



WEST OXFORDSHIRE
DISTRICT COUNCIL

www.westoxon.gov.uk

West Oxfordshire

Local Development Scheme (LDS)

December 2019

Contents

1.	Introduction.....	3
2.	West Oxfordshire Local Plan 2031	3
3.	Oxfordshire Cotswolds Garden Village Area Action Plan (AAP).....	3
4.	Community Infrastructure Levy (CIL).....	4
5.	Supplementary Planning Documents	4
6.	Neighbourhood Planning	6
7.	Statement of Community Involvement (SCI).....	6
8.	LDF Monitoring Report.....	7
9.	Oxfordshire Plan 2050.....	7
10.	LDS availability and updates.....	8
	Appendix 1 – Document Profiles	10
	Appendix 2 – Overall Timetable.....	18

1. Introduction

- 1.1 This is the West Oxfordshire District Council Local Development Scheme (LDS). It explains what planning policy documents the Council already has in place and what will be prepared during the three-year period December 2019 - December 2022.
- 1.2 It replaces the Council's previous LDS approved in January 2019.

2. West Oxfordshire Local Plan 2031

- 2.1 The West Oxfordshire Local Plan 2031 was formally adopted on 27 September 2018. The plan therefore now carries full weight in the determination of planning applications, providing an overall framework for growth in the period up to 2031.
- 2.2 National policy requires local plans to be kept up to date and reviewed at least once every five years from their date of adoption. At the present time, there is no intention to review the West Oxfordshire Local Plan but this position will be kept under review having regard to relevant considerations including housing need and supply.

3. Oxfordshire Cotswolds Garden Village Area Action Plan (AAP)

- 3.1 A key element of local plan is the allocation of land to the north of Eynsham for a new garden village of around 2,200 homes together with around 40 ha of business space and other supporting uses and facilities. The proposal is being supported by central Government through its locally led garden village, towns and cities programme.
- 3.2 Development of the garden village will be led by a separate Area Action Plan (AAP) which, when adopted will form part of the statutory development plan for West Oxfordshire alongside the Local Plan 2031.
- 3.3 An initial 'issues' consultation took place from June – August 2018 followed by consultation on 'preferred options' from August – October 2019. It is anticipated that the final draft AAP will be published for consultation in spring 2020, followed by submission for examination in summer 2020 and adoption by autumn 2020.
- 3.4 Key dates are as follows:
 - Final (pre-submission) draft AAP consultation **March - April 2020**
 - Submission for examination **May 2020**
 - Examination hearings **July 2020**
 - Adoption **October 2020**

3.5 Further information on the purpose, scope and timing of the AAP is set out at Appendix I.

4. Community Infrastructure Levy (CIL)

4.1 The community infrastructure levy (CIL) is a charge that can be applied to new developments in order to help pay for supporting infrastructure. Most new development which creates net additional floor space of 100 square metres or more, or creates a new dwelling, is potentially liable for the levy.

4.2 The levy only applies in areas where a local authority has consulted on, and approved, a charging schedule which sets out its levy rates and has published the schedule on its website.

4.3 West Oxfordshire District Council agreed in principle to progress CIL in 2013 and consulted on a draft charging schedule in March 2015 before submitting it for examination in September 2015. The examination hearing sessions were however suspended in January 2016 alongside the Local Plan.

4.4 Further consultation on a revised CIL charging schedule took place in January 2017 but when the Local Plan was resubmitted for examination in March 2017, the appointed Inspector was clear that he did not want to consider CIL alongside and hence the process was paused.

4.5 Given the time that has elapsed since then, the Council has commissioned updated viability evidence and is proposing to consult on a new CIL charging schedule in February 2020.

4.6 Key dates are as follows:

- | | |
|-----------------------------------------------|-------------------|
| • Consultation on CIL draft charging schedule | Feb 2020 |
| • Submission for examination | April 2020 |
| • Examination | June 2020 |
| • Adoption | Sept 2020 |
| • Implementation | Nov 2020 |

5. Supplementary Planning Documents

5.1 Supplementary planning documents do not form part of the statutory development plan but are important material considerations in the determination of planning applications. Their main purpose is to elaborate on specific local plan policies (e.g. design and affordable housing) and explain in more detail how those policies will operate.

5.2 At present, the Council has two adopted SPDs:

- West Oxfordshire Design Guide SPD (adopted in 2016)
- Affordable Housing SPD (adopted in 2007)

5.3 Seven new SPDs are proposed:

- West Eynsham Development Framework¹
- East Chipping Norton Development Framework²
- East Witney Development Framework³
- North Witney Development Framework
- Developer Contributions
- Affordable Housing
- Woodstock Infrastructure Delivery Strategy

5.4 West Eynsham, East Chipping Norton, East Witney and North Witney are all allocated as Strategic Development Areas (SDAs) in the Local Plan 2031. The purpose of the proposed Development Framework for each site is to set out the Council's main aims and objectives for each site and the key parameters within which developers will be expected to work to bring the sites forward in a comprehensive and co-ordinated manner.

5.5 The Developer Contributions SPD is intended to provide additional clarity on the use of planning obligations and CIL and the Affordable Housing SPD will provide additional detail in respect of the delivery of affordable housing – a key issue for West Oxfordshire.

5.6 The Woodstock Infrastructure Delivery Strategy is intended to build on work previously commissioned by the Blenheim Estate through Community First Oxfordshire to identify the infrastructure improvements that are needed to support planned growth at Woodstock and how these can be funded and delivered in a co-ordinated and efficient manner.

5.7 Further information on the anticipated purpose, scope and timing of these SPDs is set out at Appendix I.

¹ Initial consultation held in Aug/Sept 2018

² Initial consultation held in Jan/March 2019

³ Initial consultation held in Jun/July 2019

6. Neighbourhood Planning

6.1 Neighbourhood planning gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area.

6.2 There are currently four adopted Neighbourhood Plans in West Oxfordshire including:

- Chipping Norton Neighbourhood Plan (adopted 15 March 2016)
- South Leigh Neighbourhood Plan (adopted 8 January 2019)
- Shilton Neighbourhood Plan (adopted 2 September 2019)
- Hailey Neighbourhood Plan (adopted 2 September 2019)

6.3 In addition, the Eynsham Neighbourhood Plan has been approved subject to modifications at independent examination and is due to be considered at referendum in January 2020.

6.4 Other Neighbourhood Plans in progress include:

- Brize Norton Neighbourhood Plan
- Broadwell Village Neighbourhood Plan
- Charlbury Neighbourhood Plan
- Milton-under-Wychwood Neighbourhood Plan

6.5 Because the progress and timing of neighbourhood plans are beyond the control of the District Council, the LDS does not include any information on their anticipated timetables. Further information can however be obtained from the District Council's website⁴.

7. Statement of Community Involvement (SCI)

7.1 A Statement of Community Involvement (SCI) explains how local communities and other stakeholders will be engaged in the preparation of the Local Plan and other related documents. It also provides information about how local communities and other stakeholders will be engaged in relation to the determination of planning applications.

7.2 Local planning authorities must review their Statements of Community Involvement every 5 years and as West Oxfordshire's most recent SCI was adopted in December 2014⁵, it is due to be refreshed, with the intention being to report an updated SCI to Cabinet in February 2020.

⁴ <https://www.westoxon.gov.uk/residents/communities/community-planning/neighbourhood-planning/current-neighbourhood-plans/>

⁵ <https://www.westoxon.gov.uk/media/994826/Updated-SCI-2014.pdf>

8. LDF Monitoring Report

8.1 In accordance with national planning regulations the Council is required to produce a monitoring report which focuses on the following matters:

- Progress of Local Plans and supplementary planning documents;
- An assessment of the implementation and impact of local plan policies;
- Information on any Neighbourhood Development Orders and Neighbourhood Development Plans that are in place;
- Information on the Community Infrastructure Levy (CIL) where this has been introduced; and
- Compliance with the duty to co-operate

8.2 The Council's most recent LDF monitoring report⁶ covers the period 1st April 2017 to 31st March 2018. A further report covering the period 1st April 2018 – 31st March 2019 will be published in March 2020. Thereafter, the intention is to publish the monitoring report by December each year.

9. Oxfordshire Plan 2050

9.1 The Oxfordshire local authorities have agreed through the Oxfordshire Growth Board (OGB) to prepare a new statutory Joint Statutory Spatial Plan (JSSP) for Oxfordshire known as the Oxfordshire Plan. The Oxfordshire Plan is concerned with long-term strategic growth and infrastructure decisions to 2050 and is likely to feed into a review of the West Oxfordshire Local Plan in due course.

9.2 Initial consultation on the Oxfordshire Plan took place in February/March 2019 and further key steps are expected to be as follows:

- | | |
|-------------------------------------|---------------|
| • Further engagement | Nov/Dec 2019 |
| • Second stage public consultation | Jun/July 2020 |
| • Public consultation on draft plan | Nov/Dec 2020 |
| • Submission for examination | March 2021 |
| • Examination | Jun-Sept 2021 |
| • Inspector's report | Dec 2021 |
| • Adoption | March 2022 |

⁶ <https://www.westoxon.gov.uk/media/1987204/AMR-2017-18-Final-Version.pdf>

9.3 Further information is available on the Oxfordshire Plan website⁷

10. LDS availability and updates

10.1 The LDS must be made publicly available and kept up-to-date.

10.2 In terms of availability, a copy of this LDS is online at www.westoxon.gov.uk/ldf with hard copies also available in the following locations:

West Oxfordshire District Council Offices Elmfield New Yatt Road Witney OX28 1PB Tel: 01993 861000 Open: Monday – Friday 9am to 5pm	Witney Town Centre Shop 3 Welch Way Witney OX28 6JH Tel: 01993 861000 Open: Monday – Friday 9am to 5pm	Witney Town Council Town Hall Market Square Witney OX28 6AG Tel: 01993 704379 Open: Monday – Friday 9am to 1pm, 2pm to 5pm
Carterton Town Council 19 Alvescot Road Carterton OX18 3JL Tel: 01993 842156 Open: Monday – Friday 9.30am to 4.30pm	Chipping Norton Town Council The Guildhall Chipping Norton OX7 5NJ Tel: 01608 642341 Open: Monday – Friday 9am to 1pm	Burford Visitor Information Centre 33 High Street Burford OX18 4QA Tel: 01993823558 Open: Monday – Saturday 9.30am to 5pm, Sunday 10am to 4pm
Bampton Library Old Grammar School Church View Bampton OX18 2NE Tel: 01993 850076	Burford Library 86A High Street Burford OX18 4QF Tel: 01993 823377	Carterton Library 6 Alvescot Road Carterton OX18 3JH Tel: 01993 841492

⁷ www.oxfordshireplan.org

<p>Charlbury Library Charlbury Community Centre Enstone Road Charlbury OX7 3PQ Tel: 01608 811104</p>	<p>Chipping Norton Library Goddards Land Chipping Norton OX7 5NP Tel: 01608 643559</p>	<p>Eynsham Library 30 Mill Street Eynsham OX29 4JS Tel: 01865 880525</p>
<p>North Leigh Library Memorial Hall Park Road North Leigh OX29 6SA Tel: 01993 882935</p>	<p>Stonesfield Library Village Hall Longore Stonesfield OX29 8EF Tel: 01993 898187</p>	<p>Witney Library Welch Way Witney OX28 6JH Tel: 01993 703659</p>
<p>Woodstock Library The Oxfordshire Museum Fletcher's House Park Street Woodstock OX20 1SN Tel: 01993 814124</p>	<p>Wychwood Library 29 High Street Milton-under-Wychwood OX7 6LD Tel: 01993 830281</p>	

10.3 The LDS will be updated at least annually and more often if there are any significant changes in timescales or documents being prepared.

Appendix I – Document Profiles

Oxfordshire Cotswolds Garden Village Area Action Plan (AAP)	
Status	Development Plan Document (DPD)
Overview	Supplements the Local Plan 2031 providing additional detail on the Oxfordshire Cotswolds Garden Village Strategic Location for Growth (SLG). The AAP will establish a vision for the garden village, supported by a series of core objectives and policies arranged on a thematic basis. A key focus of the AAP will be delivery and implementation.
Geographical coverage	Oxfordshire Cotswolds Garden Village Strategic Location for Growth (SLG) north of Eynsham
Timetable	<p>'Issues' consultation - June 2018 (COMPLETE)</p> <p>'Preferred options' consultation – Aug 2019 (COMPLETE)</p> <p>Final (pre-submission) draft AAP consultation – March 2020</p> <p>Submission – May 2020</p> <p>Examination hearings – July 2020</p> <p>Adoption – October 2020</p>
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031).
Management arrangements	Document production to be led by the Council's Planning Policy Team under the direction of the Planning Policy Manager.
Resource requirements	Internal resources comprise the Council's Planning Policy Team with input from other teams and services as appropriate. External resources will be drawn upon in terms of the production of supporting technical evidence.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

West Eynsham Development Framework

Status	Supplementary Planning Document (SPD)
Overview	Intended to supplement the Local Plan 2031 providing additional detail on the West Eynsham Strategic Development Area (SDA). The SPD will include consideration of the site context, characteristics and opportunities, vision, objectives and key principles for development, quantum and mix of uses, supporting infrastructure requirements, transport and access arrangements, housing type, size and tenure mix, environmental and heritage considerations, design, delivery and implementation. This will be underpinned by an overall development framework plan.
Geographical coverage	West Eynsham Strategic Development Area (SDA)
Timetable	'Issues paper' consultation – July 2018 (COMPLETE) Draft SPD consultation – March 2020 Adoption – July 2020
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031)
Management arrangements	Document production to be led by the Council's Planning Policy Team under the direction of the Planning Policy Manager.
Resource requirements	Internal resources comprise the Council's Planning Policy Team with input from other teams and services as appropriate. External resources will be drawn upon in terms of the production of supporting technical evidence.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

East Chipping Norton Development Framework

Status	Supplementary Planning Document (SPD)
Overview	Intended to supplement the Local Plan 2031 providing additional detail on the East Chipping Norton Strategic Development Area (SDA). The SPD will include consideration of the site context, characteristics and opportunities, vision, objectives and key principles for development, quantum and mix of uses, supporting infrastructure requirements, transport and access arrangements, housing type, size and tenure mix, environmental and heritage considerations, design, delivery and implementation. This will be underpinned by an overall development framework plan.
Geographical coverage	East Chipping Norton Strategic Development Area (SDA)
Timetable	‘Issues paper’ consultation – January 2019 (COMPLETE) Draft SPD consultation – April 2020 Adoption – September 2020
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031)
Management arrangements	Document production to be led by the Council’s Planning Policy Team under the direction of the Planning Policy Manager.
Resource requirements	Internal resources comprise the Council’s Planning Policy Team with input from other teams and services as appropriate. External resources will be drawn upon in terms of the production of supporting technical evidence.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

East Witney Development Framework

Status	Supplementary Planning Document (SPD)
Overview	Intended to supplement the Local Plan 2031 providing additional detail on the East Witney Strategic Development Area (SDA). The SPD will include consideration of the site context, characteristics and opportunities, vision, objectives and key principles for development, quantum and mix of uses, supporting infrastructure requirements, transport and access arrangements, housing type, size and tenure mix, environmental and heritage considerations, design, delivery and implementation. This will be underpinned by an overall development framework plan.
Geographical coverage	East Witney Strategic Development Area (SDA)
Timetable	'Issues paper' consultation – June 2019 (COMPLETE) Draft SPD consultation – April 2020 Adoption – September 2020
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031)
Management arrangements	Document production to be led by the Council's Planning Policy Team under the direction of the Planning Policy Manager.
Resource requirements	Internal resources comprise the Council's Planning Policy Team with input from other teams and services as appropriate. External resources will be drawn upon in terms of the production of supporting technical evidence.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

North Witney Development Framework

Status	Supplementary Planning Document (SPD)
Overview	Intended to supplement the Local Plan 2031 providing additional detail on the North Witney Strategic Development Area (SDA). The SPD will include consideration of the site context, characteristics and opportunities, vision, objectives and key principles for development, quantum and mix of uses, supporting infrastructure requirements, transport and access arrangements, housing type, size and tenure mix, environmental and heritage considerations, design, delivery and implementation. This will be underpinned by an overall development framework plan.
Geographical coverage	North Witney Strategic Development Area (SDA)
Timetable	'Issues paper' consultation – June 2020 Draft SPD consultation – December 2020 Adoption – March 2021
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031)
Management arrangements	Document production to be led by the Council's Planning Policy Team under the direction of the Planning Policy Manager.
Resource requirements	Internal resources comprise the Council's Planning Policy Team with input from other teams and services as appropriate. External resources will be drawn upon in terms of the production of supporting technical evidence.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

Developer Contributions	
Status	Supplementary Planning Document (SPD)
Overview	Intended to provide further guidance on the Council's approach towards the use of and inter-relationship between planning obligations, planning conditions and the Community Infrastructure Levy (CIL).
Geographical coverage	District-Wide
Timetable	Preliminary consultation – March 2020 Draft SPD consultation – July 2020 Adoption – October 2020
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031)
Management arrangements	Document production to be led by the Council's Planning Policy Team under the direction of the Planning Policy Manager.
Resource requirements	Internal resources comprise the Council's Planning Policy Team with input from other teams and services as appropriate.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

Affordable Housing	
Status	Supplementary Planning Document (SPD)
Overview	The SPD will provide additional detail on the Council's affordable housing requirements under Policy H3 of the Local Plan including mix, tenure, design standards, rent levels, nominations, rural exception sites, community-led housing, self and custom-build and partnership working with registered and non-registered providers.
Geographical coverage	District-Wide
Timetable	Preliminary consultation – May 2020 Draft SPD consultation – September 2020 Adoption – December 2020
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031)
Management arrangements	Document production to be led by the Council's Housing Enabling Team under the direction of the Housing Enabling Manager.
Resource requirements	Internal resources comprise the Council's Housing Enabling Team with input from other teams and services as appropriate including Planning Policy.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

Woodstock Infrastructure Delivery Strategy

Status	Supplementary Planning Document (SPD)
Overview	Intended to help identify infrastructure improvements needed to support planned growth at Woodstock and how this can be funded and delivered in a co-ordinated and efficient manner.
Geographical coverage	Woodstock
Timetable	<p>Preliminary consultation – May 2020</p> <p>Draft SPD consultation – September 2020</p> <p>Adoption – December 2020</p>
Conformity	Prepared in conformity with the National Planning Policy Framework (NPPF) National Planning Practice Guidance (NPPG) and the West Oxfordshire Local Plan (2031)
Management arrangements	Document production to be led by the Council's Planning Policy Team under the direction of the Planning Policy Manager.
Resource requirements	Internal resources comprise the Council's Planning Policy Team with input from other teams and services as appropriate. The SPD will build on work already undertaken on behalf of the Blenheim Estate through Community First Oxfordshire.
Community engagement	Engagement on the preparation of the document to be carried out in accordance with the requirements of the adopted Statement of Community Involvement (SCI).

Appendix 2 – Overall Timetable

Document	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
Oxfordshire Cotswolds Garden Village Area Action Plan (AAP)				FC		S		H			A					
West Eynsham Development Framework SPD				FC				A								
East Chipping Norton Development Framework SPD					FC					A						
East Witney Development Framework SPD					FC					A						
North Witney Development Framework SPD							IC						FC			A
Developer Contributions SPD				IC				FC			A					
Affordable Housing SPD						IC				FC			A			
Woodstock Infrastructure Delivery Strategy						IC				FC			A			