

WEST OXFORDSHIRE DISTRICT COUNCIL
COUNCIL – WEDNESDAY 24 OCTOBER 2018

RECOMMENDATIONS FROM THE EXECUTIVE AND COUNCIL COMMITTEES

REPORT OF THE HEAD OF DEMOCRATIC SERVICES

(Contact: Keith Butler, Tel: (01993) 861521)

1. PURPOSE

To receive and consider recommendations made by the Cabinet and the Council's Committees from 26 July to 17 October 2018.

2. RECOMMENDATIONS

That the recommendations set out in the [Appendix](#) to the report be adopted.

3. BACKGROUND

- 3.1. The recommendations set out in the [Appendix](#) have been extracted from the reports of the meetings of the Cabinet and the Council's Committees held since the last Council meeting.
- 3.2. There is a meeting of Cabinet to be held on 17 October 2018. It is likely that this will give rise to recommendations to Council and the text set out in items (d) and (e) of the [Appendix](#) reflect the recommendations contained in the applicable reports. The full minutes of the meeting will be circulated on Friday 26 October.

4. ALTERNATIVES/OPTIONS

The above are as set out in the relevant reports to the meetings of the Cabinet/Committee, and the decisions or minutes of those meetings.

Keith Butler
Head of Democratic Services

(Author: Keith Butler, Tel: (01993) 861521; Email: keith.butler@westoxon.gov.uk)
Date: 15 October 2018

Background Papers:

None

Meeting and Date		Subject and Minute Reference or Agenda Item No.	Recommendations
(a)	Cabinet 22 August 2018	Delegated Powers: Commercial Property Rent Reviews and agreement of new Leases and Licences (Minute no. CT/42(c)/2018/19)	The recommendation that the revised delegations approved by Cabinet be incorporated into the Council's constitution.
(b)	Cabinet 19 September 2018	Budget Parameters 2019/20 (Minute no. CT/52(a)/2018/19)	The recommendation that the following budget parameters be approved: <ul style="list-style-type: none"> (i) inflation on pay budgets of 2.0% for all staff; (ii) expenditure on utilities inflated in line with contractual changes; (iii) expenditure on external budgets in line with contractual commitments – where no contractual commitments occur no inflation allowance given; (iv) expenditure on the Publica contract to be in line with the inflation on pay budgets, less the business case savings; (v) Fees and charges increase - target of 2.0% where discretionary and market will bear and administratively efficient to do so.
(c)	Cabinet 19 September 2018	Quarter One 2018/19 Budget and Performance Monitoring (Minute no. CT/53/2018/19)	The recommendations for Council: <ul style="list-style-type: none"> (i) To include a budget of £42,000 in the Capital Programme to support enhancement works at the Windrush Leisure Centre (as detailed in paragraph 4.11 of the report). (ii) To approve the variations to the Publica contract sum for 2018/19 as detailed in paragraph 3.18 of the report. (iii) To approve the changes to the Council's 2018/19 budget, which were cost neutral to the Council, as detailed in paragraph 3.19 of the report. (iv) To increase the license fee for a House in Multiple Occupation from £84 per bedroom to £620 per HMO.

Meeting and Date		Subject and Minute Reference or Agenda Item No.	Recommendations
(d)	Licensing Committee 2 October 2018	Review of Statement of Licensing Policy (Minute no. LIC/9/2018/19)	The recommendation for the Council to approve and adopt the proposed revised Statement of Licensing Policy set out in Annex A to the report to the Licensing Committee.
(e)	Licensing Committee 2 October 2018	Review of Gambling Licensing Policy Statement of Principles (Minute no. LIC/10/2018/19)	<p>The recommendations for Council to:</p> <p>(a) Approve and adopt the proposed revised Gambling Licensing Policy Statement of Principles set out in Annex A to the report to the Licensing Committee, subject to:</p> <ul style="list-style-type: none"> (i) the reference to the Data Protection Act 1998 being updated to Data Protection Act 2018; and (ii) the second paragraph under 14.8 relating to casinos being amended to read: <i>“At present this Licensing Authority has passed a resolution not to issue casino premises licences generally in the District. However, the Licensing Authority reserves the right to review this situation and may, at some time in the future, revoke that resolution. Any such revocation would be made by the Full Council and this Statement of Principles would be updated”</i>; and <p>(b) Adopt a “no- casino resolution” for inclusion in the published Gambling Act 2005 Licensing Policy Statement of Principles.</p>
(f)	Cabinet 17 October 2018	Acquisition of Emergency Homeless Accommodation (Agenda Item no. 6)	<p>The recommendations for Council to:</p> <ul style="list-style-type: none"> (i) approve the acquisition of the property, subject to due diligence being carried out by Legal and Property Services; (ii) agree that capital receipts from the clawback of Right to Buy receipts are used to fund the acquisition and refurbishment of the accommodation; and (iii) authorise the updating of the Capital Programme, Capital Strategy, Treasury Management Strategy and Prudential Indicators to reflect the capital expenditure and funding as set out in paragraph 5.3 of the report

	Meeting and Date	Subject and Minute Reference or Agenda Item No.	Recommendations
(g)	Cabinet 17 October 2018	Action Plan for the delivery of affordable housing associated with the Oxfordshire Housing and Growth Deal (Agenda Item no. 8)	<p>The recommendations:</p> <ul style="list-style-type: none"> (a) That the Council be recommended to (i) approve the establishment of a Revolving Credit Facility with Cottsway Housing of £10 million for delivery of affordable housing in the District; and (ii) authorise the Chief Finance Officer to make consequent updates to the Capital Programme, Capital Strategy, Treasury Management Strategies and Prudential Indicators; and (c) That the Council be recommended to incorporate the delegation at recommendation (b) into the Officer Delegations contained in Part 4 of the Constitution