

**WEST OXFORDSHIRE DISTRICT COUNCIL**

**COUNCIL: WEDNESDAY, 28 FEBRUARY 2018**

**THE BUDGET AND COUNCIL TAX 2018/19 – FORMAL RESOLUTION**

**REPORT OF THE CABINET**

**(Contact: Jenny Poole: Tel: 01285 623313/01993 861171)**

**I. PURPOSE**

To advise the Council of the Cabinet's recommendations for the Council's General Fund revenue budgets for 2018/19, Capital Programme for 2018/19 to 2022/2023 and to enable the Council to set the Council Tax for 2018/19. The formal resolution to give effect to the legal setting of the Council's budget and Council Tax for 2018/19 and associated precepts and other matters is contained within the Recommendations.

**2. RECOMMENDATIONS**

- 1) That the General Fund revenue budgets and use of balances for 2018/19 as detailed in Appendix A1 be approved;
- 2) That the Capital Programme for 2018/19 to 2022/2023 as detailed in Appendix A2 be approved;
- 3) That the Prudential Indicators as set out in Appendix B be approved;
- 4) That report of the Chief Finance Officer at Appendix C be noted;
- 5) That the 2018/19 Pay Policy Statement as set out in Appendix D be approved;
- 6) That for the purpose of the Local Government Finance Act 1992 Section 35(2), there are no special expenses for the District Council in 2018/19;
- 7) That it be noted that at its meeting held on 10<sup>th</sup> January 2018 the Cabinet calculated the Council Tax Base for 2018/19:
  - a) for the whole Council area as 42,920.71 [item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")]; and
  - b) for dwellings in those parts of its area to which a Parish Precept relates as in the attached Schedule 1.
- 8) That the Council Tax requirement for the Council's own purposes for 2018/19 (excluding Parish Precepts and Special Expenses) is £94.38.;
- 9) That the following amounts be calculated for the year 2018/19 in accordance with Sections 31 to 36 of the Act:-
  - a) £48,758,159 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act, taking into account all precepts issued to it by Parish Councils and any additional special expenses.
  - b) £41,129,651 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.
  - c) £7,628,508 being the amount by which the aggregate at 9(a) above exceeds the aggregate at 9(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year (Item R in the formula in Section 31B of the Act).

- d) £177.73 being the amount at 9(c) above (Item R), all divided by Item T (7(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts and Special Expenses);
- e) £3,577,651 being the aggregate amount of all special items (Parish Precepts and Special Expenses) referred to in Section 34(1) of the Act as per the attached Schedule 2.
- f) £94.38 being the amount at 9(d) above less the result given by dividing the amount at 9(e) above by Item T(7(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept or special item relates;
- g) the amounts shown in Schedule 2 being the amounts given by adding to the amount at 9(f) above, the amounts of the special item or items relating to dwellings in those parts of the Council's area shown in Schedule 2 divided in each case by the amount at 7(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate;
- h) the amounts shown in Schedule 3 being the amounts given by multiplying the amounts at 9(f) and 9(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;
- 10) That it be noted that for the year 2018/19 the Oxfordshire County Council and the Police and Crime Commissioner for the Thames Valley have issued precepts to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each category of dwellings in the Council's area as indicated below:-

Valuation band	Oxfordshire County Council £	Police and Crime Commissioner for Thames Valley £
A	950.79	121.52
B	1,109.26	141.77
C	1,267.72	162.03
D	1,426.19	182.28
E	1,743.12	222.79
F	2,060.05	263.29
G	2,376.98	303.80
H	2,852.38	364.56

- 11) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in Schedule 4 as the amounts of Council Tax for the year 2018/19 for each part of its area and for each of the categories of dwellings;

- 12) That the Council's basic amount of Council Tax for 2018/19 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992;
- 13) That the Chief Finance Officer, Group Manager – Land, Legal and Property, Joint Principal Solicitor, Joint Legal Executive, Group Manager – Revenues and Welfare Support, Joint Operations Manager, Joint Support Lead Officer, Overpayments Officer, Senior Recovery Revenues Officer, Senior Revenues Officer, Revenues Officer, and Recovery Officer, being wholly or jointly employed by the Council and Publica Group (Support) Ltd, be authorised to:-
  - a) collect and recover any National Non-Domestic Rates and Council Tax, and
  - b) prosecute or defend on the Council's behalf or to appear on its behalf in proceedings before a magistrate's court in respect of unpaid National Non-Domestic Rates and Council Tax.

### **3. BACKGROUND**

- 3.1. The Localism Act 2011 made changes to the Local Government Finance Act 1992, and requires:-
  - the billing authority to calculate a Council Tax requirement for the year, not its budget requirement as previously
  - the Council to confirm that its basic amount of Council Tax for 2018/19 is not excessive. This covers the requirements of Chapter 4ZA Local Government Finance Act 1992 – Referendums relating to Council Tax increases
- 3.2. The Cabinet at its 14<sup>th</sup> February 2018 meeting recommended a Council Tax of £94.38 at Band D with a contribution to General Fund balances of £199,159 in 2018/19. An updated budget book summary page is attached at Appendix A.
- 3.3. The Local Government Act 2003 brought about two legal requirements for the Council when considering its budget and Council Tax for the following year. The Council must consider and approve its Prudential Indicators which are necessary to comply with the CIPFA Code and which underpin the capital finance system. These indicators are set out at Appendix B. Earlier in this meeting Council will also have considered recommendations from Cabinet regarding the Council's Capital Strategy and Treasury Management Strategy for 2018/19. These two Strategic documents provide further information to support the Prudential Indicators.
- 3.4. The Council must have regard to the report of the Chief Financial Officer on the robustness of the budget estimates and the adequacy of the Council's financial reserves. This report is attached at Appendix C.
- 3.5. Furthermore, in accordance with sections 38 to 43 of the Localism Act 2011 in relation to 'Pay Accountability,' the Council is required to adopt a Pay Policy Statement for the following financial year by 31 March each year. The statement for 2018/19 is attached at Appendix D.
- 3.6. The Council is required to make resolutions in respect of the tax base (Schedule 1) and aggregate levels of Council Tax. The aggregate levels of Council Tax comprise the "basic amount" i.e. parish and district levy (Schedule 2), amounts for each band (Schedule 3) and inclusion of Oxfordshire County Council and Police and Crime Commissioner for Thames Valley Precepts (Schedule 4). The

recommendations to give effect to the legal resolution of these items are necessarily framed.

- 3.7. The average parish council tax levy is £83.35. This compares to £81.82 in 2017/18, an increase of 1.87%.
- 3.8. If the Council seeks to change the Cabinet's budget recommendations, the figures in Recommendations 1, 2, 3, 8, 9 and 11 may need to be changed. If the proposed level of District Council Tax is changed then the figures in Schedules 2-4 will also need to be changed. In order to make such changes and verify them, there would need to be an adjournment of the Council meeting.
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- 3.10. Schedules 1 to 4, as referenced in the recommendations and in the preceding paragraphs, are contained in Appendix E.
- 3.11. For the purposes of passing debts through the Courts, the Council must also formally resolve that certain officers are empowered to carry out this function. Those officers are identified at Recommendation 13.

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Leader of the Council

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Date: 19 February 2018

Background Papers:  
None.