

**Democratic Services**

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12 January 2016

**SUMMONS TO ATTEND**

**MEETING:** WEST OXFORDSHIRE DISTRICT COUNCIL  
**PLACE:** COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY  
**DATE:** WEDNESDAY 20 JANUARY 2016  
**TIME:** 2.00 PM

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**RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

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**A G E N D A**

- 1. Minutes of the meeting held on 21 October 2015 (previously circulated)**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Chief Executive.
- 5. Royal Garden Party**

The Chairman will conduct the draw to select members to attend the Royal Garden Party.
- 6. Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**7. Recommendations from the Executive and the Council Committees (Report of the Chief Executive – copy attached)**

Purpose:

To receive and consider recommendations made by the Cabinet and the Council's Committees from 11 November 2015 to 13 January 2016.

Recommendation:

That the recommendations set out in the Appendix to the report be adopted.

**8. Reports of the Cabinet and the Council's Committees (copies attached)**

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

(a)	Cabinet	11 November 2015	
(b)	Economic and Social Overview & Scrutiny Committee	19 November 2015	
(c)	Environment Overview & Scrutiny Committee	26 November 2015	
(d)	Human Resources Committee	2 December 2015	
(e)	Finance and Management Overview & Scrutiny Committee	2 December 2015	
(f)	Cabinet	9 December 2015	
(g)	Audit & General Purposes Committee	10 December 2015	
(h)	Development Control Committee	14 December 2015	
(i)	Economic and Social Overview & Scrutiny Committee	7 January 2016	
(j)	Cabinet	13 January 2016	<b>To follow</b>

**9. Notice of Motion – Public Participation**

The following motion has been received in the names of Mr D S T Enright and Ms E P R Leffman, namely:

*'Public participation in the business of the council improves decision making, creates transparency, and informs the people we serve about how their council works.*

*This Council resolves to establish a working party, to report back via the Finance and Management Overview and Scrutiny Committee, with representatives from all groups and appropriate officer expertise, to find ways to improve public participation. Varying venues, new communication routes, using meetings technology, issuing invitations to key stakeholders and creating flexible agendas are all topics for the working party to consider.*

*The success of the working party, and the commitment of the Council to openness, will be measured by the extent of public participation in future.'*

## 10. Notice of Motion – Yes to Homes

The following motion has been received in the name of Mr D S T Enright and Mr G Saul, namely:

*‘We are not building enough homes in England. Rising house prices mean the dream of home ownership is beyond the reach of millions and the size of a mortgage deposit alone stops many would-be first-time buyers from getting on the housing ladder.*

*More and more people are therefore being pushed into the private rented sector and as demand rises there, so too do the rents. On average our residents spend 37% of their income on housing, our social housing waiting list is too long, and the average home costs 13.2 times the average salary in our area. In the UK 5 million people receive Housing Benefit.*

*If we want to end our housing crisis we need to start by building more of the right homes, in the right place, at the right price.*

*Public opposition is one of the main barriers to increasing housing supply. All too often the people who actually need homes are missing from local debates where the crucial decisions about new housing are made.*

*Councils need to take an active role in making the case for more homes locally.*

*West Oxfordshire District Council thus resolves to:*

- *Support the Yes to Homes campaign ([www.yestohomes.co.uk](http://www.yestohomes.co.uk)) and commits to the delivery of more of the right homes, in the right place, at the right price in West Oxfordshire.*
- *Show community leadership by working with Yes to Homes supporters, local groups, and organisations to actively make the case for new homes and explain the benefits of new homes for the whole community.*
- *Make sure our council lives up to the ambition of Yes to Homes through our council duties and processes’*

## 11. Scheme of Members’ Allowances for 2016/2017 (Report of the Head of Democratic Services – copy attached)

### Purpose:

To consider the report and recommendations of the Independent Remuneration Panel and agree a scheme of allowances for Members to be effective for the financial year 2016/2017.

### Recommendations:

- (a) That the Council considers the report and recommendations from the Independent Remuneration Panel as set out in the Appendix to this report, and specified in paragraph 3.4 below; and
- (b) That the Strategic Director (Resources) be authorised to amend the scheme of allowances as formally set out in Part 6 of the Council’s Constitution to reflect any changes made as a result of (a) above.

**12. Programme of Meetings 2016/2017 (Report of the Head of Democratic Services – copy attached)**

Purpose:

To consider and agree a programme of meeting for the civic year 2016/2017.

Recommendations:

- (a) That the Calendar of Meetings for 2016/2017 set out in the Appendix to the report be approved.
- (b) That the times for the meetings of the Overview and Scrutiny Committees after the annual meeting of the Council be as set out in the Appendix, but that each Committee be invited to consider the timing of its subsequent meetings during the year.

**13. Sealing of Documents (copy attached)**

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.



David Neudegg  
Chief Executive