

Democratic Services

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10 January 2017

SUMMONS TO ATTEND

MEETING: WEST OXFORDSHIRE DISTRICT COUNCIL
PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY
DATE: WEDNESDAY 18 JANUARY 2017
TIME: 2.00 PM

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

A G E N D A

- 1. Minutes of the meetings held on 26 October 2016 (copy attached)**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Head of Paid Service.
- 5. Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
- 6. Recommendations from the Executive and the Council's Committees (Report of the Head of Paid Service – copy attached)**

Purpose:
To receive and consider recommendations made by the Cabinet and the Council's Committees from 16 November 2016 to 11 January 2017.

Recommendation:
That the recommendations set out in the Appendix to the report be adopted.

7. Reports of the Cabinet and the Council's Committees (copies attached)

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

- | | |
|--|------------------------------------|
| (a) Cabinet | 16 November 2016 |
| (b) Economic and Social Overview and Scrutiny Committee | 24 November 2016 |
| (c) Environment Overview and Scrutiny Committee | 1 December 2016 |
| (d) Finance and Management Overview and Scrutiny Committee | 7 December 2016 |
| (e) Cabinet | 14 December 2016 |
| (f) Audit and General Purposes Committee | 15 December 2016 |
| (g) Economic and Social Overview and Scrutiny Committee | 5 January 2017 |
| (h) Cabinet | 11 January 2017 – To follow |

8. Scheme of Members' Allowances for 2017/2018 (Report of the Head of Democratic Services – copy attached)

Purpose:

To consider (i) the report and recommendations of the Independent Remuneration Panel; and (ii) issues arising from the audit of allowances, and agree a scheme of allowances for Members to be effective for the financial year 2017/2018.

Recommendations:

- (a) That the Council considers the report and recommendations from the Independent Remuneration Panel as set out in the appendix to the report, and specified in paragraph 3.4; and
- (b) That the Strategic Director (Resources) be authorised to amend the scheme of allowances as formally set out in Part 6 of the Council's Constitution (i) to reflect any changes made as a result of (a) above; and (ii) to incorporate the changes recommended by the Internal Audit report referred to below and summarised under paragraph 3.7.

9. Programme of Meetings 2017/2018 (Report of the Head of Democratic Services – copy attached)

Purpose:

To consider and agree a programme of meetings for the civic year 2017/2018.

Recommendations:

- (a) That the Calendar of Meetings for 2017/2018 set out in the Appendix to the report be approved, subject to Council's consideration of a possible change in the date of the annual meeting of the Council for 2017, as explained in paragraphs 3.4 to 3.8 of the report; and

- (b) That the times for the first meetings of the Overview and Scrutiny Committees after the annual meeting of the Council be as set out in the Appendix to the report, but that each Committee be invited to consider the timing of its subsequent meetings during the year.

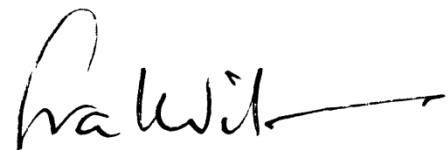
10. Sealing of Documents (copy attached)

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.

A handwritten signature in black ink that reads "Frank Wilson". The signature is written in a cursive style with a long horizontal stroke at the end.

Frank Wilson
Strategic Director and Head of Paid Service