

Tuesday, 20 April 2021

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## COUNCIL

You are summoned to a meeting of the Council which will be held remotely, via Cisco Webex on **Wednesday, 28 April 2021 at 12.30 pm.**



Giles Hughes  
Chief Executive

To: Members of the Council

Councillors: Councillor Harry Eaglestone (Chairman), Councillor Jane Doughty (Vice-Chair), Councillor Jake Acock, Councillor Mike Cahill, Councillor Merilyn Davies, Councillor Joy Aitman, Councillor Alaa Al-Yousuf, Councillor Luci Ashbourne, Councillor Andrew Beaney, Councillor Richard Bishop, Councillor Rosa Bolger, Councillor Jill Bull, Councillor Laetisia Carter, Councillor Louise Chapman, Councillor Nathalie Chapple, Councillor Andrew Coles, Councillor Owen Collins, Councillor Nigel Colston, Councillor Julian Cooper, Councillor Derek Cotterill, Councillor Suzi Coul, Councillor Maxine Crossland, Councillor Duncan Enright, Councillor Hilary Fenton, Councillor Ted Fenton, Councillor Steve Good, Councillor Andy Graham, Councillor Jeff Haine, Councillor David Harvey, Councillor Gill Hill, Councillor David Jackson, Councillor Ed James, Councillor Richard Langridge, Councillor Liz Leffman, Councillor Nick Leverton, Councillor Dan Levy, Councillor Norman MacRae MBE, Councillor Martin McBride, Councillor Michele Mead, Councillor Toby Morris, Councillor Kieran Mullins, Councillor Neil Owen, Councillor Elizabeth Poskitt, Councillor Alex Postan, Councillor Carl Rylett, Councillor Geoff Saul, Councillor Harry St John and Councillor Ben Woodruff

Due to the current social distancing requirements and guidance relating to Coronavirus Regulations 2020 – Part 3 – Modification of meetings and public access requirements this meeting will be conducted remotely using Cisco Webex.

Members of the public will be able to follow the proceedings through a broadcast on [West Oxfordshire District Council Facebook account](#) (You do not need a Facebook account for this).

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording.

Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the start of the meeting.

# AGENDA

1. **Minutes of Previous Meeting**  
To approve the minutes of the meeting held on 24 February 2021 (to follow)
2. **Apologies for Absence**  
To receive any apologies for absence.
3. **Declarations of Interest**  
To receive any declarations from Members of the Committee on any items to be considered at the meeting.
4. **Receipt of Announcements**  
To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Head of Paid Service.
5. **Participation of the Public**  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
6. **Recommendations from the Executive (Pages 5 - 8)**  
Purpose:  
To consider the recommendations made by Cabinet and the Council's Committees since its last meeting.  
Recommendation:  
That the recommendations set out in Annex I to the report be adopted.
7. **Report of the Cabinet and the Council's Committees (Pages 9 - 20)**  
To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:
  - (a) Audit and General Purposes Committee [18 March 2021](#)
  - (b) Cabinet [24 March 2021](#)
  - (c) Economic and Social Overview and Scrutiny Committee [8 April 2021](#)
  - (d) Finance and Management Overview and Scrutiny Committee [14 April 2021](#) **To follow**
  - (e) Environment Overview and Scrutiny Committee [15 April 2021](#) **To follow**
  - (f) Cabinet [21 April 2021](#) **To follow**
8. **Future of Council Meetings (Pages 21 - 24)**  
Purpose:  
To seek direction from Council on whether some or all meetings should continue to be held via video conferencing, should the law allow such after 7 May 2021.  
Recommendation:  
That Council considers the report and determines how it wishes to proceed.

9. **Appointment of Independent Person (Pages 25 - 28)**

Purpose:

To seek authority to appoint an Independent Person for the purposes of assisting the Monitoring Officer on matters of Councillor Conduct.

Recommendation:

- (a) That Andrew Colling be appointed as an Independent Person for a period of 4 years
- (b) That delegated authority be given to the Monitoring Officer to extend the appointment for further periods of one year at a time if he/she deems appropriate

10. **Notice of Motion - Re-use of IT Equipment**

The following Motion has been received in the names of Councillors Andy Graham and Duncan Enright:

*“This Council notes that The Covid-19 lockdowns have shown how vital technology is to keeping people connected, in particular the vulnerable in society, many of whom have been confined to their homes and unable to see loved ones, and that according to Age UK 51% of digitally excluded people are over the age of 65, while refugees and the homeless also face worrying levels of digital exclusion.*

*This Council calls for:*

- 1. The Council, public bodies in West Oxfordshire, and local businesses to reform their procurement policies by donating IT locally to those in need rather than scrapping it, using schemes such as the Laptops for Homeless and Vulnerable Initiative;*
- 2. A local re-use and recycling centre to enable SocialBox.Biz and its charity partners to collect and distribute old technology to those in need in West Oxfordshire; and*
- 3. Direct council suppliers to support the SocialBox.Biz initiative and, together with the Council, to proactively take part in sponsoring and promoting the SocialBox.Biz message to local businesses, through traditional media and social media channels.”*

11. **Emergency and Urgency Delegations (Pages 29 - 30)**

Purpose:

To note the decision taken under the emergency and urgency delegation arrangements approved by Council on 13 May 2020.

Recommendation:

That the report be noted.

12. **Sealing of Documents (Pages 31 - 32)**

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted

(END)