

**Democratic Services**

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17 July 2020

**SUMMONS TO ATTEND**

**MEETING:** URGENCY COMMITTEE

**PLACE:** TO BE HELD VIA VIDEO CONFERENCING BECAUSE OF SOCIAL DISTANCING REQUIREMENTS AND GUIDANCE (see [note](#))

**DATE:** WEDNESDAY 22 JULY 2020

**TIME:** 3.30 PM or on the conclusion of the meeting of the Cabinet, whichever is the later

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Members of the Committee

Councillors: James Mills (Chairman); Toby Morris (Vice Chairman); Joy Aitman; Merilyn Davies, Duncan Enright; Andy Graham; Liz Leffman; Jeff Haine; David Harvey; Norman MacRae MBE and Michele Mead

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**RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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**A G E N D A**

**1. Minutes of the meetings held on Wednesdays 22 August 2018 and 15 May 2019 (attached)**

**2. Apologies for Absence**

**3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

**4. Participation of the Public**

Purpose:

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**5. Exclusion of the Public**

Recommendation:

That, in view of the likely disclosure of exempt information, as defined in paragraphs 3 and 5 of Part I of Schedule 12A to the Local Government Act 1972, (information

relating to the financial or business affairs of any particular person; and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings), the public be excluded from the meeting for the remaining item of business.

**6. Re-Opening of Leisure Facilities and Financial Support for GLLL (Joint report of the Chief Executive and the Chief Finance Officer – copy to follow)**

Purpose:

To consider the re-opening of the Council's leisure facilities, and the financial support need to enable this, in light of the Council's leisure contractors response to the Council's previous offer.



Chief Executive

This agenda is being dealt with by Amy Barnes Tel: (01993) 861522

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Note: Councillors will be sent an invitation to the meeting via Cisco Webex. Members of the public may view the meeting via [Facebook Live](#), but not any part of the meeting during which the public is excluded. A Facebook account is not required.

## WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the **Urgency Committee** held in the Council Chamber, Council Offices, Woodgreen, Witney, at **2:28 pm** on **Wednesday 22 August 2018**

### PRESENT

Councillors: James Mills (Chairman); Toby Morris (Vice Chairman); Jake Acock, Andrew Beaney, Maxine Crossland, Duncan Enright, Andy Graham, Jeff Haine, David Harvey and Alex Postan

Also in Attendance: Alaa Al-Yousuf, Jeanette Baker, Richard Bishop, Jane Doughty, Harry Eaglestone, Hilary Fenton, Ted Fenton, Steve Good, Norman MacRae MBE, Neil Owen and Harry St John.

#### 4. MINUTES

**RESOLVED:** That the minutes of the meetings of the Committee held on 12 November 2014, 20 May 2015, 18 May 2016, 26 April 2017 and 16 May 2018 be approved as correct records and signed by the Chairman.

#### 5. APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

The following resignation and temporary appointment was reported:-

Councillor Jake Acock for Councillor Julian Cooper.

#### 6. DECLARATIONS OF INTEREST

There were no declarations of interest from Members or Officers in items to be considered at the meeting.

#### 7. PARTICIPATION OF THE PUBLIC

There were no submissions from members of the public in accordance with the Council's Rules of Procedure.

#### 8. AWARD OF CONTRACT FOR PHASE 2 OF CARTERTON LEISURE CENTRE

The Committee considered the recommendations which had arisen from the meeting of the Cabinet immediately prior to this meeting. The Cabinet had agreed to award the contract for the construction of phase 2 of Carterton Leisure Centre to Buckingham Group Contracting Ltd, as well as approving the consequent recommendations to this Committee related to the capital programme allocation for the project. Additionally, authority was sought for the associated amendment of the Council's Capital Strategy, Treasury Management Strategy and Medium Term Financial Strategy to reflect the financial implications. The Committee unanimously -

#### **RESOLVED:**

- (a) That the capital programme be amended to incorporate the revised required capital budget of £8,274,000 as specified in section 5 of the report to Cabinet; and
- (b) That the Chief Finance Officer be authorised to update the Council's Capital Strategy, Treasury Management Strategy and Medium Term Financial Strategy to reflect the financial implications of the decisions.

The meeting closed at 2:32 pm

Chairman

WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the

**URGENCY COMMITTEE**

held in the Council Chamber, Council Offices, Woodgreen, Witney, on Wednesday 15 May 2019 at the conclusion of the meeting of the Uplands Area Planning Sub-Committee

PRESENT

Councillors: Joy Aitman, Merylyn Davies, Harry Eaglestone (in the Chair), Duncan Enright, Steve Good, Andy Graham, Jeff Haine, Liz Leffman, Norman MacRae MBE, Michelle Mead, James Mills and Toby Morris

1. APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

There were no apologies for absence or temporary appointments.

2. APPOINTMENT OF CHAIRMAN

**RESOLVED:** that Mr J F Mills be appointed as Chairman of the Committee for the ensuing year.

3. APPOINTMENT OF VICE-CHAIRMAN

**RESOLVED:** that Mr T J Morris be appointed as Vice-Chairman of the Committee for the ensuing year.

The meeting closed at 2:48pm

CHAIRMAN