

Democratic Services

Reply to: Simon Wright
Direct Line: (01993) 861533
Fax: (01993) 861450
E-mail: simon.wright@westoxon.gov.uk

24 August 2015

SUMMONS TO ATTEND

MEETING: WEST OXFORDSHIRE DISTRICT COUNCIL
PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY
DATE: WEDNESDAY 2 SEPTEMBER 2015
TIME: 2.00 PM

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

A G E N D A

- 1. Minutes of the meeting held on 24 June 2015 (previously circulated)**
- 2. Apologies for Absence**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Chief Executive.
- 5. Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.
- 6. Recommendations from the Executive and the Council's Committees (Report of the Chief Executive – copy attached)**

Purpose:

To receive and consider a recommendation made by the Cabinet on 22 July 2015.

Recommendation:

That the recommendation set out in the Appendix to the report be adopted.

7. Reports of the Cabinet and the Council's Committees (copies attached)

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

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|-----|--|--------------|
| (a) | Audit and General Purposes Committee | 25 June 2015 |
| (b) | Economic and Social Overview & Scrutiny Committee | 9 July 2015 |
| (c) | Finance and Management Overview & Scrutiny Committee | 15 July 2015 |
| (d) | Environment Overview & Scrutiny Committee | 16 July 2015 |
| (e) | Cabinet | 22 July 2015 |

8. Questions by Councillors

In accordance with Standing Order No. 10(b) a written question has been received from Councillor A M Graham to the Leader of the Council namely:

'In light of the circumstances which led to the recent by election in which a councillor resigned due to meetings largely taking place in day time hours and in order to serve the community better, will he consider a review, (in time for next May elections) of more balanced timings of meetings of council and committees to reflect the needs of working people to attend meetings so as not to put people off from standing for election due to too many meetings held in day time hours; and if a review is not possible, can he explain why not?'

9. Review of Political Balance and the Allocation of Seats on Committees (Report of the Chief Executive)

Purpose:

Consequent on the election of Carol Reynolds at the Witney North Ward by-election held on 20 August, to review the allocation of seats on the Committees of the Council, in accordance with the rules relating to political balance.

Recommendations:

- That the allocation of Committee seats to the political groups on the Council be as set out in the Table following paragraph 3.3 in the report, with immediate effect;
- That any changes in the membership of Committees following this recalculation of political balance shall be notified to all members of the Council; and
- That the remaining content of the report be noted.

10. Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015 Mandatory Standing Orders re Dismissal of Statutory Officers (Report of the Head of Democratic Services – copy attached)

Purpose:

To enable the Council to comply with the legal obligation imposed upon it to incorporate new constitutional provisions dealing with the dismissal of statutory officers.

Recommendations:

- (a) That the Head of Democratic Services be authorised to include the provisions in the Appendix, or provisions to the like effect, into the Officer Employment Procedure Rules in Part 4 of the Council's constitution, and to make any consequential amendments to the constitution as necessary to reflect the requirements contained in the Local Authorities (Standing Order) (England) (Amendment) Regulations 2015; and
- (b) That the remaining content of this report be noted.

II. Sealing of Documents (copy attached)

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.

David Neudegg
Chief Executive