

**Democratic Services**

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15 January 2019

**SUMMONS TO ATTEND**

**MEETING:** WEST OXFORDSHIRE DISTRICT COUNCIL  
**PLACE:** COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY  
**DATE:** WEDNESDAY 23 JANUARY 2019  
**TIME:** 2.00 PM

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**RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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**A G E N D A**

**1. Minutes of the meeting held on 24 October 2018 (previously circulated)**

**2. Apologies for Absence**

**3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

**4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Head of Paid Service.

**5. Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**6. Recommendations from the Executive and the Council's Committees**

Purpose:

To receive and consider recommendations made by the Cabinet and the Council's Committees from 8 November 2018 to 16 January 2019.

Recommendation:

That the recommendations set out in the Appendix to the report be adopted.

## 7. Reports of the Cabinet and the Council's Committees

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

- |     |  |                  |                  |
|-----|--|------------------|------------------|
| (a) | <a href="#">Audit and General Purposes Committee</a>                   | 8 November 2018  |                  |
| (b) | <a href="#">Cabinet</a>  | 14 November 2018 |                  |
| (c) | <a href="#">Economic and Social Overview and Scrutiny Committee</a>    | 22 November 2018 |                  |
| (d) | <a href="#">Finance and Management Overview and Scrutiny Committee</a> | 28 November 2018 |                  |
| (e) | <a href="#">Environment Overview and Scrutiny Committee</a>            | 6 December 2018  |                  |
| (f) | <a href="#">Development Control Committee</a>                          | 10 December 2018 |                  |
| (g) | <a href="#">Cabinet</a>  | 12 December 2018 |                  |
| (h) | Cabinet  | 16 January 2019  | <b>To Follow</b> |

## 8. Notice of Motion – Council Tax Exemption for Care Leavers (Report of the Head of Democratic Services – copy attached)

### Purpose:

To give further consideration to the motion proposed at the meeting of the Council held on 24 October 2018.

### Recommendation:

That the Council considers the recommendations in this matter which have arisen from the Economic and Social and Finance and Management Overview and Scrutiny Committees and Cabinet, as set out under paragraph 3.3 of the report.

## 9. Notice of Motion – Water Discharge (Report of the Head of Democratic Services – copy attached)

### Purpose:

To give further consideration to the motion proposed at the meeting of the Council held on 24 October 2018.

### Recommendation:

That the Council considers the recommendations in this matter which have arisen from the Development Control Committee, as reproduced under paragraph 3.3 of the report.

## 10. Scheme of Members' Allowances for 2019/2020 (Report of the Head of Democratic Services – copy attached)

### Purpose:

To consider the report and recommendations of the Independent Remuneration Panel for the allowances to be applicable for the financial year 2019/2020.

### Recommendations:

- (a) That the Council considers the report and recommendations from the Independent Remuneration Panel as set out in the Appendix to the report, and specified in paragraph 3.4; and

- (b) That the section 151 officer be authorised to amend the scheme of allowances as formally set out in Part 6 of the Council's Constitution to reflect any changes made as a result of (a) above.

**11. Programme of Meetings for 2019/2020 (Report of the Head of Democratic Services – copy attached)**

Purpose:

To consider and agree a programme of meetings for the civic year 2019/2020.

Recommendations:

- (a) That the Calendar of Meetings for 2019/2020 set out in the Appendix to the report be approved; and
- (b) That the times for the first meetings of the Overview and Scrutiny Committees after the annual meeting of the Council be as set out in the Appendix, but that each Committee be invited to consider the timing of its subsequent meetings during the year.

**12. Sealing of Documents (copy attached)**

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.



Giles Hughes  
Head of Paid Service