

**Democratic Services**

**Reply to:** Paul Cracknell  
**Direct Line:** (01993) 861523  
**Fax:** (01993) 861450  
**E-mail:** [paul.cracknell@westoxon.gov.uk](mailto:paul.cracknell@westoxon.gov.uk)

6 May 2014

**SUMMONS TO ATTEND**

**MEETING:** WEST OXFORDSHIRE DISTRICT COUNCIL  
**PLACE:** COUNCIL CHAMBER, COUNCIL OFFICES, WOODGREEN, WITNEY  
**DATE:** WEDNESDAY 14 MAY 2014  
**TIME:** 2.00 PM

---

**A G E N D A**

**1. Minutes of the meeting held on 26 February 2014 (previously circulated)**

**2. Apologies for Absence**

**3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

**4. Receipt of Announcements**

To receive any announcements from The Chairman, Leader, Members of the Cabinet or the Chief Executive.

**5. Participation of the Public**

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**6. Recommendations from the Executive and the Council's Committees (Report of the Chief Executive – copy attached)**

Purpose:

To receive and consider recommendations made by the Cabinet and the Council's Committees from 12 March to 7 May 2014.

Recommendations:

That the recommendations set out in the Appendix to the report be adopted.

## **7. Reports of the Cabinet and the Council's Committees (copies attached)**

To receive the reports of the following meetings of the Cabinet and the Council's Committees. Unless otherwise stated, copies are attached:

(a)	Cabinet	12 March 2014	
(b)	Environment Overview and Scrutiny Committee	20 March 2014	
(c)	Audit and General Purposes Committee	20 March 2014	
(d)	Cabinet	9 April 2014	
(e)	Human Resources Committee	10 April 2014	
(f)	Economic and Social Overview & Scrutiny Committee	24 April 2014	
(g)	Finance and Management Overview & Scrutiny Committee	30 April 2014	
(h)	Cabinet	7 May 2014	<b>To follow</b>

## **8. Annual Report of the Overview and Scrutiny Committees (Report of the Chairmen of Overview and Scrutiny Committees)**

### Purpose:

To advise the Council of the work undertaken by the three Overview and Scrutiny Committees in the year 2013/2014.

### Recommendations:

That the report be noted.

## **9. Notice of Motion - Support for Local Public Houses**

At the Council meeting held on 26 February 2014 the following motion was received in the names of Mr D S T Enright and Mr G Saul, namely:

"Pubs are important local assets and West Oxfordshire District Council has a record of supporting pubs across the District. They are under threat as a result of a number of pressures including the economic situation, the structure of the tied beer trade, and high property prices.

The Council therefore resolves to create a really simple "toolkit" or online nomination form so parishes and other bodies can nominate pubs as assets of community value, and promote the power to relevant bodies, as an enhancement of the details already available at

<http://www.westoxon.gov.uk/residents/communities/community-rights/>.

In addition the Council supports the introduction of a statutory code, as follows, and will write to CAMRA and our MP to share our support:-

1. The Beer Tie, whereby landlords can only buy products from their PubCo, works for some licencees. However, for many others it means they can only buy limited products at inflated prices. We want every landlord to have the choice of

whether to go free-of-tie. This would allow licencees to operate in a re-constructed market which would actually be more competitive.

2. When a new licencee takes over a pub, or when an existing rent contract expires and is renegotiated, there should be a fully transparent and independent rent review completed by a qualified surveyor.

3. There must be a truly independent body to monitor the regulations and adjudicate in disputes between licencees and pubcos”.

At that meeting it was agreed that, in accordance with paragraph 11(e) of the Council Procedure Rules, the Motion stand referred without discussion to the Economic and Social Overview & Scrutiny Committee.

The motion was considered by the committee at its meeting held on 24 April 2014 and the Council is now invited to consider the attached report.

## **10. Notice of Motion – Questions by Members on Announcements**

At the Council meeting held on 26 February 2014 the following motion was received in the names of Ms E P R Leffman and Mr J C Cooper, namely:

“This Council resolves to amend the procedural rules in Part 4 of the Constitution as follows, with additional wording shown in italics:

- (i) in Rule 2 relating to Ordinary Meetings of the Council, the amendment of paragraph (vi) to read “receive any announcements from the Chairman, leader, members of the cabinet or the head of the paid service *and receive questions and answers on any such announcements*”; and
- (ii) the amendment of Rule 10(a) relating to Questions by Members (without notice) to read:

A member of the Council may ask the leader or the Chairman of a Committee any question without notice upon an item in the report of the executive or a committee when the item is being received or is under consideration by the council.

*Additionally, a member of the Council may ask the chairman, leader, members of the cabinet or the head of the paid service a question arising from an announcement made pursuant to Rule 2(vi).”*

At that meeting in accordance with paragraph 21(b) of the Council Procedure Rules the above Motion (being a Motion to add to the Council Rules of Procedure) was, when proposed and seconded, adjourned without discussion to the next ordinary meeting of the Council.

## **11. Notice of Motion – Lock Keepers**

The following motion has been received in the names of Mr P D Kelland and Mr S J Good, namely:

‘This Council believes resident lock keepers play an important role in the life of and safety on the River Thames and calls upon the Environment Agency to retain the present system of lock keepers, in particular along the remote stretch of the river Thames which forms the southern boundary of our district and includes the locks at Buscot, Grafton, Radcot, Rushey, Shifford, Northmoor, Pinkhill and Eynsham’

## **12. Sealing of Documents (copy attached)**

Purpose:

To note the documents sealed since the last report.

Recommendation:

That the report be noted.

David Neudegg  
Chief Executive