

Democratic Services

Reply to: Amy Bridgewater-Carnall

Direct Line: (01993) 861522

E-mail: democratic.services@westoxon.gov.uk

I December 2020

SUMMONS TO ATTEND

MEETING: FINANCE & MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE

PLACE: TO BE HELD VIA VIDEO CONFERENCING BECAUSE OF SOCIAL DISTANCING REQUIREMENTS AND GUIDANCE (see [note](#))

DATE: WEDNESDAY 9 DECEMBER 2020

TIME: 12:30 PM

Members of the Committee

Councillors: Derek Cotterill (Chairman). Alex Postan (Vice-Chairman), Alaa Al-Yousuf, Rosa Bolger, Louise Chapman, Julian Cooper, Maxine Crossland, Harry Eaglestone, Steve Good, Gill Hill, Liz Leffman, Dan Levy, Harry St John and Geoff Saul

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

A G E N D A

- 1. Minutes of the meeting held on 7 October 2020 – (previously circulated)**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.

- 4. Participation of the Public**

Purpose:

To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

- 5. Committee Work Programme 2020/2021 (Report of the Head of Democratic Services – copy attached)**

Purpose:
To invite the Committee to consider its Work Programme for the remainder of 2020/2021.

Recommendation:
That the Committee considers Annex 1 to the report and approves its Work Programme for the remainder of 2020/21.
- 6. Cabinet Work Programme (Report of the Head of Democratic Services – copy attached)**

Purpose:
To give the Committee the opportunity to comment on the Cabinet Work Programme published on 17 November 2020.

Recommendation:
That the Committee decides whether to express a view to the Cabinet on relevant issues in its Work Programme.
- 7. Update on 2021/22 Budget (Report of the Chief Executive – copy attached)**

Purpose:
To provide an update on the developing budget for 2021/22

Recommendation:
That the report be noted and the Committee submits comments to Cabinet as it wishes.
- 8. Proposed Changes to Contract Procedure Rules (Report of the Senior Procurement Business Partner – copy attached)**

Purpose:
To simplify the procurement process for low value procurements, change the thresholds outlined in the current CPRs and align them with all other Publica Councils. The proposed changes will enable officers to self-serve under £25,000.

Recommendation:
That Council be recommended, via Cabinet, to adopt the proposed revised Contract Procedure Rules appended to this report.
- 9. Council Priorities and Service Performance Report 2020-21 Quarter Two (Report of the Chief Executive – copy attached)**

Purpose:
To provide details of the Council’s progress towards achieving its aim and priorities set out in the Council Plan 2020-2024, and service performance during Q2.

Recommendation:
That the Committee reviews, and challenges as appropriate, performance for 2020-21 Q2.
- 10. Members’ Questions**

Purpose:
To receive questions from Members relating to the work of the Committee.

Recommendation:
That Members’ questions be dealt with as appropriate.



Giles Hughes
Chief Executive

This agenda is being dealt with by Amy Bridgewater-Carnall, Tel: (01993) 861522
Email: democratic.services@westoxon.gov.uk

Note: Councillors will be sent an invitation to the remote meeting via Cisco Webex. Members of the public may view the meeting via [Facebook Live](#). A Facebook account is not required.