

Democratic Services

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9 January 2018

SUMMONS TO ATTEND

MEETING: WEST OXFORDSHIRE DISTRICT COUNCIL
PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY
DATE: WEDNESDAY 17 JANUARY 2018
TIME: 2.00 PM

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

A G E N D A

- 1. Minutes of the meeting held on 25 October 2017 (previously circulated)**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Head of Paid Service.
- 5. Royal Garden Party**

In accordance with the arrangements for nominations to attend Royal Garden Parties agreed by the Council on 7 September 2016, the Chairman, in consultation with the Leader of the Council has offered a place to the Head of Democratic Services, Mr Keith Butler, in recognition of his long service with the Council.

Providing that they have not previously attended a Garden Party as a representative of the Authority, the remaining place will be offered to the applicant with the longest service with the Council at the close of the nomination period.

6. Participation of the Public

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

7. Recommendations from the Executive and the Council's Committees

Purpose:

To receive and consider recommendations made by the Cabinet and the Council's Committees from 15 November 2017 to 10 January 2018.

Recommendation:

That the recommendations set out in the Appendix to the report be adopted.

8. Reports of the Cabinet and the Council's Committees (copies attached)

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

(a)	Cabinet	15 November 2017	
(b)	Economic and Social Overview and Scrutiny Committee	23 November 2017	
(c)	Finance and Management Overview and Scrutiny Committee	29 November 2017	
(d)	Audit and General Purposes Committee	30 November 2017	
(e)	Environment Overview and Scrutiny Committee	7 December 2017	
(f)	Economic and Social Overview and Scrutiny Committee	7 December 2017	
(g)	Cabinet	13 December 2017	
(h)	Cabinet	10 January 2018	To Follow

9. Questions by Members

In accordance with paragraph 10 (b) of the Council's Rules of Procedure, notice of the following questions has been given:-

“Can the cabinet member for planning please inform the Council what administrative actions, apart from placing it on the Economic & Social Committee agenda, were taken following the receipt of the call-in concerning local plan issues of the November cabinet meeting?” (from Councillor J C Cooper)

“Can the leader of the council confirm what support the council gives to the organisation Base 33 in Witney and what further help is being given in light of the current uncertainty of the organisation's status to continue providing the service so valued to and for the young people of the district?” (from Councillor A M Graham)

10. Scheme of Members' Allowances for 2018/2019 (Report of the Head of Democratic Services – copy attached)

Purpose:

To consider the report and recommendations of the Independent Remuneration Panel for the allowances to be applicable for the financial year 2018/2019.

Recommendations:

- (a) That the Council considers the report and recommendations from the Independent Remuneration Panel as set out in the Appendix to the report, and specified in paragraph 3.4;
- (b) That the section 151 officer be authorised to amend the scheme of allowances as formally set out in Part 6 of the Council's Constitution to reflect any changes made as a result of (a) above; and
- (c) That in the event of the staff pay award for 2018/2019 being greater than 2%, and of the Council accepting the Panel's recommendations, the section 151 officer be further authorised to adjust the scheme as necessary.

11. Programme of Meetings 2018/2019 (Report of the Head of Democratic Services – copy attached)

Purpose:

To consider and agree a programme of meetings for the civic year 2018/2019.

Recommendations:

- (a) That the Calendar of Meetings for 2018/2019 set out in the Appendix to the report be approved; and
- (b) That the times for the first meetings of the Overview and Scrutiny Committees after the annual meeting of the Council be as set out in the Appendix, but that each Committee be invited to consider the timing of its subsequent meetings during the year.

12. Sealing of Documents (copy attached)

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.



Giles Hughes
Head of Paid Service