

## West Oxfordshire District Council

### Summary Revenue Expenditure 2019/2020 & 2020/2021

2018/2019 Actual £	<u>Expenditure by Service Area</u>	2019/2020 Budget £	2020/2021 Estimate £
	<b>Strategic Director</b>		
329,885	Environmental & Regulatory Services	401,100	431,350
902,721	Business Support Services - HR, Finance	905,100	856,300
1,755,363	Business Support Services - ICT	1,788,859	1,781,900
795,743	Land, Legal & Property	842,981	814,940
699,191	Revenues & Housing Support	1,175,300	1,094,900
655,052	Chief Executive and transformation	74,000	415,680
	<b>Strategic Director</b>		
933,114	Democratic and Committee Services	1,022,900	1,026,500
-3,036,264	Retained Services	-2,594,641	1,357,700
	<b>Strategic Director</b>		
6,146,701	Environmental Services	6,753,691	7,030,316
1,387,951	Leisure & Communities	931,400	555,375
572,689	Planning & Strategic Housing	769,560	709,260
11,142,145	<b>Total Cost of Services</b>	12,070,250	16,074,221

## West Oxfordshire District Council

### Summary Revenue Expenditure 2019/2020 & 2020/2021

2018/2019 Actual £		2019/2020 Budget £	2020/2021 Estimate £
	<u>Expenditure by type</u>		
386,162	Employees	847,000	4,983,980
1,325,630	Premises Related Expenditure	946,550	1,172,050
37,237	Transport Related Expenditure	43,400	34,400
5,376,565	Supplies & Services	3,990,219	4,270,960
17,403,281	Third Party Payments	17,640,093	17,727,505
20,392,477	Transfer Payments	20,707,501	17,983,923
1,255,108	Capital Charges	1,510,800	1,325,500
<hr/> 46,176,459	Total Cost	<hr/> 45,685,563	<hr/> 47,498,318
34,774,421	Income	33,615,313	31,424,097
0	Income from Internal Recharges	0	0
<hr/> 11,402,038	<b>Total Cost of Services</b>	<hr/> 12,070,250	<hr/> 16,074,221

## West Oxfordshire District Council

### Summary Revenue Expenditure 2019/2020 & 2020/2021

	2019/2020 Budget £	2020/2021 Estimate £
<b>Total Cost of Services</b>	<b>12,070,250</b>	<b>16,074,221</b>
Capital Expenditure funded through revenue	540,100	540,100
Capital Financing funded through revenue	275,230	275,230
Impact of capital investment from capital programme	0	269,070
Temporary loans interest	2,500	2,500
Capital charges - depreciation and amortisation reversals	-1,510,800	-1,325,500
NDR surplus allocated to Economic Development	270,000	0
<b>Net Operating Expenditure</b>	<b>11,647,280</b>	<b>15,835,621</b>
Treasury and Investment Income	-635,820	-727,098
<b>Net Expenditure</b>	<b>11,011,460</b>	<b>15,108,523</b>
<u>Contributions to/(from):</u>		
General Fund Balance	3,789	6,738
Net contribution to/(from) Earmarked Reserves	-364,600	-3,954,200
<b>Balance to be met from Government Grants &amp; Council Tax</b>	<b>10,650,649</b>	<b>11,161,061</b>
Transfers to / from (-)Collection Fund	-54,886	-50,000
Transfers to / from (-)Collection Fund - NNDR	-65,826	0
Revenue Support Grant	-77,568	-78,964
New Homes Bonus	-1,763,143	-2,068,690
Rural Services Delivery Grant	-126,956	-126,956
Renewable Energy Schemes	-219,573	-223,525
Business Rates S31 Grant	0	0
Business Rates Levy	0	0
Retained Business Rates (NNDR)	-3,918,889	-4,056,440
Business Rates Pool Distribution	-157,485	0
Grant to Town & Parish Councils (Council Tax Support)	66,005	66,005
<b>Net Requirement</b>	<b>4,332,328</b>	<b>4,622,491</b>
<b>Taxbase</b>	<b>43,593.56</b>	<b>44,285.22</b>
<b>Council Tax (at Band D)</b>	<b>£99.38</b>	<b>£104.38</b>



## Budget Estimates 2020/21 Environmental & Regulatory Services (ERS)

Appendix A - continued

Actual Spend 1819	Cost Centre	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
-140,024	BUC001	Building Control - Fee Earning Work	-168,600	-167,400	1,200	
72,309	BUC002	Building Control - Non Fee Earning Work	68,000	68,500	500	
7,509	EMP001	Emergency Planning	6,500	6,700	200	
86,771	ESM001	Environment Service Management	107,900	106,200	-1,700	
-45,727	REG002	Licensing	1,600	2,650	1,050	
124,205	REG016	Food Safety	133,700	129,450	-4,250	
-1,851	REG001	Environmental Health General	100	0	-100	
171,399	REG009	Environmental Protection	189,100	173,050	-16,050	Reduction in surplus Supplies & Services budgets
-7,841	REG011	Authorised Processes	-9,900	-10,400	-500	
213	REG010	Noise Control	400	400	0	
103,014	REG013	Pollution Control	110,400	123,800	13,400	
2,396	REG021	Statutory (Public Health) Burials	2,600	2,500	-100	
2,972	PSH002	Private Sector Housing - Condition of Dwelling	5,000	3,000	-2,000	
62	STC011	Abandoned Vehicles	15,900	0	-15,900	New contract for collection at nil cost to the Council.
-45,523	TAC309	Other Trading Services - Markets	-61,600	-7,100	54,500	Reallocation of Ubico contract costs (+£56k)
<b>329,885</b>	<b>Environmental &amp; Regulatory Services</b>		<b>401,100</b>	<b>431,350</b>	<b>30,250</b>	

### Further analysis:

-18,600	Publica savings allocation
24,100	2.5% Publica contract inflation cost
-29,750	ERS savings - removal of surplus budgets
56,300	Ubico budget alignment - Market
-1,800	others
<b>30,250</b>	



## Budget Estimates 2020/21 Business Support Services - Finance, HR, Procurement

Actual Spend 1819	Cost Centre	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
189,625	SUP003	Human Resources	198,500	175,500	-23,000	Publica savings (10k), and budget transferred to Corporate Finance (£13k)
318,485	SUP009	Accountancy	339,300	324,600	-14,700	Reduction in capital charges (-£10k), budget transferred to Corporate Finance
137,180	SUP010	Internal Audit and Counter Fraud	91,900	94,200	2,300	
39,623	SUP011	Creditors	43,600	43,700	100	
50,880	SUP012	Debtors	57,700	58,000	300	
53,286	SUP013	Payroll	62,700	59,700	-3,000	
31,200	SUP019	Health & Safety	30,400	30,500	100	
39,033	SUP020	Recruitment, Talent and Development	37,700	26,500	-11,200	Publica savings, and budget transferred to Corporate Finance
34,738	SUP033	Procurement	34,600	34,700	100	
8,670	SUP035	Insurances	8,700	8,900	200	
<b>902,720</b>	<b>Business Support Services - Finance, HR</b>		<b>905,100</b>	<b>856,300</b>	<b>-48,800</b>	

### Further analysis:

-35,100	Publica savings allocation
16,200	2.5% Publica contract inflation cost
-10,000	Movement in capital charges
-22,600	Transfers to COR005, Corporate Finance
2,700	Other movements
<b>-48,800</b>	





## Budget Estimates 2020/21 ICT, Change & Customer Services

Actual Spend 1819	Cost Centre	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
117,923	SUP002	Consultation, Policy & Research	124,800	115,800	-9,000	Publica savings
475,210	SUP008	Reception/Customer Services	485,300	461,400	-23,900	Publica savings
4,705	SUP014	Cashiers	12,600	12,600	0	
736,974	SUP005	ICT	766,600	787,200	20,600	Increase in capital charges (+£20k)
271,976	SUP041	Business Solutions	261,700	263,400	1,700	
133,956	TOU002	Tourist/Visitor Information Centre	137,859	134,500	-3,359	
15,068	SUP006	Telephones	0	7,000	7,000	Telephone budget transferred from ICT.
<b>1,755,813</b>		<b>ICT, Change &amp; Customer Services</b>	<b>1,788,859</b>	<b>1,781,900</b>	<b>-6,959</b>	

### Further analysis:

-77,659	Publica savings allocation
48,000	2.5% Publica contract inflation cost
20,000	capital charges adjustment
3,000	others
<u>-6,659</u>	



## Budget Estimates 2020/21 Land, Legal & Property Services

Actual Spend 1819	Cost Centre Code	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
18,500	ADB301	Town Centre Shop	26,723	36,700	9,977	
10,197	ADB302	Guildhall	-2,708	1,300	4,008	
176,645	ADB303	Woodgreen	95,083	191,140	96,057	
135,617	ADB304	Elmfield	62,662	156,800	94,138	
394,255	ADB305	Corporate Buildings	590,321	385,200	-205,121	Re-allocation of costs between the Council buildings. Instead of the costs sitting in Corporate Buildings (ADB305) these costs have been reallocated across 5 separate buildings codes. This reallocation is for accounting purposes so that costs can be monitored more accurately. There is no overall increase in costs.
-25,771	ADB306	Depot	-39,900	-39,900	0	
-129,314	LLC001	Local Land Charges	-155,400	-160,600	-5,200	
215,613	SUP004	Legal	266,200	244,300	-21,900	Reversal of one-off growth (£27k) for additional shared solicitor post (1yr)
<b>795,743</b>	<b>0</b>	<b>Land, Legal &amp; Property Services</b>	<b>842,981</b>	<b>814,940</b>	<b>-28,041</b>	

### Further analysis:

-12,841	Publica savings allocation
6,800	2.5% Publica contract inflation cost
-27,000	Reversal of one-off growth (£27k) for additional shared solicitor post (1yr)
5,300	Inflation on 3rd party contract costs
-300	Other changes
<u>-28,041</u>	



## Budget Estimates 2020/21 Revenues & Housing Support

Actual Spend 1819	Cost Centre	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
189,142.70	HOM001	Homelessness	329,500	331,200	1,700	
155,113.53	HOM002	Homelessness Grants	51,000	51,000	0	
-11,308.91	HOM003	Rent in advance scheme	0	0	0	
-278,656.36	HOM004	Refugees	0	0	0	
46,788.32	PSH001	Private Sector Housing Grants	70,100	67,800	-2,300	
-42,521.63	PSH004	Home Improvement Service	-46,500	-47,500	-1,000	
235,753.20	LTC001	Council Tax	238,900	307,200	68,300	Trf. of £92k of Grant budget from NNDR to LTC001 Council Tax. Budget in the wrong place.
6,322.02	LTC002	Council Tax Benefit	55,700	42,500	-13,200	Publica savings
-49,042.17	LTC011	NNDR (Business Rates)	41,300	-59,800	-101,100	Trf. of £92k of Grant budget from NNDR to LTC001 Council Tax. Budget in the wrong place.
314,396.58	HBP001	Rent Allowances (Housing Benefit)	282,300	260,300	-22,000	Publica savings
483.59	HBP003	Local Scheme Benefits	10,300	10,300	0	
130,716.08	HBP005	Benefit Fraud Investigation	142,700	131,900	-10,800	Publica savings
279.08	HOM005	Homelessness Hostel Accomodation	0	0	0	
1,725.00	LTC012	NNDR Relief	0	0	0	
<b>699,191.03</b>	<b>Revenue &amp; Housing Support</b>		<b>1,175,300</b>	<b>1,094,900</b>	<b>-80,400</b>	overall it's due to saving

  

Further analysis:	
-125,600	Publica savings allocation
27,600	2.5% Publica contract inflation cost
16,000	Capital charges adjustment
1,600	Other changes
<b>-80,400</b>	



## Budget Estimates 2020/21 Chief Executive & Transformation

Actual Spend 1819	Cost Centre	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
125,919	COR002	Chief Executive and Head of Paid Service	139,600	241,280	101,680	Budget for the Chief Executive Officer being transferred in from Development Control.
529,132	COR302	Publica	-65,600	174,400	240,000	The Publica budget varies each year with contributions to fund Publica transformation costs. Transformation budget for 2020/21 is £.177k. This cost centre also includes savings targets and other Publica-related costs.
<b>655,052</b>	<b>Chief Executive &amp; Transformation</b>		<b>74,000</b>	<b>415,680</b>	<b>341,680</b>	

### Further analysis:

93,200	Budget for the Chief Executive Officer. Transferred in from the Development Control service.
360,000	Removal of 1920 Publica saving target. Savings target re-allocated across the services.
<b>-164,000</b>	Publica unidentified savings target
3,100	2.5% Publica contract inflation cost
21,000	Contribution to Growth Board Project
40,000	Additional transformation cost, which funded by earmarked reserves
<b>-11,620</b>	£11k reduction on Publica mark up
<b>341,680</b>	





## Budget Estimates 2020/21 Democratic and Committee Services

Actual Spend 1819	Cost Centre	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
119,742	DRM001	Democratic Representation and Management	157,400	148,400	-9,000	Trf. of £9k grant budget to Sports Development (REC001)
377,284	DRM002	Support to Elected Bodies	406,300	415,600	9,300	Increase in Members Allowances (+2.5%)
300,960	SUP001	Administration	323,900	327,200	3,300	Publica contract inflation
79,708	ELE002	Conducting District Elections	75,700	75,700	0	
55,420	ELE001	Registration of Electors	59,600	59,600	0	
<b>933,114</b>	<b>0</b>	<b>Democratic and Committee Services</b>	<b>1,022,900</b>	<b>1,026,500</b>	<b>3,600</b>	

### Further analysis:

-5,200	Publica savings allocation
6,700	2.5% Publica contract inflation cost
9,300	2.5% Member's allowances
1,800	2.5% staff inflation cost
-9,000	Revenue Grant reallocation trf to REC001
<u>3,600</u>	



## Budget Estimates 2020/21 Retained Services

Actual Spend	Cost Centre	Description	Original Budget		Budget Estimate	Increase / (decrease) 1920 to 2021	Comments
			1920	2021			
			£	£	£		
68,622	COR003	Corporate Policy Making	66,500	66,900	400		
12,147	COR004	Publicity	29,600	26,200	-3,400		
106,685	COR005	Corporate Finance	124,259	154,900	30,641	Centralisation of budget for the CFO (transferred from Business Support Services).	
28,082	COR006	Treasury Management	25,200	25,200	0		
57,690	COR007	Audit Fees	57,000	57,000	0		
87,239	COR008	Bank Charges	69,200	69,200	0		
0	COR010	Best Value	4,100	0	-4,100	Budget transferred to corporate finance	
43,591	NDC001	Non-Distributed Costs & Pension Costs	479,100	4,599,100	4,120,000	£4m one off pension contribution, £120k increased annual pension cost	
-1,533	FIE331	Car Loan Interest	0	0	0		
-662,862	FIE341	Town Centre Properties	-693,900	-583,900	110,000	£67k increase in Professional Fees, £48k rental reduction in Marriotts shopping centre.	
-839,496	FIE342	Miscellaneous Properties	-835,600	-832,000	3,600		
-981,709	FIE343	Talisman	-1,104,100	-1,259,400	-155,300	New leases	
-501,504	FIE344	Des Roches Square	-494,000	-499,100	-5,100		
-39,681	FIE345	Gables at Elmfield	-33,600	-33,600	0		
-56,273	TAC303	Newman Court / Swain Court	109,400	-35,000	-144,400	Reduction in Capital Charges (£144k)	
-139,007	TAC304	Witney Industrial Estate	-160,000	-160,000	0		
-206,052	TAC305	Carterton Industrial Estate	-217,800	-217,800	0		
-9,427	TAC306	Greystones Industrial Estate	-16,000	-16,000	0		
-2,779	TAC308	Other Trading Services - Fairs	-4,000	-4,000	0		
<b>-3,036,264</b>		<b>Retained Services</b>	<b>-2,594,641</b>	<b>1,357,700</b>	<b>3,952,341</b>		

### Further analysis:

4,120,000	Local Government Pension Scheme
-144,400	Movement in capital charges
-46,800	Changes in rental income
30,641	s151 officer's budget movement
-7,100	others
<b>3,952,341</b>	



## Budget Estimates 2020/21 - Environmental Services

Actual Spend 1819	Cost Centre Code	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
52,407	CCC001	Climate Change	66,700	320,400	253,700	£60k growth for Climate Change Manager, £200k climate change projects
17,332	COR301	Shopmobility	20,800	20,900	100	
151,130	CPK001	Car Parks - Off Street	228,000	176,100	-51,900	Reduction in capital charges (-£55k)
-15,363	CPK011	On Street Civil Parking Enforcement	21,400	22,400	1,000	
100,237	REG004	Dog Warden	111,500	-36,000	-147,500	£148k due to Ubico contract re-allocations
13,842	REG018	Pest Control	11,200	36,800	25,600	£27k due to Ubico contract re-allocations
61,609	REG023	Environmental Strategy	98,300	98,600	300	
1,499	REG005	Public Health - Sewerage	3,000	3,000	0	
180,868	REG019	Public Conveniences	174,000	173,400	-600	
134,790	FLD001	Flood Defence and Land Drainage	138,300	139,000	700	
28,486	TRW002	Clinical Waste	16,300	-1,100	-17,400	£18k due to Ubico contract re-allocations
1,827,886	WST001	Household Waste	2,156,900	2,070,500	-86,400	Reduction in capital charges (-£303k), Ubico contract re-allocations and growth +£207k
86,038	TRW001	Trade Waste	154,400	85,500	-68,900	Ubico contract re-allocations (-£74k)
1,850,659	RYC001	Recycling	1,901,691	2,060,391	158,700	£36k recycling campaign funded from reserves, £26k increased on in-cab technology licencing annual fee, £26k increased in Ubico contract fees, +£29k Ubico contract re-allocations
30,794	STC001	Environmental Cleansing	47,000	0	-47,000	£47k due to Ubico contract re-allocations
-78,368	WST004	Bulky Household Waste	-91,700	4,800	96,500	£98k due to Ubico contract re-allocations
152,242	RYC002	Green Waste	84,400	335,000	250,600	Increase in capital charges (+£269k)
-11,968	ENI303	Landscape Maintenance	700	800	100	
1,051,723	STC004	Environmental Cleansing	1,097,800	1,041,000	-56,800	One-off growth removed (-£26k), (+£32k) Ubico inflation, (-£63k) Ubico contract re-allocation
491,957	ENI002	Grounds Maintenance	517,500	448,325	-69,175	One-off growth removed (-£15k), (+£18k) Ubico inflation, (-£45k) Ubico contract re-allocation
-26,942	TMR002	Strre Furniture and Equipment	-4,500	-4,800	-300	
45,841	WST301	Env. Services Depot, Downs Rd, Witney	0	35,300	35,300	Increase in capital charges (+£20k), Increase in budget for hire of facilities (loos, etc)
<b>6,146,701</b>		<b>Environmental Services</b>	<b>6,753,691</b>	<b>7,030,316</b>	<b>276,625</b>	

### Further analysis:

-20,200	Publica contract savings
17,500	2.5% Publica contract inflation cost
-69,300	Movement in capital charges
-31,175	Ubico contract movement
15,500	Down Rd depot, hiring facilities
260,000	£200k climate change budget, £60k climate change manager post budget
36,000	£36k recycling campaign (funding from reserves)
26,000	£26k 'in-cab technology' annual licence fee
50,000	one off growth in 2021 - additional bins budget
-7,700	2.5% increase in fees & charges income
<b>276,625</b>	



## Budget Estimates 2020/21 Leisure & Communities

Actual Spend 1819	Cost Centre Code	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£	£	£	£	£	£	
27,686	CCR001	Community Safety (Crime Reduction)	42,800	157,900	115,100	Three-year contribution to 'Healthy Place Shaping' £125k
-9,299	CCR002	Building Safer Communities	3,700	3,700	0	
75,565	CCT001	CCTV	118,200	122,400	4,200	
87,648	CUL001	Arts Development & Support	98,400	97,400	-1,000	
12,605	REC301	Village Halls	13,300	13,300	0	
4,327	OPS003	Countryside	5,000	4,400	-600	
3,479	REC001	Sports Development	57,800	56,100	-1,700	
52,790	REC002	Facilities Development	61,300	60,400	-900	
572,997	REC302	Contract Management	-17,600	-513,425	-495,825	New Leisure Contract: £279k extra revenue income, contributions from GLL of 214k toward Carterton LC capital improvement
39,259	REC003	Play	35,900	44,000	8,100	
171,854	TOU001	Tourist Strategy & Promotion	190,200	188,600	-1,600	
93,989	SUP016	Finance - Performance Review	100,500	101,000	500	
90,603	CSM001	Service Strategy & Regulation	87,800	85,200	-2,600	
133,040	ECD001	Economic Development	134,100	134,400	300	
31,409	ECD301	WOSP - West Oxfordshire Strategic Partnership	0	0	0	
<b>1,387,951</b>		<b>Leisure &amp; Communities</b>	<b>931,400</b>	<b>555,375</b>	<b>-376,025</b>	

### Further analysis:

-27,500	Publica savings allocation
14,800	2.5% Publica contract inflation cost
-279,625	Increased income from the GLL leisure contract
-214,300	Contributions from GLL for improvements to Carterton Leisure Centre
125,000	Contribution to Healthy Place Shaping.
5,600	others
<b>-376,025</b>	





## Budget Estimates 2020/21 Planning & Strategic Housing

Actual Spend 1819	Cost Centre	Description	Original Budget 1920	Budget Estimate 2021	Increase / (decrease) 1920 to 2021	Comments
£			£	£	£	
28,664	ENA001	Housing Enabling	145,600	145,900	300	
563,701	PLP001	Planning Policy	360,600	336,000	-24,600	Transfer of staffing budget to COR002 Chief Executive
53,831	PLP003	Implementation	56,400	56,700	300	
181,132	PSM001	Planning Support Service & Management	165,900	166,300	400	
-726,848	DEV001	Development Control - Applications	-394,700	-425,600	-30,900	Transfer of staffing budget to COR002 Chief Executive
144,558	DEV002	Development Control - Appeals	105,100	76,900	-28,200	Transfer of staffing budget to COR002 Chief Executive
149,230	DEV003	Development Control - Enforcement	155,200	156,000	800	
88,746	ENI301	Landscape Initiatives	89,260	89,460	200	
81,431	PLP004	Conservation	86,200	86,600	400	
8,244	HLD315	Growth Board Project	0	21,000	21,000	WODC share of Oxfordshire Growth Board Project Manager and Support.
<b>572,689</b>		<b>Planning Services Total</b>	<b>769,560</b>	<b>709,260</b>	<b>-60,300</b>	

### Further analysis:

-29,400	Publica savings allocation
40,400	2.5% Publica contract inflation cost
-93,200	Transfer of budget to COR002 Chief Executives Cost Centre
900	others
<b>-81,300</b>	

