



WEST OXFORDSHIRE
DISTRICT COUNCIL

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Name and date of Committee	Finance and Management Overview and Scrutiny Committee: Wednesday 7 October 2020
Report Number	Agenda Item No. 5
Subject	Committee Work Programme 2020/2021
Wards affected	All
Accountable member	Cllr Derek Cotterill Chairman Finance and Management Overview and Scrutiny Committee Email: derek.cotterill@westoxon.gov.uk
Accountable officer	Keith Butler Head of Democratic Services Tel: 01993 861521 Email: keith.butler@westoxon.gov.uk
Summary/Purpose	To invite the Committee to consider its Work Programme for the remainder of 2020/2021.
Annex	Annex 1 – Suggested Work Programme for 2020/2021
Recommendation	That the Committee considers Annex 1 to the report and approves its Work Programme for the remainder of 2020/21.
Corporate priorities	To enable the Committee to review its Work Programme and support the Council's priorities to protect the environment whilst supporting the local economy, to meet the current and future needs of residents and to provide efficient and value for money services, whilst delivering quality front line services.
Key Decision	No
Exempt	No
Consultees/ Consultation	None

1. BACKGROUND

- 1.1. This report is intended to give the Committee the opportunity to consider its Work Programme for the remainder of 2020/2021.

2. MAIN POINTS

- 2.1. Attached at [Annex I](#) is a suggested starting point for the Committee's Work Programme for the remainder of 2020/2021. This is based on what was in place when the Committee last considered its Work Programme, which was at its meeting on 29 January 2020.
- 2.2. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.
- 2.3. The Committee is invited to consider [Annex I](#) and agree its Work Programme for the remainder of the year, and is free to seek to vary it as it sees fit.

3. FINANCIAL IMPLICATIONS

- 3.1. There are no financial implications arising directly from this report.

4. LEGAL IMPLICATIONS

- 4.1. None

5. RISK ASSESSMENT

- 5.1. Not applicable

6. CLIMATE CHANGE IMPLICATIONS

- 6.1. Whilst there may be climate change implications arising from specific items within the Work Programme, there are none arising directly from this report.

7. ALTERNATIVES/OPTIONS

- 7.1. In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

8. BACKGROUND PAPERS

- 8.1. None

FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME FOR 2020/2021				
	Work Area	Comments	Meeting / Anticipated Completion Date	Originator/Progress
1	Publica/Implementation of the transformation programme	Reports will be brought forward as the project develops.	On-going as required	FMOS The committee received a presentation on the new business plan in January. A governance review of Publica has recently been concluded and recommended a review of the Member Representative Board arrangements and a comprehensive shareholder communications plan be developed.
2	Introduction of Electric Vehicle Charging Points in Council Car Parks	The Committee established a Working Party to investigate the possibility of providing electric vehicle charging points in the District. The sum of £250,000 has been included within the budget for 2018/2019 for this purpose.	On-going as required	FMOS We are awaiting the Distribution Network Operator costs for the installation of any additional infrastructure to support the implementation strategy approved by Cabinet in February 2020.
3	Treasury Management Activity and Performance	To receive information on treasury management and the performance of in-house and external fund managers' Activity.	Reports on treasury management activity and performance are considered on a quarterly basis.	The Council's Treasury Management Advisors, Arlingclose, attended the October 2019 meeting to provide a comprehensive update of the Council's investments. A report on Treasury Management is included elsewhere on the agenda for this meeting, and the Committee may wish to invite Arlingclose to its meeting in either December 2020 or February 2021

FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME FOR 2020/2021				
	Work Area	Comments	Meeting / Anticipated Completion Date	Originator/Progress
4	Budget	To consider the initial draft base budgets, draft fees and charges for and the latest Capital Programme for the current and future years.	December 2020	
5	Medium Term Financial Strategy	To consider the annual refresh of the Medium Term Financial Strategy.	A report is submitted on an annual basis	Next anticipated in February 2021, prior to the budget Council meeting later that month
6	Investment Property Review	To advise Members of current property investments and their performance since the last review.	A report is submitted on an annual basis. July 2020	FMOS Completed for current year
7	Local Authority Partnership Purchase Scheme	At the meeting in June 2018 it was agreed that a review of the operation of the Local Authority Partnership Purchase Scheme be included in the Work Programme	Removed	At its meeting held 29 January 2020 the Committee decided to remove this work programme until such time as further information was received
8	Publica Business Plan	To consider the Publica Business Plan for 2021/2023	February 2021	FMOS The business plan for 2020 to 2022 was considered by the Committee in January 2020

FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME FOR 2020/2021

	Work Area	Comments	Meeting / Anticipated Completion Date	Originator/Progress
9	Ubico Business Plan	To consider contract management arrangements and the contract process.	To be decided	FMOS Ubico's Managing Director was due to attend one of the meetings of the Committee which was cancelled earlier in the year. The Committee may wish to invite attendance at a future meeting, or to invite Environment Overview and Scrutiny Committee to consider this.
10	Building Control Targets	To consider the targets being set for Building Control and understand why these were being missed	December 2020 or February 2021	FMOS Originally intended for April 2020
11	Webcasting of Council meetings	To further consider the financial implications of the motion originally submitted to Council in October 2019, and previously considered by the Committee in November 2019 and provide comments to Council	October 2020	Motion to Council. Report elsewhere on the agenda for this meeting
12	Electronic communications and supply of ipads to councillors	To consider the motion proposed at the meeting of the Council on 22 January 2020 and provide comments to Council	October 2020	Motion to Council. Report elsewhere on the agenda for this meeting