item 8

 <p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>
<p>Name and date of Committee</p>	<p>Economic & Social Overview and Scrutiny Committee – Thursday 17 June 2021</p>
<p>Report Number</p>	<p>Agenda Item No. 8</p>
<p>Subject</p>	<p>Notice of Motion: Re-Use of IT Equipment</p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>Cllr Andrew Beaney Chairman Economic and Social Overview and Scrutiny Committee Email: andrew.beaney@westoxon.gov.uk</p>
<p>Accountable officer</p>	<p>Democratic Services democratic.services@westoxon.gov.uk</p>
<p>Summary/Purpose</p>	<p>To consider the motion referred by Council on 28 April 2021, and agree comments/recommendations back to the Council.</p>
<p>Annex</p>	<p>Annex A – Excerpt of Council Minutes 28 April 2021</p>
<p>Recommendation</p>	<p>That the Committee considers the motion and agrees comments/recommendations to be submitted to the Council.</p>
<p>Corporate priorities</p>	<p>Not applicable.</p>
<p>Key Decision</p>	<p>N/A</p>
<p>Exempt</p>	<p>No</p>
<p>Consultees/ Consultation</p>	<p>None</p>

1. BACKGROUND

- 1.1. At the meeting of the Council on 28 April 2021, the following motion was proposed and seconded by Councillors Graham and Enright respectively:

“This Council notes that The Covid-19 lockdowns have shown how vital technology is to keeping people connected, in particular the vulnerable in society, many of whom have been confined to their homes and unable to see loved ones, and that according to Age UK 51% of digitally excluded people are over the age of 65, while refugees and the homeless also face worrying levels of digital exclusion.

This Council calls for:

- 1. The Council, public bodies in West Oxfordshire, and local businesses to reform their procurement policies by donating IT locally to those in need rather than scrapping it, using schemes such as the Laptops for Homeless and Vulnerable Initiative;*
- 2. A local re-use and recycling centre to enable SocialBox.Biz and its charity partners to collect and distribute old technology to those in need in West Oxfordshire; and*
- 3. Direct council suppliers to support the SocialBox.Biz initiative and, together with the Council, to proactively take part in sponsoring and promoting the SocialBox.Biz message to local businesses, through traditional media and social media channels.”*

- 1.2 The motion having been duly proposed and seconded stood referred without discussion to the Economic and Social Overview and Scrutiny Committee for comment and advice.

2. MAIN POINTS

- 2.1. The Committee is accordingly invited to consider the matter, and to agree comments/recommendations for submission to the Council.

3. FINANCIAL IMPLICATIONS

- 3.1. There are no financial implications arising directly from this report.

4. LEGAL IMPLICATIONS

- 4.1. None

5. RISK ASSESSMENT

- 5.1. Not applicable

6. ALTERNATIVES/OPTIONS

- 6.1. Not applicable.

7. BACKGROUND PAPERS

- 7.1. None

WEST OXFORDSHIRE DISTRICT COUNCIL

Excerpt of the Record of Decisions of the meeting of the
Council

Held Virtual Meeting at 12.30 pm on **Wednesday, 28 April 2021**

PRESENT

Councillors: Councillor Harry Eaglestone (Chairman), Councillor Jane Doughty (Vice-Chair), Councillor Mike Cahill, Councillor Marilyn Davies, Councillor Joy Aitman, Councillor Alaa Al-Yousuf, Councillor Luci Ashbourne, Councillor Richard Bishop, Councillor Rosa Bolger, Councillor Jill Bull, Councillor Laetisia Carter, Councillor Andrew Coles, Councillor Owen Collins, Councillor Julian Cooper, Councillor Derek Cotterill, Councillor Suzi Coul, Councillor Maxine Crossland, Councillor Duncan Enright, Councillor Hilary Fenton, Councillor Ted Fenton, Councillor Steve Good, Councillor Andy Graham, Councillor Jeff Haine, Councillor David Harvey, Councillor David Jackson, Councillor Ed James, Councillor Richard Langridge, Councillor Liz Leffman, Councillor Nick Leverton, Councillor Dan Levy, Councillor Norman MacRae MBE, Councillor Martin McBride, Councillor Michele Mead, Councillor Toby Morris, Councillor Kieran Mullins, Councillor Neil Owen, Councillor Elizabeth Poskitt, Councillor Alex Postan, Councillor Carl Rylett, Councillor Geoff Saul, Councillor Harry St John and Councillor Ben Woodruff

Officers: Giles Hughes (Chief Executive), Frank Wilson (Group Finance Director - Publica) and Claire Hughes (Business Manager - Corporate Responsibility)

CL.80 Declarations of Interest

A declaration of interest was received from Councillor Harvey relating to Agenda Item 12 – Sealing of Documents because he was a tenant of Newman Court.

CL.87 Notice of Motion - Re-use of IT Equipment

The Chairman introduced the following notice of motion received from Councillors Graham and Enright:

“This Council notes that The Covid-19 lockdowns have shown how vital technology is to keeping people connected, in particular the vulnerable in society, many of whom have been confined to their homes and unable to see loved ones, and that according to Age UK 51% of digitally excluded people are over the age of 65, while refugees and the homeless also face worrying levels of digital exclusion.

This Council calls for:

- 1. The Council, public bodies in West Oxfordshire, and local businesses to reform their procurement policies by donating IT locally to those in need rather than scrapping it, using schemes such as the Laptops for Homeless and Vulnerable Initiative;*
- 2. A local re-use and recycling centre to enable SocialBox.Biz and its charity partners to collect and distribute old technology to those in need in West Oxfordshire; and*
- 3. Direct council suppliers to support the SocialBox.Biz initiative and, together with the Council, to proactively take part in sponsoring and promoting the SocialBox.Biz message to local businesses, through traditional media and social media channels.”*

The Chairman advised that he was not exercising the discretion for this motion to be debated, and after it had been proposed and seconded would propose that it was referred to the Economic & Social Overview and Scrutiny Committee for consideration and advice. Councillor Eaglestone advised that the proposer had indicated he was content with that.


As the proposer of the motion, Councillor Graham addressed the meeting and highlighted that there were over one million people in the country who did not have access to a computer and he hoped this motion would be a step towards helping to address that. He agreed that the motion should be referred to the scrutiny committee because they would be better informed to debate the matter appropriately.

The motion was seconded by Councillor Enright who reinforced the point regarding digital exclusion and how lockdown had highlighted the problem for many school children. He made reference to some of the schemes that had been run in West Oxfordshire including Witney ALBS and the University of the Third Age in Carterton to help distribute IT equipment. He recognised that if this had been a problem for school age children, it would equally an issue for many vulnerable adults.

The Chairman proposed that the matter be referred to the Economic & Social Overview and Scrutiny Committee for consideration and this was seconded by Councillor Enright.

On being put to the vote, the proposal was carried.

RESOLVED that the matter be referred to the Economic & Social Overview and Scrutiny Committee for consideration and advice.

 <p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>
<p>Name and date of Committee</p>	<p>Economic and Social Overview and Scrutiny Committee 17 June 2021</p>
<p>Report Number</p>	<p>Agenda Item 10</p>
<p>Subject</p>	<p>Committee Work Programme 2021/2022</p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>Cllr Andrew Beaney Chairman Economic and Social Overview and Scrutiny Committee Email: andrew.beaney@westoxon.gov.uk</p>
<p>Accountable officer</p>	<p>Democratic Services – democratic.services@westoxon.gov.uk</p>
<p>Summary/Purpose</p>	<p>To provide the Committee with an update on the recent review of the Work Programme for 2021/2022.</p>
<p>Annex</p>	<p>Annex 1 – Work programme for 2021/22</p>
<p>Recommendation</p>	<p>That the Committee manages its 2021/2022 Work Programme and adds items which fall into their remit.</p>
<p>Corporate priorities</p>	<p>To enable the Committee to review its Work Programme and support the Council's priorities to protect the environment whilst supporting the local economy, to meet the current and future needs of residents and to provide efficient and value for money services, whilst delivering quality front line services.</p>
<p>Key Decision</p>	<p>No</p>
<p>Exempt</p>	<p>No</p>
<p>Consultees/ Consultation</p>	<p>None</p>

1. BACKGROUND

- 1.1. At the Committee's meeting in September 2020 it reviewed progress on its work programme for 2019/20 and agreed a programme for the remainder of 2020/21, having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

2. MAIN POINTS

- 2.1. Attached at [Annex I](#) is the Work Programme for 2021/2022 for discussion and approval.
- 2.2. Members are asked to note the following amendments to the work programme since it was last discussed:
- Presentation from GLL Better – we have received confirmation that both the Partnership Manager and the Regional Manager are able to attend the meeting on 8th July 2021. There is a separate item on the agenda to enable the committee to consider the areas of discussion but please be assured this does not limit Members on their ability to ask questions at the meeting.
 - Supplementary Planning Documents – following the report submitted to Cabinet in May, Members will have noted that the updated Local Development Scheme no longer referred to the preparation of SPD's for the four strategic areas. Instead, Officers will engage with the various site promoters to enable them to bring forward comprehensive masterplans for each site, as required by the adopted Local Plan. The intention is that any such masterplan is agreed by the Council although the mechanism for doing so has not yet been determined (for example it may be through a planning area sub-committee or full development control committee).
 - CCTV – The latest update from officers is that an outline revenue savings business case for a shared monitoring control room has been produced by Oxford City as project lead, and is currently with Thames Valley Police for the figures to be checked before sharing with the districts. Once this outline business case is received the Cabinet report will be produced for consideration. As a result, this item may need to move to the September meeting.

3. FINANCIAL AND LEGAL IMPLICATIONS

- 3.1. There are no financial or legal implications arising directly from this report.

4. RISK ASSESSMENT

- 4.1. Not applicable

5. CLIMATE CHANGE IMPLICATIONS

- 5.1. Whilst there may be climate change implications arising from specific items within the Work Programme, there are none arising directly from this report.

6. ALTERNATIVES/OPTIONS

- 6.1. In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

7. BACKGROUND PAPERS

- 7.1. None

17 June 2021

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
1	Domestic Violence	Verbal update	Councillor MacRae / Heather McCulloch (Sarah Carter, Strategic Lead Domestic Abuse at Oxfordshire County Council will attend)	All Member Briefing took place on 12 November 2020 to raise awareness and guide Councillors.	Awaiting information on Commissioning details, homelessness statistics. Update since Covid and discussion of proposal from Emma Kennedy at February Council.
2	SPDs – various	Written reports	Chris Hargraves		See note in report – this can be amended

8 July 2021

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
1	Upgrade to WO public space CCTV provision & monitoring arrangements	Verbal update	Councillor MacRae / Andy Barge		See update in report – may need to move to September.
2	Presentation by representatives of GLL Better (Greenwich Leisure Limited), the Council's Leisure Services Provider.	Presentation & Q&A	Stuart Wilson / Councillor Mead & rep from GLL.	Provisionally re-arranged for 27 May 2021	To update on work before, during & after Covid. (previously an annual update). Slipped from January 2021.
3	Enforcement Powers in the Housing and Planning Act	Written report	Jon Dearing / Councillors Davies & Haine		

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
4	Council Priorities and service Performance Report – quarter 4	Report	Giles Hughes / Michele Mead	8 July 2021	

16 September 2021

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
1	REEMA North Site, Carterton update (Jon Wooden, Deputy Head Estates)	Verbal Update	Giles Hughes /		Representative to attend the meeting

Other Reports

Report Title	Frequency	Reason
Council Priorities and Service Performance Report 2020-21 Quarter One	Quarterly	Quarter 1 – September 2020 Quarter 2 – tbc Quarter 3 – April 2021 Quarter 4 - tbc
RAF Brize Norton	As required	Business model for housing on site – last update given January 2020 and briefing note circulated February 2020. 21/01/2021 – GH / NL to find out if there is any update that can be delivered at the next meeting
Health Care Provision in Oxfordshire	Ongoing	To provide an update on the impact since Covid and how it will be looked at in recovery work, impact of PHE removal in September & how WODC can help with changes.

Report Title	Frequency	Reason
Enforcement Powers in the Housing and Planning Act	Update required	Report to be submitted to July 2021 meeting.

This page is intentionally left blank

 <p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>
<p>Name and date of Committee</p>	<p>Economic and Social Overview and Scrutiny Committee – Thursday 17 June 2021</p>
<p>Report Number</p>	<p>Agenda Item No. 11</p>
<p>Subject</p>	<p>Cabinet Work Programme</p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable members</p>	<p>Michele Mead, Leader of the Council michele.mead@westoxon.gov.uk</p>
<p>Accountable officer</p>	<p>Keith Butler Head of Democratic Services Tel: 01993 861521 Email: keith.butler@westoxon.gov.uk</p>
<p>Summary/Purpose</p>	<p>To give the Committee the opportunity to comment on the Cabinet Work Programme published on 18 May 2021.</p>
<p>Annexes</p>	<p>Annex 1 – Cabinet Work Programme published 18 May 2021.</p>
<p>Recommendation</p>	<p>That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.</p>
<p>Corporate priorities</p>	<p>To maintain and enhance West Oxfordshire as one of the best places to live, work and visit in Great Britain and to meet the current and future needs of residents.</p>
<p>Key Decision</p>	<p>No</p>
<p>Exempt</p>	<p>No</p>
<p>Consultees/ Consultation</p>	<p>None</p>

1. BACKGROUND

- 1.1. The Cabinet Work Programme is produced on a monthly basis in accordance with the requirements of the Local Government Act 2000, the Council's Constitution and the Regulations relating to publicity for Cabinet decisions that came into force on 10 September 2012. The programme sets out the Cabinet's work programme for the following three months, as applicable.
- 1.2. The programme [published on 18 May](#), covering the period to August 2021 is included in the [Annex to this report](#), for comment.

2. FINANCIAL IMPLICATIONS

- 2.1. There are no financial implications arising directly from this report.

3. LEGAL IMPLICATIONS

- 3.1. None

4. RISK ASSESSMENT

- 4.1. Not applicable

5. ALTERNATIVES/OPTIONS

- 5.1. The Committee may take such action as it considers appropriate within its terms of reference

6. BACKGROUND PAPERS

- 6.1. None

Cabinet Work Programme published 18 May 2021

No.	Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private	Key Decision (Yes/No)	Likely to be considered in private (Yes/No)	Decision-maker	Date of Decision	Documents	Notes
1.	Approval of upgrade to West Oxfordshire's public space CCTV provision and monitoring arrangements	Yes	No	Cabinet	16 June 2021		Considered by Economic & Social Overview and Scrutiny Committee on 19 November 2020
2.	Approval of proposed standard fees for Legal and Estates	No	No	Cabinet	16 June 2021	None	
3.	Consideration of requests for rent free periods from commercial tenants Proposed to be considered in private because of the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 - "information relating to the financial or business affairs of any particular person".	Yes	Yes	Cabinet	16 June 2021	None	
4.	Approval of Community Facilities Grants	Yes	No	Cabinet	16 June 2021	None	
5.	Finance and performance outturn report 2020/21	No	No	Cabinet	16 June 2021	None	

No.	Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private	Key Decision (Yes/No)	Likely to be considered in private (Yes/No)	Decision-maker	Date of Decision	Documents	Notes
6.	Consideration of options for the future use of the Witney Town Centre Shop	Yes	No	Cabinet	16 June 2021	None	
7.	Approval of Oxfordshire Plan 2050 for consultation purposes	No	No	Cabinet	21 July 2021	None	
8.	Consideration of options for the future of 33A High Street, Burford (Visitor Information Centre)	Yes	No	Cabinet	21 July 2021	None	
9.	Approval of charges for the delivery of waste and recycling containers	No	No	Cabinet then Council	21 July 2021	None	Will first be considered by Environment Overview and Scrutiny Committee